

Charter Township of Emmett
Regular Board Meeting
June 13, 2013

Supervisor Hill called the meeting to order at 5:30 p.m. on Thursday June 13, 2013. The meeting was held at the Township Hall: 621 Cliff St, Battle Creek, MI 49014. The Pledge of Allegiance followed the opening. Immediately following the pledge Melissa Skiendziel of Berends Hendricks Stuit Insurance Agency, Inc. presented their Human Resources Assessment for Emmett Charter Township highlighting all the assistance they could provide the Township if we were to switch our insurance carriers to them.

BOARD MEMBER ATTENDANCE

Gunning, Buller, Jacox, Myers, Dougherty, Talbot, and Hill

QUORUM PRESENT

APPROVAL OF AGENDA

Motion 13-6-1 by Gunning /Buller to approve the Agenda as printed by Teresa Myers.

Roll Call Vote: Dougherty, Jacox, Myers, Buller, Talbot, Gunning, and Hill

ALL YES

MOTION CARRIED

APPROVAL OF CONSENT AGENDA

Motion 13-6-2 by Talbot/Buller to approve Consent Agenda without discussion.

Roll Call Vote: Jacox, Myers, Gunning, Talbot, Buller, Dougherty, and Hill

ALL YES

MOTION CARRIED

Treasurer's Report:

Receive and file the Monthly Treasurer's Report with balances on hand as of: May 31, 2013

General Fund	\$ 1,089,340.00
SW Emmett Sewer/Water	\$ 1,335,897.80
Sanitation Fund	\$ 252,124.67
Project V Sewer Fund	\$ 194,183.94
Drug Forfeiture Fund	\$ 57,808.48
Public Safety Fund	\$ 414,077.05
Public Safety Extra	\$ 402,826.10

The Monthly Departmental Report:

Planning Commission and Zoning Board of Appeals Minutes as printed.

None

COMMUNICATIONS & SIMPLE MOTIONS

In accordance with the Township’s Blight Ordinance and in order to protect the public health, safety, and general welfare, the Public Services Department authorized in accordance with Section 26-77 E of Code of Ordinances Emmett Charter Township, the mowing of weeds on the subject property:

208 Aberdeen	\$ 50.00
307 Aberdeen	\$ 75.00
12 E Alden	\$ 60.00
52 W Alden	\$ 45.00
18 Bonita Drive	\$ 75.00
1396 E. Michigan Ave.	\$ 50.00
9 Enwood	\$185.00
153 O’Neil	\$ 40.00
14684 Petal Lane	\$ 50.00
201 Manor Drive	\$ 45.00
1107 Woodland Beach	\$ 70.00
1700 Woodland Beach	\$ 70.00
15075 6 ½ Mile Road	\$ 40.00

COMCAST – Gave notice of channel and price changes; effected customers will be being notified of these changes via bill messages.

Announcements:

- Township Planning Commission – July 17, 2013
- Z.B.A. Meeting – July 23, 2013
- Next Township Board Meeting – July 11, 2013 at 5:30 p.m.

MONTHLY CHECK REGISTER

Motion 13-6-3 by Gunning/Talbot to accept the Check Register as printed.

Roll Call Vote: Myers, Dougherty, Talbot, Jacox, Gunning, Buller and Hill

**ALL YES
MOTION CARRIED**

DEPARTMENT VERBAL REPORTS

Supervisor

Thanked Tom Gunning on all his hard work mowing next door and removing stumps as the Township is trying to revive the area back to its original park condition. Jacox also thanked Mr. Gunning on his hard work.

Clerk

Nothing at this time.

Treasurer

Busy getting tax millage rates in so tax bills can be printed next week. She expects the tax bills to go out on the first of July. Also the Township does except partial payments for taxes.

Planning and Zoning Business

Hill made the announcement that Mr. Buckley would be resigning as the Township's Zoning/Planning Administrator as of June 21, 2013. Hill read Buckley's letter of resignation and commented on how much he would be missed. Questions on who would fill that position; Hill replied for now it would be absorbed within.

Assessing

Nothing at this time

Public Safety

Chief went over the Monthly Activity Synopsis for the Month of May 2013. Olson commented on the National Police Officers Week and the Awards Banquet for our officers and employees on May 15, 2013. Olson stated that several of our Public Safety Officers were recognized for their outstanding efforts & work. Carol Habenicht was named our 2012 Employee of the Year. Olson also thanked the Board for the recognition that Public Safety received for their efforts during the Cereal City Fire. Olson then commented on the fact that the board members were invited to come to the Annual Retiree Breakfast. Olson commented on all Jim Meads work that he put into the Breakfast. Also acknowledged Clarke Lawson's efforts as well. Speaker Bolger, Senator Noffs & Governor Snyder recognized and presented the Township with a proclamation of 70 years of service. Dougherty thanked Mead & Lawson for all they do. Olson also commented on the loss of our Zoning and Planning Administrator and how much he would be missed. Expressed how much Buckley had helped with on the Ordinances and the fact that we couldn't have done it without him. Also discussion on the purchase of a new Fire Truck; once all money is paid back, and the final payment left on 751 they should hopefully be able to put some money back in a reserve fund for the purchase of a new Fire Truck.

