

CHARTER TOWNSHIP OF EMMETT
SPECIAL BOARD MEETING
BUDGET WORKSHOP MEETING
July 12, 2012

Supervisor Dougherty called the meeting to order at 5:00 p.m. on Thursday July 12, 2012. The meeting was held at the Township Hall: 621 Cliff St, Battle Creek, MI 49014. The Pledge of Allegiance followed the opening.

BOARD MEMBER ATTENDANCE

Henrich, King, Maichele, Myers, O'Connor, Talbot, and Dougherty

QUORUM PRESENT

APPROVAL TO GO INTO BUDGET WORKSHOP

Motion 12-7-1 by Dougherty/ Henrich to go into Budget Workshop

Roll Call Vote: King, Myers, Maichele, Henrich, Talbot, O'Connor, and Dougherty

All Yes

MOTION CARRIED

Dougherty Thanked Derek for volunteering his time to help put the P.A. System in he also thanked Jeff Smith for volunteering his time as well.

Henrich started by asking where the local revenue sharing money was budgeted; Talbot explained that it was in the general fund under 101-000-677.01 \$500,000.00. There was much discussion on the revenue sharing funds with the Board members and Public Safety. In the end it was figured out that from last year and this year we have a total of \$316,000.00 left as undesignated funds: with \$106,000.00 from last year and \$210,000.00 from this year of the LRSB money.

Dougherty and Talbot talked about purchasing a folding machine for Treasurer and Assessing Departments; they have been using the one from Wattles Park Men's Club and commented on what a time savings that was. The Board said that we should start getting some prices on one we should be able to afford a folding machine.

There was a brief discussion on the audit cost and getting more bids again next year.

The Board then went through the Budget page by page looking for adjustments that need to be made. When they came upon the Inspection Dept. /Inspector Steve Buller stated that there was a one thing that the department would need this year. They will need new Code Books; the ones that they are currently using are out dated. The new books would need to be ordered around February. Buller stated that if we could bring that line item 101-371-731.00 Operating Supplies up to \$1,200.00 dollars that should be sufficient, this would be an increase of \$750.00

Motion 12-7-2 by Henrich/Dougherty to increase line item 101-371-731.00 by \$750.00 making it \$1,200.00

Roll Call Vote:

Maichele, Henrich, Myers, O'Connor, King, Talbot, and Dougherty

ALL YES
MOTION CARRIED

There was discussion of purchasing a Plotter for the Zoning and Assessing Departments and taking the longevity money that's not being used under the Planning & Zoning Boards. Buckley stated that he thought the Plotter was already figured in under the Assessor.

There was also discussion on fixed assets on 205-000-673.00

Discussion on selling the brass and copper from police gun shells to try to get some money back for them. Several individuals gave names of places that they could be taken most everyone agreed that Brian Yesh would give the best prices for brass and copper.

Discussion on Public Safety and also Casino overtime.

Henrich talked about Tier 2 for the Revenue Sharing Board.

The Board had discussion on several different subjects such as fuel cost, copiers and color printing and the cost of color printing verses black and white.

A couple of changes to name titles on the Budget: On page 27 changing the name of line item 205-339-707.02 to be STATION STAFFING; also on page 28 changing the name of line item 205-340-707.02 to be PSOII CALL BACK.

Talk about selling truck #752; several of the guys suggested to making it a grass truck. It was decided not to make it a grass truck and just try and sell it.

There was also discussion on purchasing a ladder truck. Chief Olson stated that they were going to try and get a couple more years out of the Fire Truck that they have for right now, however were going to see about possibly getting new Patrol cars for next year.

Discussion on Liability Insurance and changing the way it is paid out; it was decided to leave it alone for now. We need to check on Policy with Risk Management.

Motion 12-7-3 by O'Connor / Dougherty to come out of Budget Workshop

Roll Call Vote: Maichele, Myers, O'Connor, Talbot, King, Henrich, and Dougherty

All Yes

MOTION CARRIED

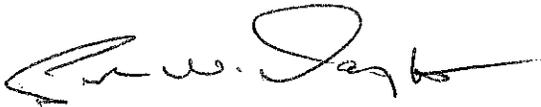
Henrich talked about giving retention bonuses to employees that had been here a long time. This started a long discussion on pay raises for everyone that's been here for long time whether they were full time or part-time from a year and up. Henrich said he believes that the people that have stayed

here for so long without a raise deserve it. There was a lot of discussion on pay raises and how to pay people and it was decided to refigure this incentive and bring it back at a later time.

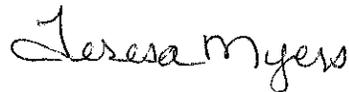
Motion12-7-4 by Dougherty/ Henrich to Adjourn at 6:50 p.m.

Voice Vote: All Yes

MOTION CARRIED



**Pat Dougherty, Supervisor
Emmett Charter Township**



**Teresa Myers, Clerk
Emmett Charter Township**