

Charter Township of Emmett
Budget Public Hearing
March 14, 2019

Supervisor Tim Hill called the Public Hearing to order at 5:00 p.m. on Thursday March 14, 2019. The Meeting was held at the Township Hall located at 621 Cliff Street, Battle Creek, MI 49014. The pledge of allegiance followed the opening.

BOARD MEETING ATTENDANCE-

Brown, Buller, Gunning, Myers, Myers-Malone, Dougherty, & Hill

QUORUM PRESENT

PUBLIC COMMENT-

Resident asked about deficit of \$319,000 (page 16 of the Budget)
Hill/Myers explained the Budget & State Shared Revenue.
Dougherty asked how many years has this gone on?
Myers asked that we have a quarterly budget meeting.

Motion 19-03-01 by Brown/Gunning to come out of Public Hearing at 5:30 p.m.
Voice Vote

ALL YES
MOTION CARRIED

Charter Township of Emmett
Regular Board Meeting
March 14, 2019

Supervisor Tim Hill called the Board Meeting to order at 5:30 p.m. on Thursday March 14, 2019. The Meeting was held at the Township Hall located at 621 Cliff Street, Battle Creek, MI 49014. The pledge of allegiance followed the opening.

APPROVAL OF AGENDA-

Add under Zoning; Deb Belles & 14534 9 Mile Rd. Letter from resident, Old Business; Code Compliance & Key Fobs, New Business: Land Bank Discussion, and to front load Tom Derderian, motion to excuse Steve Buller from Closed Session.

Motion 19-03-02 by Myers/Myers-Malone to approve Agenda.

Roll Call Vote: Myers, Myers-Malone, Dougherty, Brown, Gunning, Buller, Hill

ALL YES
MOTION CARRIED

APPROVAL OF CONSENT AGENDA-

Motion 19-03-03 by Gunning/Myers to approve the Consent Agenda.

Roll Call Vote: Dougherty, Brown, Gunning, Buller, Myers, Myers-Malone and Hill.

ALL YES
MOTION CARRIED

Receive and file the monthly Treasurer's report with balances on hand:

General fund	\$ 2,307,301.50
SW Emmett Sewer/Water	\$ 853,961.50
Sanitation fund	\$ 1,248,632.48
Project V Sewer fund	(\$ 226,045.23)
Drug forfeiture Fund	\$ 18,360.54
Public Safety fund	(\$ 693,805.30)
Public Safety Extra	\$ 441,221.93
Beadle Lake weed	(\$ 2,739.17)
Econ Dev. Corp.	\$ 4,594.96

MONTHLY CHECK REGISTER-

Motion 19-03-04 by Buller/Gunning to accept the Check Register as printed.

Roll Call Vote: Brown, Gunning, Buller, Myers, Myers-Malone, Dougherty, and Hill **ALL YES**
MOTION CARRIED

DEPARTMENTAL VERBAL REPORTS-

Supervisor, Tim Hill- Business is good! The Hilton Hotel is working on their site on 6-1/2 Mile Road, as the site plan was approved. Casino is in the works for the second hotel breaking ground possibly this spring.

Clerk, Tracy Myers- Malone- Not so sure about the new phone system as people don't listen to all of the prompts and we are still directing calls, but glad that people are able to reach us in a timely manner. The May 7, 2019 election is soon approaching. We are busy- postcards for Precinct #3 went out today to notify registered voters that we consolidated precincts 1 & 3 at the Township. Ballots have arrived, absentee envelopes have arrived from our printing company. We are waiting on absentee applications from the vendor as with proposal #3 passing last November they had to create a new form. Preliminary testing of our machines starts next week. Hopes the Board approves hiring of "trainee" for Election Specialist as Joann has always been a huge asset to the Clerk's Department and will be retiring at the end of 2019.

For the Cemeteries at the request of our residents she received quotes for trash service at both cemeteries (Newbre & Ceresco). She's nervous that there will be people taking advantage of this service to the community, so let it be known that it is suggested that if the Board approves this service that we do a "trial year".

Treasurer, Rachelle Myers- The Township has settled the 2018 taxes with the County. Residents are no longer able to pay 2018 taxes at the Township Office. Now we start working on Summer 2019 Taxes.

