

CHARTER TOWNSHIP OF EMMETT  
REGULAR BOARD MEETING  
SEPTEMBER 08<sup>TH</sup> 2011

The regular board meeting of the Charter Township of Emmett was called to order by Clerk Myers at 7:00 p.m. on September 08<sup>th</sup> 2011 at 621 Cliff Street, in the Absence of Pat Dougherty. The pledge followed the opening of the meeting. In the absence of Pat Dougherty the board appointed John O'Connor acting Chairman of the meeting. This was done by a Motion 11-09-1 by Talbot / Myers

Roll Call Vote: Henrich, King, Maichele, Myers, Talbot and O'Connor- all yes **MOTION CARRIED**

**BOARD MEMBER ATTENDANCE**

Present: O'Connor, Henrich, King, Maichele, Myers, and Talbot  
Excused: Pat Dougherty

**QUORUM PRESENT**

**APPROVAL OF AGENDA**

O'Connor made a couple of changes to Agenda first was adding the topic of when bills are paid at the Township; Unfinished Business. Second was adding an offer of a contract to all non-contracted Administrative and Public Safety Employees; New Business.

Motion 11-09-2 by Henrich / Talbot to Approve Agenda as presented.

Roll Call Vote: King, Maichele, Myers, Talbot, Henrich and O'Connor- all yes **MOTION CARRIED**

**CONSENT AGENDA**

Motion 11-09-3 by Henrich / King to approve all items listed within the Consent Agenda, with no discussion and one roll call vote after last item:

*MINUTES* The Township Board meeting minutes from September 08<sup>th</sup> 2011 as printed and subject to any corrections.

*TREASURER'S REPORT* the monthly Treasurer's report as filed with balances on hand as of August 31<sup>st</sup> 2011:

General Fund	\$97,086.13
SW Emmett Sewer/Water	\$1,607,337.92
Sanitation Fund	\$155,538.77
Project V Sewer Fund	\$383,274.75
Drug Forfeiture Fund	\$67,528.24
Public Safety Fund	\$62,235.23
Public Safety Casino Fund	\$40,923.97
Public Safety Extra	\$225,241.32

*PRINTED DEPARTMENTAL REPORTS*

Receive and file the monthly Departmental written reports for Public Safety, Planning Commission and Zoning Board of Appeals, as printed

*COMMUNICATIONS*

Notice of Authorization Permittee: Gerald Little Seawall  
Notice of Authorization Permittee: Paul E. Fronsmon Seawall

*ANNOUNCEMENTS*

Township Planning Commission – Wednesday, September 21st, 2011  
Zoning Board of Appeals – Tuesday, September 27<sup>th</sup>, 2011  
Budget Workshop – October 5<sup>th</sup>, 2011  
Next Township Board – October – 13<sup>th</sup>, 2011

Roll Call Vote: Maichele, Myers, Talbot, Henrich, King and O'Connor- all yes **MOTION CARRIED**

**MONTHLY CHECK REGISTER**

Motion 11-09-4 by Talbot / Henrich to Approve the August 31<sup>st</sup> Check Register. Some discussion on furniture for Public Safety. Question from O'Connor about the 9,014.60 check to Marshall, all questions answered.

Roll Call Vote: Myers, Talbot, Henrich, King, Maichele and O'Connor –all yes **MOTION CARRIED**

**PUBLIC COMMENTS**

No Comments

**DEPARTMENTAL VERBAL COMMENTS**

Supervisor-absent

Clerk-none

Treasurer- Talbot gave an update on status of Triangle Mobile Home Park delinquent tax status. She also commented that taxes are due by the 14<sup>th</sup> 2011.

Zoning Administrator – Update on the sewer smell on East Michigan Avenue. The City has contacted Mr. Buckley and Supervisor Dougherty they have a meeting this next Wednesday for some solutions.

Assessor-none

Public Safety Department- Chief Olson stated that August was another busy month with 740 complaints and 59 with fire. We had a lot of thefts and larceny. Significant event was the overturned semi: power was turned off to allow a huge crane to right the overturned semi, this took quite a while. The other was the fire at Battle Creek Shopper News, Olson commented on the help the department received from other municipalities.

**PLANNING AND ZONING BUSINESS**-none

**SEWER AND WATER BUSINESS**-none

**ASSESSING BUSINESS**-none

**PUBLIC SAFETY BUSINESS-** Discussion on hiring 2 part-time Firefighters & 2 part-time PSO's. Biggest discussion was on getting equipment. Chief stated that we have a great rapport with Newton Township and that would help with getting the needed equipment. Discussion on pay for these new positions and how overtime would also work.

Motion 11-09-5 by King / Maichele for Director to hire 2 part-time Firemen and 2 part-time Policemen

Roll Call Vote: Talbot, Henrich, King, Maichele, Myers and O'Connor- all yes **MOTION CARRIED**

### **RESOLUTIONS AND PROCLAMATIONS**

Motion 11-09-6 by O'Connor / Talbot to adopt the standard resolution setting the 2011 Street Light Millage at .8599 mills.

