

Charter Township of Emmett
Regular Board Meeting
May 10th, 2018

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Board Member Attendance---Action Item**
- IV. Approval of Agenda---Action Item**
- V. Consent agenda---Action Item**

Motion to Approve Without discussion

Approve minutes from the regular board meeting 4/12/2018 as printed by Tracy Myers-Malone, Clerk

Receive and file the monthly Treasurer's report with balances on hand as of: April 30, 2018.

General fund	\$1,812,214.83
SW Emmett Sewer/Water	\$968,576.42
Sanitation fund	\$782,050.51
Project V Sewer fund	\$(115,098.27)
Drug forfeiture Fund	\$18,531.13
Public Safety fund	\$(82,533.65)
Public Safety Extra	\$556,028.38
Beadle Lake weed	\$22,738.78
Economic Dev. Corp	\$4,594.96

The Monthly departmental reports, planning commission, and zoning board of appeals minutes, as printed. Attached in back if there are any:

Simple Motions

- VI. Monthly check Register---Action Item**
- VII. Departmental Verbal Reports**
 - a. Supervisor-** Advertising Lawn Mower? Sending Resolution to Battle Creek, sewer fees?
 - b. Clerk-** May Election is coming to a close just finishing with the County this week. Starting to prepare for the August Primaries, hoping to see a greater voter turnout for August & November.
 - c. Treasurer-**

VIII. Planning and Zoning Business (None)

***Preemptive approval of Murphy rezoning back to industrial. It was spot zoned general commercial however, Battle Creek, has it at industrial---Action Item.**

***Rezone 13350 6 ½ Mile Rd from Low Density residential to Regional Commercial**

***Rezone 13 10 019 002 00 from Medium Density Residential to Light Industrial.**

IX. Assessing Business

***Resolution T18-05 for street lights.—Action Item.**

***New phones'. \$6,500.00—Action Item.**

X. Public Safety

April 2018 Monthly Activity Synopsis

The following is the activity for the Emmett Township Department of Public Safety:

		<u>Previous Month:</u>
Complaints/Calls for Service:	677	698
Arrests:	25	17
Citations Issued:	65	65
Accidents	21	21
Medicals:	80	95
Fires:	11	8
All other Fire Calls:	30	18

We had two more reported school threats over the past month. Once again, our School Resource Officer (S.R.O.) investigated both incidents and fortunately they didn't materialize. The S.R.O. determined that they were not credible and the matter was turned over to school administration for corrective action.

We had another extraordinarily busy month. Of the 11 fires, three of them were structure fires, three were vehicle fires and four were brush fires. We had a very large brush fire along D Drive North in a heavily wooded area that is being cleared for housing. We utilized 3 different departments, primarily relying on their smaller all-terrain vehicles because the traditional "grass rigs" could not reach some of the areas. Once again, it was a great joint effort.

XI. Old Business---Action Item

***Carpet for Administration \$18,000+_ --Action Item**

***Discussion to purchase extra carpet runners.**

XII. Resolutions and Proclamations—Action Item

***Resolution to accept "Del-Raes" building as a donation to the Township.—Action Item.**

***Resolution to accept "Right of Refusal Property" for the Economic Development Corp. 8803 B. Drive N. (Back taxes of \$7,408.60).**

XIII. New business---Action Item

***Fleis & Vandenbrink---sewer presentation—Action Item.**

***Building Official (W-2/10-99) Possible Closed session. Wage committee—Presentation & John Macfarlane, Emmett Township Attorney, to speak regarding negative consequences of IRS misclassification of full time employees.**

XIV. Public Comments---(3 min)

Comments are to be directed to the Township Board. Persons who wish to make comments must be recognized by the meeting chairperson and are asked to speak from the podium. Comments are not limited to a single subject but are limited to three (3) minutes total. The meeting chairperson can further limit time if the comments become redundant.

XV. Board Member Comments

Brown-

Dougherty-

Myers-Malone-

Hill-

Myers-

Buller-

Gunning-

XVI. Adjournment-Action Item

**Timothy Hill, Supervisor
Emmett Charter Township**

**Tracy Myers-Malone, clerk
Emmett Charter Township**

Charter Township of Emmett
Regular Board Meeting
April 12, 2018

Supervisor Tim Hill called the meeting to order at 5:30 p.m. on Thursday April 12, 2018. The Meeting was held at the Township Hall located at 621 Cliff Street, Battle Creek, MI 49014. The pledge of allegiance followed the opening.

