

**Charter Township of Emmett
Regular Board Meeting
March 10, 2016**

Supervisor Hill called the meeting to order at 5:30 p.m. on Thursday March 10, 2016. The Meeting was held at the Township Hall located at 621 Cliff Street Battle Creek, MI 49014. The Pledge of Allegiance followed the opening.

BOARD MEMBER ATTENDANCE

Dougherty, Jacox, Gunning, Myers, Buller, Talbot, and Hill

QUORUM PRESENT

APPROVAL OF AGENDA

Motion 16-03-01 by Gunning/Buller to approve the Agenda as printed by Teresa Myers with moving the Lawn mowing and Farmers Market upfront.

Roll Call Vote: Jacox, Gunning, Myers, Buller, Talbot, Dougherty, and Hill

**ALL YES
MOTION CARRIED**

APPROVAL OF CONSENT AGENDA

Motion 16-03-02 by Dougherty/ Buller to approve the Consent Agenda

Roll Call Vote: Gunning, Myers, Buller, Talbot, Dougherty, Jacox, and Hill

**ALL YES
MOTION CARRIED**

Treasurer's Report:

Receive and file the Monthly Treasurer's Report with balances on hand as of: February 29, 2016

General Fund	\$	661,990.41
SW Emmett Sewer/Water	\$	404,053.72
Sanitation Fund	\$	254,674.88
Project V Sewer Fund	\$	(147.89)
Drug Forfeiture Fund	\$	40,148.23
Public Safety Fund	\$	(59,933.73)
Public Safety Extra	\$	63,773.90
Beadle Lake Weed Fund	\$	25,921.24

The Monthly Departmental Report:

Planning Commission and Zoning Board of Appeals Minutes as printed if any.

COMMUNICATIONS & SIMPLE MOTIONS

Announcements:

- Township Planning Commission – To be announced meeting times are @ 5:30 p.m.
- Z.B.A. Meeting – To be Announced
- Next Township Board Meeting –April 14, 2016 @ 5:30p.m.

Lawn mowing Bids

Myers stated that she had received four bids for the Cemetery Services. Two of the bids were not complete; the third was a little higher than the fourth which was from JR Brunner for two years just like the add in the shopper stated along with the clean-up back to all fences. Myers introduced JR Brunner to the Board he preceded to answer questions by Board Members about the mowing, clean up and cost. Board Members were satisfied with Mr. Brunner.

Motion 16-03-03 by Gunning/Buller to move forward with JR Brunner for Cemetery Maintenance for Newbre, Ceresco and Sandstone Cemeteries.

Roll Call Vote: Myers, Buller, Talbot, Dougherty, Jacox, Gunning, and Hill

**ALL YES
MOTION CARRIED**

Farmers Market presentation

Tim Hill introduced Wendy Graves to the Board as the volunteer coordinator of the Farmers Market. There were a lot of questions from all on when the Farmers Market would open; Mrs. Graves replied April through October every Saturday from 2:30- 6:30 p.m. Mrs. Graves stated that they already have signs and that they would just need to do some advertising. There was also a question about liability insurance in which several Board Members' answered. There was much more discussion on the Farmers Market and Mrs. Graves was asked what she would need in the near future to get the Farmers Market going. She stated that she would need money for advertising; Hill asked if \$250.00 would be good for advertising and she said yes.

Motion 16-03-04 by Dougherty/ Buller to approve the \$250.00 for advertising for the Farmers Market.

Roll Call Vote: Buller, Talbot, Dougherty, Jacox, Gunning, Myers, and Hill

**ALL YES
MOTION CARRIED**

Prosecutor David Gilbert

David Gilbert introduced himself and stated that he tries to get around once a year to let all know what has been going on in the County; like the County increased their budget a little so they have hired a new Prosecutor and also will have a new Attorney starting soon. Mr. Gilbert talked about rape kits also on dangerous dogs.

MONTHLY CHECK REGISTER

Motion 16-03-05 by Gunning/Jacox to accept the Check Register as printed.

Roll Call Vote: Talbot, Dougherty, Jacox, Gunning, Myers, Buller, and Hill

**ALL YES
MOTION CARRIED**

DEPARTMENT VERBAL REPORTS

Supervisor

Hill commented on moving ahead with the Oakridge Office Park Project along with Battle Creek. Also looking into a millage for Township and County roads to be repaved, the county came up with a number for the road repair at around 10 million; we are looking to get the cost a little lower.

Clerk

Myers –Thanked all Election Workers for their hard work; the Township is in the process of being canvassed. Myers also asked for additional Election Workers; if interested please let the Clerk’s Office know. The Township is in short supply of workers for August and November. Lastly Myers announced that she needed to add HVAC System Upgrades at this time.

Mike Olson explained the Bids process for HVAC replacement and repair and that they did receive 3 bids which were: Sims Heating and Cooling, CTI Mechanical Contractors, INC. and Knoll’s Sims Electrical – Heating – Cooling. Olson explained all three bids to all and gave his recommendation to the Board.

