

**Charter Township of Emmett
Regular Board Meeting
July 9, 2015**

Supervisor Hill called the meeting to order at 5:30 p.m. on Thursday July 9, 2015. The Meeting was held at the Township Hall located at 621 Cliff Street Battle Creek, MI 49014. The Pledge of Allegiance followed the opening.

BOARD MEMBER ATTENDANCE

Dougherty, Gunning, Myers, Buller, Talbot, and Hill
Jacox- Excused

QUORUM PRESENT

APPROVAL OF AGENDA

Motion 15-07-06 by Gunning / Talbot to approve the Agenda as printed by Teresa Myers.

Roll Call Vote:, Gunning, Myers, Buller, Talbot, Dougherty, and Hill
Jacox- Excused

**ALL YES
MOTION CARRIED**

APPROVAL OF CONSENT AGENDA

Motion 15-07-07 by Talbot / Dougherty, Myers, Buller, Talbot, Dougherty, and Hill

Roll Call Vote: Gunning, Myers, Buller, Talbot, Dougherty, and Hill
Jacox-Excused

**ALL YES
MOTION CARRIED**

Treasurer's Report:

Receive and file the Monthly Treasurer's Report with balances on hand as of: June 30, 2015

General Fund	\$ 1,272,676.04
SW Emmett Sewer/Water	\$ 392,775.80
Sanitation Fund	\$ 378,990.47
Project V Sewer Fund	\$ 21,311.49
Drug Forfeiture Fund	\$ 43,758.14
Public Safety Fund	\$ 189,018.98
Public Safety Extra	\$ 787,741.46
Beadle Lake Weed Fund	\$ 28,177.40

The Monthly Departmental Report:

Planning Commission and Zoning Board of Appeals Minutes as printed if any.

COMMUNICATIONS & SIMPLE MOTIONS

Motion to acknowledge the enforcement of Article III, Noxious Weeds, and to authorize the Township Treasurer to place a tax lien against the following to include an additional \$25.00 for Administrative Fees.

Properties:	Owners	
1169 Columbia Ave.	Galaxy Properties	\$154.00 + \$25.00 = \$179.00
15 Maxwell Ave.	Hewitt, Nicholas & Paige	\$ 44.00 + \$25.00 = \$69.00
524 N. Raymond Rd.	Keeler, Lester	\$176.00 + \$25.00 = \$201.00
Vacant Property	Woods, Jennie L. ET AL	\$ 44.00 + \$25.00 = \$69.00
Vacant Property	Trombetta, Thomas ET AL	\$ 44.00 + \$25.00 = \$69.00
48 Enwood Street	Charles, Campell	\$132.00 + \$25.00 = \$157.00

Motion 15-07-08 by Talbot / Dougherty to approve all 6 lawn mowing’s

Roll Call Vote: Myers, Buller, Talbot, Dougherty, Gunning, and Hill
Jacox-Excused

**ALL YES
MOTION CARRIED**

Announcements:

- Township Planning Commission – To be announced meeting times are @ 5:30 p.m.
- Z.B.A. Meeting – To be Announced
- Next Township Board Meeting –August 13, 2015 @ 5:30 p.m.

MONTHLY CHECK REGISTER

Motion 15-07-09 by Buller/Talbot to accept the Check Register as printed.

Roll Call Vote: Buller, Talbot, Dougherty, Gunning, Myers, and Hill
Jacox- Excused

**ALL YES
MOTION CARRIED**

DEPARTMENT VERBAL REPORTS

Supervisor

Hill commented that the Farmer’s Market is almost ready and thanked Pete George for all his help and also thanked Steve Buller for bringing his tractor and leveling off of some of the grounds.

Clerk

Myers commented on the fact that we have received a copy of the rough draft of our 2014-2015 Audit from the Auditors and should hopefully have the finished product in a few weeks. We can make an appointment for the Auditor's to come to the Township and go over the Audit.

Treasurer

Talbot commented that she sent taxes out on July 1, 2015 and if you did not receive one please call so the office can get you a copy. Talbot also explained that there was a problem with some delinquent personal property taxes that she took to small claims court; from now on once she starts the process with small claims court she will not be ending the process until it is completed through the court system.

Myers – would like to move the September Board meeting to the following week as she will be on vacation from September 1, through September 12, 2015 so if moved the date for the Board Meeting would be September 17, 2015; The Board was ok with the September Board Meeting being moved to the September 17, 2015.

Planning and Zoning Business

Deshon- Nothing at this time

Assessing

Leslie – Very busy working on reappraisals, answering tax questions and getting ready for the July Board of Review with that in mind, Leslie wanted to let the Board know that he asked John Sackrider to be a member of the Board of Review instead of an alternate and to move Carl Okon to an alternate. Leslie also asked the Board for approval of a couple of purchase orders that would be coming up before the next Board Meeting the first one was for a desk top computer with two monitors for \$2,400.00 and is budgeted. The second one is for an update on the Tax Map Aerials that could be around \$2,000.00 plus or minus does not know the exact amount. One last thing is an upgrade for tires for the new truck with the cost around \$870.00. Question from a resident on how much Leslie saved the Township on the purchase of the truck, Leslie said around \$11,000.00 dollars.