BOARD MEETING ATTENDANCE-

Dougherty, Brown, Buller, Gunning, Myers, Myers-Malone and Hill **QUORUM PRESENT**

APPROVAL OF AGENDA-

Motion 18-04-01 by Buller/Gunning to approve Agenda by tabling the Wage committee building official presentation and building official comments from the attorney until the May Meeting under Old Business.

Roll Call Vote: Myers, Myers-Malone, Dougherty, Brown, Gunning, Buller, Hill **ALL YES**
MOTION CARRIED

APPROVAL OF CONSENT AGENDA-

Motion 18-04-02 by Gunning/ Buller to approve the Consent Agenda; subject to a couple correction presented by Buller from the March 22 meeting for the Motion 18-03-14 to also include wording, "for road improvements".

Roll Call Vote: Dougherty, Brown, Gunning, Buller, Myers, Myers-Malone and Hill. **ALL YES**
MOTION CARRIED

Receive and file the monthly Treasurer's report with balances on hand:

General fund	\$1,861,748.91
SW Emmett Sewer/Water	\$ 924,395.05
Sanitation fund	\$ 795,843.86
Project V Sewer fund	(\$ 115,098.27)
Drug forfeiture Fund	\$ 29,601.13
Public Safety fund	\$ 110,561.17
Public Safety Extra	\$ 558,549.11
Beadle Lake weed	\$ 22,738.78
Econ Dev. Corp.	\$ 4,594.96

MONTHLY CHECK REGISTER-

Motion 18-04-03 by Gunning/Myers to except the Check Register as printed. Dougherty & Brown asked questions regarding check #38877, #38883, #38912, & #38944.

Roll Call Vote: Brown, Gunning, Buller, Myers, Myers-Malone, Dougherty, and Hill **ALL YES**
MOTION CARRIED

DEPARTMENTAL VERBAL REPORTS-

Supervisor, Tim Hill- Gave update on the road committee and Thanked those individuals who have already signed up to be apart of the Road Solution. There is still time to sign up to be on the committee. Please call the Office and leave your name and a phone number t=you can be reached at.

Clerk, Tracy Myers- Malone- The May 8th Election is quickly approaching. Voter registration ended on April 9th. Training for Inspectors will be coming up on April 27 from 2-5pm and April 28 from 8-11am.

Treasurer, Rachelle Myers- Property Taxes for 2017 that haven't been paid yet need to be paid at the County. Business Personal can still be paid in the Administrative Offices at the Township. Mark Garges approached and asked if the Board will be selling the zero-turn lawn mower.

Motion 18-04-04 by Brown/Dougherty to sell the lawnmower & put it out for bid.

Roll Call Vote: Gunning, Myers-Malone, Buller, Myers, Dougherty, Brown, and Hill **ALL YES**
MOTION CARRIED

Planning and Zoning Business-

Flies & Vanderbrink Presentation of suggested sewer rate increases. Presentation was made by Dawn Lund of Utility Financial Services, she made it very clear that the recommendation from herself to the Board was strictly to pass on the cost of service charged by Battle Creek and for infrastructure costs to the Sewer System itself. If the Board does not accept the recommendation and keeps their rates the same the Township will dip into their fund balance and drain all monies set aside for the sewer.

Motion 18-04-05 by Gunning/Dougherty to accept the recommendation of Dawn Lund for the new Sewer Rates. Increases across the Board of 11% in 2018, 10% in 2019, and 9% in 2020.

Roll Call Vote: Myers-Malone, Buller, Myers, Dougherty, Brown, Gunning, and Hill **ALL YES**
MOTION CARRIED

QUALIFIED:

Dougherty- Wants to let the residents know that this is something we have to do, we have to face this.

CEI Presentation from Randy Ramsey giving an Engineering Update to the Board. Phases IA & IB have been completed. They are working on phase IIA and are asking for permission from the Board to go ahead and follow through with IIA then to start the last four phases (IIB, III, IV, & V). There was discussion from the Board on reimbursement from the LRSB.

Motion 18-04-06 by Myers-Malone/Brown to accept the recommendation of the Sewer Phases from CEI to be completed over the next three years.