Motion 16-03-06 by Dougherty/ Buller to approve the Chief’s Proposal for the furnaces with the Bid from Sims Heating and cooling for a cost of \$70,854.00.

Roll Call Vote: Dougherty, Jacox, Gunning, Myers, Talbot, and Hill

**ALL YES
MOTION CARRIED**

Buller – Qualified yes, would like the Chief to come back to the Board with an updated 10 Year Plan.

Treasurer

Talbot – Busy getting numbers to reconcile and settle with the County for the 2015 Tax Season. Talbot also stated that she is still collecting Delinquent Personal Property Taxes.

Jaocx – wondering who is in control of Triangle Mobile Home Park; Hill answered Ramirez is still in charge at this time. Hill also commented that he wants to move ahead with an Ordinance on Mobile Home Parks.

Planning and Zoning Business

Brandi Deshon- stated that the Planning Commission would be working on The Master Plan next month.

Assessing

Leslie – Explained some of the Special Assessment for the Oakridge Office Complex where he said there was around 36 parcels total and the cost would be somewhere around \$8,333.00 plus or minus per parcel and the connection fees are \$2,200.00 per parcel. The Woodhill Division area is being tested at this time. Talbot with a question on bonding for this project. Hill commented that there could be financial assistance for people also. There was much discussion on the Oakridge Office project. Leslie also thanked the Board again for the new Copier which will be coming on the 29th of March, also wanted to let the Board know that he might be able to save some more money on the copier through the Saw Grant. Leslie also stated that the March Board of Review would be March 14, 2016 from 9:00 a.m.-12:00 p.m. and 1:00 p.m. - 4:00 p.m. and also March 15, 2016 from 2:00 p.m. – 5:00 p.m. and 6:00 p.m.-9:00 p.m.

PUBLIC SAFETY

Chief Olson –Stated that it's been another busy month and continued to go over his monthly report. Olson commented that retail frauds continue to be a problem. Chief also stated that Public Safety had spent time studying in Pediatrics and Dose Training. Chief also thanked Lonnie and Corey Root from Bushwhackers where fire arms training took place. Lastly Public Safety Fire Department will be having a practice burn Saturday March 19, 2016 at 1335 East Michigan.

RESOLUTIONS AND PROCLAMATIONS

PO's - None

UNFINISHED BUISNESS

Cemetery By-Laws

Myers asked the Board to approve the Cemetery By-Laws

Motion 16-03-07 by Gunning / Jacox to approve the Cemetery By-Laws

Roll Call Vote: Jacox, Gunning, Myers, Buller, Talbot, Dougherty, and Hill

**ALL YES
MOTION CARRIED**

NEW BUSINESS

Carpet Cleaning

Hill commented on the Bids that were received for the Carpet Cleaning at \$595.00 and the lowest one was Isaac and Sons which is the same carpet cleaning company the Public Safety uses.

Motion16-03-08 by Jacox/Gunning to approve Isaac and Sons carpet cleaning for the Administration side for a cost of \$595.00.

Roll Call Vote: Gunning, Myers, Buller, Talbot, Dougherty, Jacox, and Hill

**ALL YES
MOTION CARRIED**

PUBLIC COMMENTS

Resident with a question on the Golden Avenue Paving Project and the fact that signage was not put back like it was before. Also since the Paving is finished it’s like a race track and even Semi’s have been using Golden Avenue. Lastly this resident was very upset about the trees the County had to take out to redo the road and then spending zero dollars to replant; he himself spent approximately \$900.00 to put in new trees just to have someone drive through the center and destroyed most of the trees with their vehicle.

Jon Sims Attorney introduced himself as running for Calhoun County Circuit Judge will be traveling through neighborhoods looking for your votes.

Resident thanked Dougherty for remembering the Fairfax Area.

Resident about Battle Creek City’s Board and how much better Emmett Township’s Board is.

Resident on an old home invasion.

TRUSTEE COMMENTS

Jacox – Thanked Ron from Ron’s Roofing for Comment about Board and also happy about the amount of people attending the Board Meeting.

Dougherty- Thanked all for being here.

Buller – Thanked Chief for all the work he has done on the Strategic Planning. Also the County Road Department has been hiring special people to test different things such as asphalt they are going into a new type of hole patching to make them last longer and always trying to improve themselves. However if you are still having road issues please continue to get a hold of the County Road Department.

Gunning– Thanked all for coming and mentioned that it was in the Newspaper that Battle Creek was going to cut the time the Public could talk.

ADJOURNMENT

Motion 16-03-09 by Hill at 7:25 p.m.

Voice Vote:

**ALL YES
MOTION CARRIED**

Timothy Hill, Supervisor
Emmett Charter Township

Teresa Myers, Clerk
Emmett Charter Township