

**Charter Township of Emmett  
Regular Board Meeting  
February 11, 2016**

Supervisor Hill called the meeting to order at 5:30 p.m. on Thursday February 11, 2016. The Meeting was held at the Township Hall located at 621 Cliff Street Battle Creek, MI 49014. The Pledge of Allegiance followed the opening.

**BOARD MEMBER ATTENDANCE**

Dougherty, Jacox, Gunning, Myers, Buller, Talbot, and Hill

**QUORUM PRESENT**

**APPROVAL OF AGENDA**

Motion 16-02-03 by Gunning/Jacox to approve the Agenda as printed by Teresa Myers with the addition of waving the peddlers' fee for Knights of Columbus and also the Townships roofing.

Roll Call Vote: Jacox, Gunning, Myers, Buller, Talbot, Dougherty, and Hill

**ALL YES  
MOTION CARRIED**

**APPROVAL OF CONSENT AGENDA**

Motion 16-02-04 by Jacox/ Gunning to approve the Consent Agenda

Roll Call Vote: Gunning, Myers, Buller, Talbot, Dougherty, Jacox, and Hill

**ALL YES  
MOTION CARRIED**

***Treasurer's Report:***

Receive and file the Monthly Treasurer's Report with balances on hand as of: January 31, 2015

General Fund	\$	686,368.69
SW Emmett Sewer/Water	\$	404,037.74
Sanitation Fund	\$	209,015.91
Project V Sewer Fund	\$	(147.89)
Drug Forfeiture Fund	\$	38,002.23
Public Safety Fund	\$	(139,390.59)
Public Safety Extra	\$	97,728.63
Beadle Lake Weed Fund	\$	25,921.24

***The Monthly Departmental Report:***

Planning Commission and Zoning Board of Appeals Minutes as printed if any.

## COMMUNICATIONS & SIMPLE MOTIONS

Comcast- see attached

DEQ- Permit- Informational

### ***Announcements:***

- Township Planning Commission – To be announced meeting times are @ 5:30 p.m.
- Z.B.A. Meeting – To be Announced
- Next Township Board Meeting –March 10, 2016 @ 5:30p.m.

## MONTHLY CHECK REGISTER

Motion 16-02-05 by Talbot/Dougherty to accept the Check Register as printed.

Roll Call Vote: Myers, Buller, Talbot, Dougherty, Jacox, Gunning, and Hill

**ALL YES  
MOTION CARRIED**

## DEPARTMENT VERBAL REPORTS

### **Supervisor**

Hill commented on what accomplishments the Township has made since he took office in 2012 – 2015 that have been completed which Jesse Jacox read out loud for the public a copy of reading is attached.

### **Clerk**

Myers –stated that we've been busy getting ready for the upcoming Election.

### **Treasurer**

Talbot – Busy collecting taxes, Tuesday February 16 is the deadline for winter taxes excepted without penalty since Monday February 15 is a Holiday. Real Property Taxes go to the County on March 1, 2016; the Township cannot accept tax payments on or after that date. However, you will still be able to pay Delinquent Personal Property Taxes at the Township.

## **Planning and Zoning Business**

Brandi Deshon asked for a new computer with two monitors for her and Kim Tuck to better serve their department.

Motion 16-02-06 by Gunning/Dougherty to approve new computer with two monitors for Zoning Department.

Roll Call Vote: Buller, Talbot, Dougherty, Jacox, Gunning, Myers and Hill

**ALL YES  
MOTION CARRIED**

## **Assessing**

Leslie – Busy finishing up Personal Property and getting ready to print property tax assessment notices.

## **PUBLIC SAFETY**

Chief Olson –Stated that it's been another busy month and continued to go over his monthly report. Olson commented that they have been very busy with a number of Heroin overdoses. Olson also commented on the nice article in the Battle Creek Shopper on Lt. Tony Geigle.

## **RESOLUTIONS AND PROCLAMATIONS**

Emmett Township Resolution T16-02 for Emmett Township to have a seat on the 911 Dispatch this Resolution was done at a special meeting on February 8, 2016.

## **OAKRIDGE OFFICE COMPLEX**

DEQ requires that the Township fix the problem with the Oakridge Office Complex as arsenic had been found in the water. Battle Creek has agreed to work with the Township in the repairs. This had been on the previous months agenda but there were some questions about the cost on the road repair which was answered at this meeting. By working with Battle Creek it is saving residents a significant amount of money.

Motion 16-02-07 by Buller/Jacox to move ahead with the Oakridge Office Complex project to replace water pipes.

