

Charter Township of Emmett
Regular Board Meeting
July 11, 2013

Supervisor Hill called the meeting to order at 5:30 p.m. on Thursday July 11, 2013. The meeting was held at the Township Hall: 621 Cliff St, Battle Creek, MI 49014. The Pledge of Allegiance followed the opening.

BOARD MEMBER ATTENDANCE

Gunning, Buller Jacox, Myers, Dougherty, Talbot, and Hill

QUORUM PRESENT

APPROVAL OF AGENDA

Motion 13-7-1 by Gunning /Buller to approve the Agenda as printed by Teresa Myers. With additions made by Myers & Buller: 1.) to approve 3 Ordinances from previous years that no information could be found that they had been approved. 2.) Lawn Mowing Fees.

Roll Call Vote: Dougherty, Jacox, Myers, Buller, Talbot, Gunning, and Hill

**ALL YES
MOTION CARRIED**

APPROVAL OF CONSENT AGENDA

Motion 13-7-2 by Talbot/Dougherty to approve Consent Agenda with changes made by Buller from Regular Meeting 7-11-13 on page 5 concerning Lawn mowing fee for a \$30.00 charge when it should have been tabled.

Roll Call Vote: Jacox, Myers, Gunning, Talbot, Buller, Dougherty, and Hill

**ALL YES
MOTION CARRIED**

Treasurer's Report:

Receive and file the Monthly Treasurer's Report with balances on hand as of: July 31, 2013,

General Fund	\$ 1,263,557.61
SW Emmett Sewer/Water	\$ 1,348,202.48
Sanitation Fund	\$ 265,739.51
Project V Sewer Fund	\$ 196,021.20
Drug Forfeiture Fund	\$ 57,240.84
Public Safety Fund	\$ 59,513.48
Public Safety Extra	\$ 368,272.96

The Monthly Departmental Report:

Planning Commission and Zoning Board of Appeals Minutes as printed.

None

COMMUNICATIONS & SIMPLE MOTIONS

In accordance with the Township’s Blight Ordinance and in order to protect the public health, safety, and general welfare, the Public Services Department authorized in accordance with Section 26-77 E of Code of Ordinances Emmett Charter Township, the mowing of weeds on the subject property:

15286 Ackerson Dr.	\$ 235.00
20 E. Alden Ave.	\$ 60.00
52 W Alden	\$ 105.00
8238 B Drive N	\$ 70.00
7701 C Drive North	\$ 150.00
125 Cohasset	\$ 65.00
129 Cohasset	\$ 65.00
1344 E Columbia Ave.	\$ 50.00
6514 D Drive N.	\$ 85.00
48 Enwood	\$ 45.00
190 Euclid	\$ 55.00
9826 Gavin Lane	\$ 175.00
961 Golden Ave.	\$ 169.00
255 Gregg Dr.	\$ 160.00
37 Heath Street	\$ 250.00
17266 Logan’s Run	\$ 45.00
46 Lourim Ct.	\$ 45.00
201 Manor Drive	\$ 50.00
200 Nelson St.	\$ 65.00
14684 Petal Lane	\$ 55.00
934 N Raymond Road	\$ 40.00
166 Rook Street	\$ 65.00
170 Rook Street	\$ 65.00
275 Silver Street	\$ 360.00
9170 Verona Road	\$ 60.00
106 Winnifred	\$ 165.00
15075 61/2 Mile Road	\$ 100.00

COMCAST – Gave notice of channel and price changes effected customers will be notified of these changes via a message on their bill.

Announcements:

- Township Planning Commission – July 17, 2013
- Z.B.A. Meeting – July 23, 2013
- Next Township Board Meeting – August 8, 2013 at 5:30 p.m.

MONTHLY CHECK REGISTER

Motion 13-7-3 by Gunning/Dougherty to accept the Check Register as printed.

Roll Call Vote: Myers, Gunning, Talbot, Dougherty, Jacox, Buller and Hill

**ALL YES
MOTION CARRIED**

DEPARTMENT VERBAL REPORTS

Supervisor

Explained the state of the “under construction” restrooms. There was a water leak that caused a mold issue. Township hopes to have this resolved rather quickly. Also apologized to Talbot and Myers for his behavior at our special meeting on 6-21-13.

Clerk

Nothing at this time.

Treasurer

Tax bills have been mailed if you haven't received one please call and we will get one to you.

Planning and Zoning Business

Nothing at this time

Assessing

Nothing at this time

Public Safety

Chief Olson went over the Monthly Activity Synopsis for the Month of June 2013. Chief Olson also thanked all Board members that were able to attend the Retiree's Breakfast, and a big thank you to Clarke Lawson and Jim Mead for all the hard work they put into the Retiree's Breakfast. Chief Olson also talked about the second annual National Night Out that will be on August 6, 2013 from 5:00 pm to 9:00 pm. This promotes great interaction between the Public Safety Department and the Community Also Chief Olson would like to invite Board Members to do a “ride a long” with our Officers so they can get to know you and vice versa, there is a waiver that needs to be signed first. There was much discussion on practice burns with Chief Olson and several Board Members.

RESOLUTIONS AND PROCLAMATIONS:

Resolution T13-17 the purchase of Wattles Park Grocery.

Motion 13-7-4 by Gunning/ Buller for Resolution to purchase the Wattles Park Grocery.

Roll Call Vote: Buller, Talbot, Myers, Gunning, Jacox, Dougherty and Hill

ALL YES

MOTION CARRIED

NEW BUSINESS

Trish explained Insurance Issue of early renewal of our BCBS Flex Blue Plan that was brought to her attention via Marwil & Assoc. at 1:00 pm this afternoon (7-11-2013). To keep the same current plan of BCBS Flex Blue without benefit changes we need would be to move our renewal date from January 2014 back to December 2013 of this year.