Planning and Zoning Business-

Deb Belles- Quick update from the Road Committee (see attached email). Millage calculator on the Emmett Township website. Six meetings scheduled: 4/16: Beadle Lk. Elementary, 4/18: Restoration Life Church, 4/23: Binder Park Zoo, 4/25: Wattles Park Elementary, 4/30: Fairfax Comm. Baptist Church, and 5/1: Harper Creek High School Auditorium. All meetings are from 6-8p.m.

The Road Committee could use donations for signs/postage/flyers, please write checks out to: Committee for Better Roads Emmett Township (CFBR-Emmett Township). Checks can be sent to: 2062 P.O. Box 49016

14534 9 Mile Rd.- Classification has nothing to do with zoning. Does he have his Business personals registered? The Board directed this letter to Brandi DeShon.

Assessing- None.

PUBLIC SAFETY-

February 2019 Monthly Activity Synopsis

The following is the activity for the Emmett Township Department of Public Safety:

	<u>Current Month:</u>	<u>Previous Month:</u>
Complaints/Calls for Service:	784	775
Arrests:	18	23
Citations Issued:	78	103
Accidents	22	37
Medicals:	72	80
Fires:	5	7
All other Fire Calls:	53	35

February was another busy month. The department continues to do good work investigating a multitude of different crimes. Among them are fraud and identity theft investigations which are very difficult to track and prosecute. In the age of technology, it is imperative that people protect their identity and personal identification material. We investigated a serious accident on Columbia Avenue involving three Harper Creek Students. We were assisted by the Calhoun County Sheriff's Department and their Total Station. Our thanks to them for the assistance.

We had 5 fires that we responded to during the month including mutual aid to Pennfield, Newton and the City of Battle Creek Fire Department. We just completed training on the use of new airways for injured and unconscious victims. This is brand new for us and it looks to be a valuable tool that should help us treat injured/ill people. We also received training in bloodborne pathogens and CPR. It has been extremely busy and I commend our officers for their hard work and diligence under less than favorable conditions.

-Do NOT send money or personal information over the phone, hard to investigate.

Motion 19-03-05 by Dougherty/Brown to accept purchase orders for two new patrol cars, portable radios, and to replace squad 7.

Roll Call Vote: Buller, Myers, Dougherty, Brown, Gunning, Hill, and Myers-Malone **ALL YES**
MOTION CARRIED

OLD BUSINESS-

Motion 19-03-06 by Dougherty/ Gunning to extend moratorium six months for Recreational Marijuana.

Voice Vote **ALL YES**
MOTION CARRIED

Motion 19-03-07 by Myers/Gunning to excuse Steve from Closed Session with Tom Derderian.

Voice Vote **ALL YES**
MOTION CARRIED

Motion 19-03-08 by Myers/ Gunning to go into Closed session at 6:25 p.m. with Tom Derderian.

Roll Call Vote: Myers, Dougherty, Brown, Gunning, Myers-Malone, Buller, and Hill **ALL YES**
MOTION CARRIED

Motion 19-03-09 by Brown/Dougherty to come out of Closed Session at 7:30 p.m. with Tom Derderian.

Roll Call Vote: Dougherty, Brown, Gunning, Myers-Malone, Buller, Hill, and Myers **ALL YES**
MOTION CARRIED

Code Compliance- discussion on why job posting was taken off the website as well as how many people to hire.

Motion 19-03-10 by Gunning/Dougherty to re-post the code compliance job and ask to hire two-part timers at will, driven by need at \$15/ hour, not to exceed budgeted amount of \$15,000.

Roll Call Vote: Buller, Hill, Myers, Dougherty, Brown, Gunning, and Myers-Malone **ALL YES**
MOTION CARRIED

Motion 19-03-11 by Myers/Dougherty to post & hire part time Election Specialist.

Roll Call Vote: Hill, Myers, Dougherty, Brown, Gunning, and Myers-Malone **SIX YES**
Buller **ONE NO**
MOTION CARRIED

Qualified-

Buller (NO): Sees this as potential to not need Teresa in the Office, hate to see this happen by adding another position to the Office.

Hill (YES): Joann has been an asset and is retiring and Teresa came and talked to me about her job and she does everything up front, helps in all departments and knows where all the stuff is at.

Key fobs- Discussion on why trustee Dougherty and Brown do not have their fobs turned on. Hill stated that he wanted to change the fobs to an ID card system and was having LT. Geigle check into these systems. It is unknown why these trustees have their fobs disconnected.

RESOLUTIONS & PROCLAMATIONS-

Buller- Asked question, "Has all of our rates had any increase without Board knowledge?"