Roll Call Vote: Talbot, Dougherty, Jacox, Gunning, Myers, Buller, and Hill

**ALL YES  
MOTION CARRIED**

PO's

16-3577	Allegra Print & Imaging	5900 Envelopes	\$331.20
16-3576	Allegra Print & Imaging	Trifold, stuff, seal & mail Assmt. Notices	\$300.00
16-3575	Allegra Print & Imaging	Postage for Assessment Notices	\$2,824.80
INV 422734	Fleis & Vandenbrink	Water Reliability Study work done thru 12-31-2015	
\$10,950.00			

Motion 16-02-07 by Jacox/Buller to approve the purchase of all four PO's three for Assessing Department and one for Fleis & Vanenbrink for water Reliability Study

Roll Call Vote: Dougherty, Jacox, Gunning, Myers, Buller, Talbot, and Hill

**ALL YES  
MOTION CARRIED**

Added purchase of a new Ford Inceptor SUV for \$40,000. there were questions on funding the new patrol car which Chief Olson explained that it would come from their 206 Fund and that they do have the money for the purchase of the new patrol car.

Motion 16-02-08 by Myers / Dougherty to approve the purchase of the new Ford Patrol car with a cost not to exceed \$40,000.

Roll Call Vote: Jacox, Gunning, Myers, Buller, Talbot, Dougherty, and Hill

**ALL YES  
MOTION CARRIED**

**UNFINISHED BUISNESS**

*Cemetery By-Laws* – copies for Board Members to look over to approve at the next Board Meeting.

*Farmers Market* Special Events Coordinator Wendy Graves Independent Contractor - Tabled

**NEW BUSINESS**

New 5 year contract with Siegfried Crandall pc. this runs from March 31, 2018 through 2022 at a fee of \$18,600. The Board decided that this was a great deal and should stay with Siegfried Crandall pc for the next five years.

Motion 16-02-09 by Buller/ Talbot to stay with Siegfried Crandall pc for the next five years

Roll Call Vote: Gunning, Myers, Buller, Talbot, Dougherty, Jacox, and Hill

**ALL YES  
MOTION CARRIED**

*Carpet Cleaning* this was decided to table and bring back to the Board after another bid could be received from Isaac and Sons.

*New Copier* Leslie went over the two different copiers that had been looked into with much information on how many copies we used and what kind of copier we would need that would benefit all on the Administration side. With much discussion on this it was decided by all to move ahead with the purchase of a new copier.

Motion 16-02-10 by Dougherty / Jacox to approve the Heavy Duty Xerox WC7855PT2 w/LXFINISHER for a cost of \$14,840.00.

Roll Call Vote: Buller, Talbot, Dougherty, Jacox, Gunning, Myers, and Hill

**ALL YES  
MOTION CARRIED**

Knights of Columbus an organization that supports The Intellectual Disabilities Citizens would like the Board to waive the Peddlers Permit Fee. There was discussion on this with the Board Members and Myers told them that they have in the past agreed to waive the Peddlers Permit Fee.

Motion 16-02-11 by Gunning / Talbot to waive the Peddlers Permit Fee for the Knights of Columbus

Roll Call Vote: Talbot, Dougherty, Jacox, Gunning, Myers, Buller, and Hill

**ALL YES  
MOTION CARRIED**

*Roofing issue-* explained by Buller that our roof was not done correctly and that the Company that put on our roof VanBeck's roofing has recently changed their name so they don't have to cover any warranty work. There was a lot of discussion on this issue and it was decided to allow Supervisor to contact our Attorney to see if we could seek any kind of legal action.

Motion 16-2-12 by Buller/ Gunning to allow Supervisor to seek legal counsel on roof issue against VanBecks roofing.

Roll Call Vote: Dougherty, Jacox, Gunning, Myers, Talbot, Buller, and Hill

**ALL YES  
MOTION CARRIED**

## **PUBLIC COMMENTS**

Resident questioning the Board about its priorities. Dougherty explained that there had been much discussion prior to tonight's meeting on all the issues discussed at tonight's Board Meeting.

Resident on how many miles on a Police Car verses a regular resident's car. Chief Olson stated that they put around a hundred thousand miles on a Patrol car.

Resident thanked Mike Leslie for all his help and also would like to know when new development was coming into the Township. Hill stated that he would work harder at getting info out to public.

Resident angry about roads. Hill stated that he has been working with the Road Department on what we could do to fix our roads, and talked about a millage.

Resident angry about a millage for roads when they paid out of pocket to have their road paved.

Resident with a question on the Lottery going to the schools and the roads not sure where that money is going.

Resident wanted to know how many people are happy with the way the County chips and seals the roads with the tar and gravel.

Resident on Emmett Township having a Renter's Agreement and also mentioned that they know of another resident with a double roof over their house.

#### **TRUSTEE COMMENTS**

Gunning – Thanked everyone for coming and would like to encourage our citizens to petition to recall the perpetual millage on the library tax. He thinks their tax dollars could be better served for road repair.

Buller- nothing at this time

Dougherty – Appreciates all being here.

Jacox – nice seeing everyone here and having them voice their opinions.

#### **ADJOURNMENT**

Motion 16-02-13 by Hill at 7:15 p.m.

Voice Vote:

**ALL YES  
MOTION CARRIED**

Timothy Hill, Supervisor  
Emmett Charter Township

Teresa Myers, Clerk  
Emmett Charter Township