Roll Call Vote: Buller, Myers, Dougherty, Brown, Gunning, Myers-Malone, and Hill **ALL YES**
MOTION CARRIED

Assessing- Leslie stated that he settled with the County and rolled over the database into 2019. He's happy to report that a \$300,000-\$400,000 increase in property service. He also helped Rachelle, The Treasurer with delinquent personal property taxes. Leslie spoke with Consumers and there is only about 4 more lights in the Township that need to be changed to LED.

PUBLIC SAFETY-

March 2018 Monthly Activity Synopsis

The following is the activity for the Emmett Township Department of Public Safety:

		<u>Previous Month:</u>
Complaints/Calls for Service:	698	711
Arrests:	17	16
Citations Issued:	65	64
Accidents	21	28
Medicals:	95	69
Fires:	8	2
All other Fire Calls:	18	20

We continue to stay busy with school threats. We had two more incidents and both were investigated by our School Resource Officer. One of the incidents was turned over to the Prosecutor and charges have been authorized. The school Resource Officer has paid huge dividends because he is known and respected by the students and staff.

We are now fully involved with Victory Life Church and provide them with an officer for their church services. We will be working with other area churches as requested to enhance their safety during their services as well.

We had an extraordinarily busy month. Of the 8 fires, three of them were structure fires and two were brush fires. We had a very large brush fire along I-94 and we utilized 6 different departments, primarily relying on their smaller all-terrain vehicles because the traditional "grass rigs" could not reach some of the areas. It was a great joint effort that was marred by an accidental discharge of a weapon where an Athens Township Fire Fighter was injured. I am happy to report that he will fully recover.

OLD BUSINESS- None.

NEW BUSINESS-

Motion 18-04-07 by Gunning/ Buller to waive the \$100 peddlers permit fee for the knights of Columbus Tootsie Roll Drive.

Voice Vote.

**ALL YES
MOTION CARRIED**

Motion 18-04-08 by Dougherty/Brown to accept PR#18-5240 for \$1,916 for election materials.

Roll Call Vote: Dougherty, Brown, Gunning, Myers-Malone, Buller, Myers, & Hill **ALL YES
MOTION CARRIED**

RESOLUTIONS AND PROCLAMATIONS-

Motion 18-04-09 by Dougherty/ Gunning to support the County for ballot initiative for November 2018 for 911 fees to be placed on cell phones.

Roll Call Vote: Brown, Gunning, Myers-Malone, Buller, Myers, Dougherty, & Hill **ALL YES
MOTION CARRIED**

Motion 18-04-10 by Dougherty/ Brown to have Tony Geigle move forward with LED signs for the Township.
Roll Call Vote: Gunning, Myers-Malone, Buller, Myers, Dougherty, Brown, & Hill **ALL YES**
MOTION CARRIED

PUBLIC COMMENTS

Resident upset about the renew of the Harper Creek 18 mils. Wants to know where that money is going?
Resident would rather pay the Township a millage to fix the roads that to the school.

Tracy Tomak introduced herself, she's running for Norlanders seat in the 10th district court candidate.

Resident asked about the Road Committee. Hill responded that there was a sign-up in the back and Thanked him for joining.

Resident asked where Steve Buller lives? Resident also asked where Tim Hill works?

BOARD COMMENTS-

Brown- none.

Dougherty- Thanked all the residents involved with the road committee and asked residents to please get involved. Brought to the Boards attention that the catch basin by the Hotel on 6-1/2 mile by the resident's houses has overflowed and flooded three homes, Dougherty wished that this would have been brought to the planning commission. Dougherty also wanted Randy to present the phases of the Michigan Ave. Sewer Improvements to the LRSB. He also wishes we could get back to having regular staff meetings.

Hill- Staff meetings are Wednesday mornings. Acknowledged the volunteers for the Road Committee. Gave Certificates of Appreciation to staff members, Linda Bays, Mike Leslie, Trish Stone, and Brandi DeShon for all of their hard work and dedication.

Gunning- Get out and Vote on May 8th!

Buller- Addressed resident that he still lives on 10 mile road and will be moving to Marshall.

ADJOURNMENT

Motion 18-04-11 to Adjourn at 6:55 p.m.

Voice Vote

ALL YES
MOTION CARRIED

Timothy Hill, Supervisor
Emmett Charter Township

Trish Stone, Deputy Clerk
Emmett Charter Township