Motion 13-7-5 by Talbot/ Gunning, Dougherty to move the renewal date to December 2013 instead of January 2014.

Roll Call Vote: Talbot, Dougherty, Buller, Jacox, Gunning, Myers and Hill

ALL YES

MOTION CARRIED

County Commissioner, Derek King gave an update on the new managing director of the Road Department from Manistee, Jerry Peterson. He will start July 22, 2013. Bob Griffis will still be around as this is an interlocal agreement with Jackson. King went over road issues concerning potholes and the fact that they recently hired more crews so they could get these issues resolved. There was much discussion on roads and mowing the road edges of the road R.O.W.'S with King, Residents, and Board Members. King commented that they've closed 1400 complaints thus far, these complaints were called -in; they still have 1200 to go. In Emmett Township there are around 250 or so to go. The County is hiring temporary help. King also commented on the County having their budget done and that they have eliminated second shift to help save money. King also commented that paver patching has started but there has been none scheduled in Emmett as of yet. King also stated that he could be called anytime with concerns. He encourages all to report all known road issues. Gunning with an issue on the drains on Kistler explained to King to see about getting some help, King commented that he would see about getting this issue where it needed to be.

Salaries

Board was presented with a wage study on hourly workers on the Administrative Side and full time hourly workers on Public Safety's Side. What the effect would be on the budget if said individuals were to receive a rate increase of \$1.00/hr. verses \$.50/hr. This study was based on the recent retirement of Michael Buckley and the monies originally allotted for his salary after taking Kim Tuck into consideration for temporarily filling his vacancy. There was much talking as well as trying to decide how to determine or set Brandi Case's hourly rate as Deputy Zoning Administrator.

Motion 13-7-6 by Gunning/ Jacox to set Brandi Case's rate of pay @ \$15.03 an hour and give all hourly workers on the Administrative side along with full time hourly workers on the Public Safety's side a dollar per hour raise.

Roll Call Vote: Talbot, Gunning, Jacox, Buller, Myers, Dougherty and Hill

Municipality Consulting to review all areas of Township.

There was much discussion on this issue with everyone on the board and it was decided that this would be brought back at a later date.

Revising the Budget and P.I.L.T. money allotment from Casino (Roads, Administrative upgrades...)

There was much discussion on this issue with the Chief and the Board about the 206 fund receiving money from the P.I.L.T. like it did this year. It was noticed that the 206 fund had never in the past received any money from the Casino. The amount that had been given this year had been discussed and it was decided to take back half of what Public Safety had been allotted which is \$51,000.00. This amount is to go back to the General Fund. Talbot also stated that the Auditors had said that we could not use the Right of Way Funds to pay for Rogers's car. There was much more discussion on the budget and the 206 fund.

Motion 13-7-7 by Hill/ Buller to move back \$51,000.00 from the 206 fund back to the General fund with the stipulation that if we need to move it back at the next board meeting we can.

Roll Call Vote: Buller, Gunning, Myers, Dougherty, Talbot, and Hill
Jacox - Excused

**ALL YES
MOTION CARRIED**

Lawn Mowing Fees

Buller explained on the research he had come across on blight related lawn mowing's and charging Administrative lawn mowing fees Battle Creek charges which is \$50.00 per parcel, \$25.00 of that goes for a filing fee and the other \$25.00 for Administrative fees. Buller also stated that we wouldn't necessarily have to charge the same we could make it \$40.00 or \$30.00.

This issue of Lawn Mowing Fees is being tabled until the next meeting.

P.O.'s That Need Approval

NONE

Public Comments

A resident asked what was going to happen with the Wattles Park Grocery that the Township had purchased. Hill explained his plans for the Wattles Park Grocery.

Another resident asked about the BP gas station being purchased and what they are doing with it. It was explained by several board members that they got a variance to add on. Hill explained that the other

gas station that the Township was looking into had a leak in the tanks so for that reason we are not purchasing that building.

A resident complained about a comment Hill had made at the end of last month's meeting and how it upset her. Hill apologized to her.

UNFINISHED BUSINESS

FLEIS & VANDENBRINK ENGINEERING, INC.

This is a proposal for Assistance with the SAW Grant Program. Buller explained the program.

Motion 13-7-9 by Myers/ Buller to move ahead with the Saw Program Grant with FLIES & VANDENBRINK ENGINEERING, INC.

Roll Call Vote: Myers, Buller, Talbot, Dougherty, Gunning, and Hill
Jacox - Excused

**ALL YES
MOTION CARRIED**

Chamber of Commerce

Hill explained that he had a couple computers donated to the Township; one is for the Chamber and the other is for the Business Association. The Board further discussed the issue of the Chamber and decided to table until Hill can meet with Battle Creek.

Trustee Comments

Jacox – Excused.

Dougherty – Would like everyone to know that Paul Anderson helped get the project at Ruby Tuesday's with the added turn lane to help with traffic. Dougherty also said that he hopes the new building purchases works out for the Township and that he supports what Hill is doing and the fact that he is working very hard.

Buller – just wanted to comment on what he gets paid as Building Inspector does not come out of General Fund that it comes from the Inspections that he does.

Gunning – Nothing at this time.

Adjournment

Motion 13-7-8 by Hill/Gunning to adjourn 7:20 p.m.
Jacox - Excused
Voice Vote:

ALL YES
MOTION CARRIED

Timothy Hill, Supervisor
Emmett Charter Township

Teresa Myers, Clerk
Emmett Charter Township