RESOLUTIONS AND PROCLAMATIONS:

Resolution T13-15 one mile of free gravel for the Division Drive project. There was some discussion on this issue and some explanations from several Board members.

Motion 13-6-4 by Buller/ Gunning to accept the free one mile of gravel for Division Drive.

Roll Call Vote: Dougherty, Jacox, Gunning, Buller, Talbot and Hill

**ALL YES
MOTION CARRIED**

Resolution T13-16 Brine on Division Drive. This was explained also as being a road hazard due to the dust. Buller explained the brining process through the County and the fact that they are only doing one application for the entire season.

Motion 13-6-5 by Talbot/ Dougherty to approve Resolution T13-16 Brining of Division Drive if needed.

Roll Call Vote: Talbot, Gunning, Dougherty, Buller, Jacox, Myers, and Hill **ALL YES**
MOTION CARRIED

All Resolution's T13-15 thru T13-16 passed by the Board at the Regular Board Meeting June 13, 2013.

NEW BUSINESS

To readopt Ordinance number 2 of 2013, number 3 of 2013, number 4 of 2013, number 5 of 2013. Several of the Board Members explained about the readopting of these Ordinances expressing the fact that nothing was being rewritten. Olson also explained that these were not being rewritten that the Township's just trying to make sure we have everything in order before we send the ordinances of to be recodified and hopefully one day get these available online.

Motion 13-6-6 by Gunning / Buller to adopt the Ordinances 2 thru 5.

Roll Call Vote: Talbot, Dougherty, Gunning, Jacox, Myers, Buller, and Hill **ALL YES**
MOTION CARRIED

Discussion on the purchase of two buildings by the Township. Hill asked Leslie to explain a little of the procedure the Township would need to do to purchase property's for back taxes. There was much discussion on this issue. The two properties are the Citgo Station and the Wattles Park Grocery Store. The discussion ended up with talk about buying the Gas Station and using the excess money to purchase the Grocery Store.

Motion 13-6-7 by Buller/ Jacox to allow the Supervisor to continue to move forward to find a potential buyer for the Gas Station and use the excess money to buy the other business.

Roll Call Vote: Gunning, Dougherty, Jacox, Myers, Buller, Talbot, and Hill **ALL YES**
MOTION CARRIED

P.O.'s That Need Approval

NONE

Public Comments

A resident that lives on D Drive North has an issue with his neighbors on either side of him being deceased and the properties not being kept up; such as mowing grass and trees not being trimmed. He understands that when a property goes back to the Bank that the Bank is responsible but he hasn't seen the Bank doing anything to maintain the properties. Hill responded by letting him know that this issue

would fall under our Code Compliance. Talbot explained that our Code Compliance Officer mails out letters to all bank properties and he gives them a certain amount of time to respond back.

A resident on pot holes this topic brought up lots of discussion on all of our roads and the process you need to go through as explained by Talbot.

Jacox commented on calling Commissioner King with pot hole problems.

Olson commented on the Retirees' Breakfast and the fact that it was self-funded by the Officers.

Mead commented that June 14, 2013 was Flag Day.

Comment from a resident on the county mowing right of ways. This brought up much discussion on mowing weeds in the right of ways and the fact that the county would not be doing any mowing until late summer. Same resident also commented on the work Mr. Gunning had started on mowing and trimming trees around Township. She very much would like to help out.

Another comment from a resident on the county mowing and trimming. Hill said they were looking into the mowing and the roads.

Questions from Buller and other Board Members on the county mowing. Hill replied that he would like to get more clarification from the County on this issue.

UNFINISHED BUSINESS

Chamber of Commerce; this is being removed and brought back at another meeting.

Trustee Comments

Jacox – Commented on trimming trees and taking care of roads. Thanked Tom Gunning for all his hard work.

Dougherty – Thanked Tom Gunning for all the work on the Park beside the building and the fact that this would be beneficial to all of us. Mike Buckley will be a great loss to all of us. Dougherty also had some questions about the Marriott and what was happening with that. Dougherty commented that the Planning Commission has given them lots of concessions and really thinks the planning commission needs to look into that again.

Talbot – Thanked Tom Gunning for all the work he has done beside the building.

Myers – commented on the job Gunning has done and how much better it looks all ready.

Buller – update on the Sewer Committee and the fact they have consulted with our Attorney and our Attorneys are consulting with the Casino's Attorney.

Gunning – commented on how nice CTI Mechanical looked. Also on the clothing donation boxes being put up around the Township we need to make sure that they are legitimate; such as Salvation Army, Chartable Union, and Good Will.

Adjournment

Motion 13-6-8 by Hill/Dougherty to adjourn 6:55 p.m.

Voice Vote:

**ALL YES
MOTION CARRIED**

Timothy Hill, Supervisor
Emmett Charter Township

Teresa Myers, Clerk
Emmett Charter Township