Roll Call Vote: Henrich, King, Maichele, Myers, Talbot and O'Connor- all yes **MOTION CARRIED**

Motion 11-09-7 by Myers / Henrich to adopt the standard resolution setting the 2011 Township Millage Rates at:

Allocated	.8432
Public Safety (extra voted)	1.6990
Public Safety (extra voted)	<u>1.0000</u>
<b>TOTAL</b>	<b>3.5422</b>

Roll Call Vote: Henrich, King, Maichele, Myers, Talbot and O'Connor- all yes **MOTION CARRIED**

### **UNFINISHED BUSINESS**

Sealcoating and repairs on parking lots. Supervisor Dougherty has received 4 bids on this. There was a lot of discussion on prices.

Motion 11-09-8 by Maichele / Myers to postpone the repairs and sealcoating until next month's meeting.

Roll Call Vote: King, Maichele, Myers, Talbot, Henrich and O'Connor- all yes **MOTION CARRIED**

Motion 11-09-9 by King / Henrich to increase purchase orders from \$600.00 to \$1,500.00 for Public Safety vehicle maintenance and repairs.

Roll Call Vote: Maichele, Myers, Talbot, Henrich, King and O'Connor- all yes **MOTION CARRIED**

Motion 11-09-10 by King / Maichele to go into closed session  
All 6 in favor – all in favor **MOTION CARRIED**

Motion 11-09-11 by Henrich/ King to come out of closed session  
All 6 in favor – all in favor **MOTION CARRIED**

Motion 11-09-12 by King / Maichele to except the letter of agreement for the Supervisory Unit as written and recommended by our council.

Roll Call Vote: Henrich, King, Maichele, Myers, Talbot and O'Connor- all yes **MOTION CARRIED**

Tax bill for 620 Cliff Street. Lots of discussion on how the bill should be paid, if we should pay the whole amount or should it be prorated.

Motion 11-09-13 by King / Henrich to pay the prorated portion of the entire tax bill while we occupied the building.

Roll Call Vote: Henrich, King, Maichele, Myers, and O'Connor Yes  
Talbot – No

**MOTION CARRIED**

Discussion on the frequency on how often we pay bills at the Township. O'Connor asked if we could we pay bills on a weekly basis instead of every two weeks? Talbot said now that we can transfer money on line we could pay the bills more often. Talbot stated we won't do checks every day but we can do more often.

### **NEW BUSINESS**

Supervisory Contract- This is a contract to non-union non-contracted township employees in which the Township states that the employees are: At Will Employees of the Township and that the Township offers them insurance benefits. This will not cost the Township any money.

**RESOLUTION FOR THE TOWNSHIP TO OFFER A CONTRACT TO FULLTIME NON-UNION CONTRACTED EMPLOYEES.** On behalf of the board they authorize Supervisor Dougherty and or Clerk Myers to sign the contract. This contract will expire on March 31<sup>st</sup> 2013, until then everything will stay the same and employees will pay what they currently are paying for medical insurance.

Resolution T11-01

Roll Call Vote: King, Maichele, Myers, Talbot, Henrich and O'Connor- all yes

**MOTION CARRIED**

### **PUBLIC COMMENTS**

O'Connor apologized for cutting of some people previously in the meeting. He stated that he feels the language needs to be rewritten. He then opened the meeting back up for public comments.

Resident commented on tall grass/weeds at the corner section of Columbia and Michigan that Enbridge is using.

Resident commented that the brush needs to be taken care of. Henrich commented on Dougherty's absence and that he was still looking into this brush issue.

Resident commented that he was upset on amending public comments. Resident stated that he was on the building committee and they had discussed the asphalt less than 2 inches and seal and cap.

## TRUSTEE COMMENTS

King – Apologize to Andy France, and publicly thank Mr. Haylett. Hopes Mr. Haylett gets the whole story. My responsibility is to this township and we do appreciate what Mr. Haylett has done for us.

Maichele – no comment

Henrich – no Comment

O'Connor – Pass along condolences to Mrs. Talbot on the loss of a family member. And I'm glad we can pass this agreement along to our employees, this is a small gesture we can make.

Myers – no comment

Talbot – Don't forget September 14<sup>th</sup>, 2011 taxes are due.

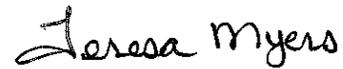
O'Connor – Don't forget September 11<sup>th</sup> take time to remember with a moment of silence.

## ADJOURNMENT

O'Connor adjourns at 9:10 p.m.



Patrick Dougherty, Supervisor  
Emmett Charter Township



Teresa Myers, Clerk  
Emmett Charter Township



## Emmett Township Resolution T11-01

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Resolution T11-01

Roll Call Vote: King, Maichele, Myers, Talbot, Henrich and O'Connor- all yes      **MOTION CARRIED**

I hereby certify this as a true copy of a resolution made and passed at a meeting of the Board, Charter Township of Emmett, held on September 8, 2011.

Witness:

*Patricia Shaeffer Stone*

*Teresa Myers, Clerk*

Teresa Myers, Clerk  
Emmett Township

Emmett Charter Township Board Members