Myers-No wages have changed.

Motion 19-03-12 by Brown/Myers to approve Resolution T1902, 2019-2020 Budget Adoption.

Roll Call Vote: Gunning, Myers-Malone, Buller, Hill, Myers, Dougherty, and Brown **ALL YES**
MOTION CARRIED

Qualified-

Myers (YES): Would like to see bi-annually or quarterly budget meetings to amend changes. The Budget is a great tool, and we need to use it more efficiently.

Dougherty (YES): This Budget is balanced on paper, we had to move money to get this Budget Balanced.

Motion 19-03-13 by Myers-Malone/Brown to approve Resolution T1903, Overpayment to Treasurer.

Roll Call Vote: Brown, Gunning, Myers-Malone, Buller, Hill, Myers, and Dougherty **ALL YES**
MOTION CARRIED

NEW BUSINESS-

Water Loop: Buller stated that he didn't have anything put together, but gave description:

The water main for the most recent hotel that was built stops at their driveway at the north end of Harper Village, the hotel itself is tied into a short extension off the main at the east end of the first Courtyard Building (10-030-020-21) where the second Courtyard Marriott (10-030-020-19) is tied in at. This is only a service line on 6-1/2 mile-road. Battle Creek city doesn't want another extension off the water line because if something happened to the Courtyard, then the new Hilton would be shut down. The Hilton (10-030-008-00) that is to be built on the east side of 6-1/2 mile-road wants the Township to foot the bill through the water account and recoup monies if and ever the lot in front of the second Courtyard Marriott is ever developed. This property

could sustain two restaurants if developed. The estimated cost for the Township if the Board decides to do this is anywhere from \$75k-\$105K.

Dougherty asked about the Dollar General on Verona Road. He stated that they had to have water supply hook up. Dougherty believes that we need to stay with the past practice of the developers paying for the water hook-up.

Buller- It is a common practice for developers to incur costs.

Myers- This could be a slippery slope, sets a precedence for the future.

Motion 19-03-14 by Myers-Malone/Myers to stay with the past practice and not pay for the water loop for 6-1/2 H2 Hotel (10-030-008-00).

Roll Call Vote: Myers-Malone, Buller, Myers, Dougherty, Brown, Gunning, and Hill **ALL YES**
MOTION CARRIED

Motion 19-03-15 by Hill/Brown to accept Trash Service Bid for Ceresco/Newbre Cemeteries from Scooters.

Roll Call Vote: Myers, Dougherty, Brown, Gunning, Myers-Malone, Buller, and Hill **ALL YES**
MOTION CARRIED

Land Bank Discussion:

Brown asked Buller how it worked (appointment and term) and who was the representative from the Board? Buller stated that he was chosen from the Landbank when he was on that Board. Since the beginning of 2019 the Township representative is from Convis Township, Jason Farmer. The landbank chooses who will be a good asset, and they rotate members. The Calhoun County Treasurer, Brian Wensauer is also on the Board.

PUBLIC COMMENTS-

Resident thanks Board for not fighting tonight. Resident also thanked Chief for retirement and gave him a gift.

Resident stated that there was a great article in the shopper for the Chief, asked Board members to make a list of honey-dos for Chief 😊

Motion 19-03-16 by Dougherty/ Gunning to approve purchase orders (19-5880, 19-5894, 19-5883, 19-5884, 19-5908, 19-5909, and 19-5910).

Roll Call Vote: Buller, Hill, Myers, Brown, Gunning, Dougherty, Myers-Malone **ALL YES**
MOTION CARRIED

BOARD COMMENTS-

Brown- None.

Dougherty- Thanked Chief.

Myers-Malone- Clarified Joann's job responsibilities; and specifically stated that these are NOT Teresa's duties.

Hill- Thanked Chief.

Myers- Pointed out that Joann's job assignment vs. Teresa and they are very different. Appreciates public attendance even after a long-closed session you stuck with us.

Buller- Thanked Chief.

Gunning- Thanked Chief. Wants the public to understand that when you vote on May 7th that 45-cent gas tax won't help local roads.

ADJOURNMENT

Motion 19-03-17 by Dougherty/Gunning to Adjourn at 8:12 p.m.

Voice Vote

**ALL YES
MOTION CARRIED**

*Timothy Hill, Supervisor
Emmett Charter Township*

*Tracy Myers-Malone, Clerk
Emmett Charter Township*