Motion 15-07-10 by Myers / Gunning to approve the three purchase orders 1.) Desk computer with two monitors \$2,400.00, 2.) Tax Maps Aerial \$2,000.00 plus or minus, 3.)Upgrade on tires for the new truck.

Roll Call Vote: Talbot, Dougherty, Gunning, Myers, Buller, and Hill

Jacox- Excused

**ALL YES
MOTION CARRIED**

PUBLIC SAFETY

Chief Olson went over the Monthly Public Safety Report then proceeded to give an update on the Monthly Public Safety Report by saying that things are moving along quite well. Stated that we should be receiving our new ladder truck middle August and that someone will be coming to give three days of training. Olson commented that they are still looking into body cameras but that there are a lot of privacy issues and are waiting to look into Grand Rapids Policy to do some comparing as they need a good solid policy on the body cameras in place before purchasing. Dougherty with a question on citations issued as there are twice as many this month; Chief Olson stated that they believe it's the new reporting system.

RESOLUTIONS AND PROCLAMATIONS

NONE

UNFINISHED BUISNESS

Tony Geigle - Server

Lt. Geigle was given the task of looking into and the needs of upgrading our server based on some current events coming our way such as the GIS Mapping and all of our current issues with the server being overloaded. Lt. Geigle explained that a small business server usually last 5-7 years we are at the 5 year point and our server is doing its thing but is currently overloaded we have expanded as far as we can it's still cranking along but is getting very tired. Currently our system is overloaded and will not be able to handle adding the GIS Mapping and all other Applications that will need to be added. Lt. Geigle explained what he believed that we would need to move forward and feels comfortable with a cost of not to exceed \$30,000.00 would work.

Motion 15-07-11 by Gunning / Dougherty to move ahead with the purchase of a new Server for the Township with a cost not to exceed \$30,000.00.

Roll Call Vote: Dougherty, Gunning, Myers, Buller, Talbot, and Hill
Jacox- Excused

**ALL YES
MOTION CARRIED**

PO's that Need Board Approval:

15-3079 \$536.69 AZ KEY SHOP
15-3062 \$1,000.00 MATT GODDE
15-3075 \$327.96 Staples Contract and Commercial

Mike Leslie's request for PO's coming up before the next Board Meeting Computer Purchase \$2,400.00 Upgrade New Tires up to \$870.00, Update Tax Maps Ariel \$2,000.00 plus or minus, Picnic Tables for the Park cost of \$100.00

Motion 15-07-12 by Gunning / Buller to approve All PO's listed above.

Roll Call Vote: Gunning, Myers, Buller, Talbot , Dougherty and Hill

Jacox- Excused

**ALL YES
MOTION CARRIED**

Lawn mowing – Need more information

NEW BUSINESS

Fees Comparable to Battle Creek City- Hill stated that there not ready yet.

Discuss Hiring Part-time Officers

Chief Olson explained that jobs today are not allowing part-time firefighters to leave work like they used to with that in mind we are currently down 4 possibly 3 more paid on call firefighters so Public Safety has had to supplement Station Staffing with Lt. Geigle and Lt. Cunningham. As far as the Police Officers, we have lost several to Battle Creek City; we are down 3-5 Officers. Questions were asked if this would help on the overtime in which Chief Olson said he believed it should. There were some questions from several Board Members that it would be nice if the new hires would come to one of the Board Meetings so that the Board could get to know them. Olson stated that he could understand that and would try to work it out.

Motion 15-07-13 by Dougherty / Myers to approve the hiring of 3-5 Part-time Firefighters and also 3-5 Part-Time Police Officers.

Roll Call Vote: Myers, Buller, Talbot, Dougherty, Gunning, and Hill

Jacox- Excused

**ALL YES
MOTION CARRIED**

PUBLIC COMMENTS

Resident with a complaint about the flag pole not being put a half mass when it should be and would like that issue looked into. Same resident would like to thank Diane and Teresa for their kind words earlier in the day when she was in the Township.

Resident with a question on yellow tubing going down in her area, Buller said that he believed it was the gas company replacing lines. Same resident stated that someone is dumping garbage on her road and would like to see them caught.

TRUSTEE COMMENTS

Gunning – question on our Awnings for the front of the building, Buller answered and stated that they had to be rebuilt and also that when they do bring them back we need to contact our roofing company or our warranty will be no good they have to put the Awnings on or be here when they are put on the roof in order for our warranty to be valid.

Buller – Nothing at this time.

Dougherty – would like all to think of Jesse Jacox at this time.

Jacox – Excused

ADJOURNMENT

Motion 15-07-14 by Hill at 6:44 p.m.

Voice Vote:

**ALL YES
MOTION CARRIED**

Timothy Hill, Supervisor
Emmett Charter Township

Teresa Myers, Clerk
Emmett Charter Township