

**Charter Township of Emmett
Regular Board Meeting
June 9, 2016**

Supervisor Hill called the meeting to order at 5:40 p.m. on Thursday June 9, 2016. The Meeting was held at the Township Hall located at 621 Cliff Street Battle Creek, MI 49014. The Pledge of Allegiance followed the opening.

BOARD MEMBER ATTENDANCE

Dougherty, Gunning, Myers, Buller, Talbot, and Hill
Jacox, - Excused

QUORUM PRESENT

APPROVAL OF AGENDA

Motion 16-06-04 by Talbot/Buller to approve the Agenda as printed by Teresa Myers with adding Great Lakes Comnet, a new telecommunications business in Emmett Township.

Roll Call Vote: Gunning, Myers, Buller, Talbot, Dougherty, and Hill
Jacox, - Excused

**ALL YES
MOTION CARRIED**

APPROVAL OF CONSENT AGENDA

Motion 16-06-05 by Gunning/ Buller to approve the Consent Agenda with some minor changes to the May 19, 2016 Board Meeting Minutes.

Roll Call Vote: Gunning, Myers, Buller, Talbot, Dougherty, and Hill
Jacox, - Excused

**ALL YES
MOTION CARRIED**

Treasurer's Report:

Receive and file the Monthly Treasurer's Report with balances on hand as of: May 31, 2016

General Fund	\$	1,663,695.93
SW Emmett Sewer/Water	\$	215,293.37
Sanitation Fund	\$	255,549.04
Project V Sewer Fund	\$	(6,747.83)
Drug Forfeiture Fund	\$	40,043.23
Public Safety Fund	\$	83,097.42
Public Safety Extra	\$	489,359.13
Beadle Lake Weed Fund	\$	25,921.24

The Monthly Departmental Report:

Planning Commission and Zoning Board of Appeals Minutes as printed if any.

Ann Norlander

Introduced by Tim Hill Ann Norlander talked about the upcoming elections and hope all goes well with them. Elections have come a long way since information is being modemed in to the County so they have results quicker. Norlander also wanted all to know that she has two opponent’s running for County Clerk and would like everyone’s support. She also stated that it’s going to be a very interesting year since this year in the General Election you do not have to declare a party and there’s no straight party voting in November. Norlander also stated that she believes experience helps and that she is very electable as County Clerk and that she received a high percentage of votes during previous Presidential election. Norlander also talked about the County Clerk’s office having a virtual office which they worked very hard to set up. Thanked all for supporting her.

COMMUNICATIONS & SIMPLE MOTIONS

Motion to acknowledge the enforcement of Article III, Noxious Weeds, and to authorize the Township Treasurer to place a tax lien against the following to include an additional \$25.00 administrative fee:

PROPERTIES:	OWNERS	COST
15075 61/2 Mile Rd	Tamara Guthrie	\$95.25 +\$25.00= \$120.25
903 Michigan Ave.	APT MI-7185 CF LLC 112 West Jefferson BLVD South Bend, IN 466601	\$47.63 + \$25.00 = 72.63

Announcements:

- Township Planning Commission – To be announced meeting times are @ 5:30 p.m.
- Z.B.A. Meeting – To be Announced
- Next Township Board Meeting –July 14, 2016 @ 5:30p.m.

MONTHLY CHECK REGISTER

Motion 16-06-06 by Talbot/Gunning to accept the Check Register as printed.

Roll Call Vote: Myers, Buller, Talbot, Dougherty, Gunning, and Hill
Jacox, - Excused

**ALL YES
MOTION CARRIED**

DEPARTMENT VERBAL REPORTS

Supervisor

Hill commented that this year has been a crazy year. We have worked very hard getting a new Personnel Policy, Zoning Boards codified, Economic Development Corporation similar to Battle Creeks. Hill is very excited about Biggbys opening in the Wattles Park Area. Also we had purchased the old Wattles Park Grocery store at 1396 East Michigan Avenue and just recently got our funds back from the original purchase of the building. Lastly, the first phase of the sewer is finished which was the bioxide tank for

smell. Hill stated the Farmers Market has hit a little snag but he is still trying to get it up and running. Hill is proud of all that The Board has accomplished these last few years and looks forward to the future.

Clerk

Myers –commented that we have been very busy getting ready for the upcoming elections by running a training and getting all workers certified for another two years. Also will be testing ballots on Tuesday June 6, 2016 so that Military and overseas can go out by June 18,2016. Lastly Myers thanked Steve Buller and Judy Morey for making the Cemetery Veteran flag holders for our Veterans. The Township it is greatly appreciative.

Treasurer

Talbot –very busy getting ready for summer taxes, they will be going out at the end of June so if you don't get a bill contact the office at 269-968-0241.

Lawn Mowing

Lawn mowing's on 6 1/2 Mile Road and East Michigan Avenue that are on the agenda were asked to be approved by Buller.

Motion 16-06-07 by Buller/ Dougherty to approve the lawn mowing's on 6 ½ mile Rd and also on 903 East Michigan Ave. according to the agenda.

Roll Call Vote: Buller, Talbot, Dougherty, Gunning, Myers, and Hill
Jacox- Excused

**ALL YES
MOTION CARRIED**

Planning and Zoning Business

Deshon busy working on Master Plan a vision for the Township; the last time it was done was in 2005.

Assessing

Leslie – commented that the Assessing Department has been working on reappraisals in the Township and also working on land divisions and special assessment districts.

PUBLIC SAFETY

Chief Olson –Stated that it's been another busy month and continued to go over his monthly report. Olson commented on the Awards Ceremony and the fact that Blayne Fry was Employee of The Year and how much he deserved the award. Next Chief Olson explained the Fireworks Permit and commented that we need to make an amendment to the liability section and instead of 5 million it should be 1

million and also asked the Board if there should be a curfew on fireworks as far as a time. Olson also commented that Public Safety also helped with the fire in Pennfield. Lastly the Chief explained that Public Safety had applied for a grant for a water rescue boat and was informed that they were rewarded the grant. Chief Olson talked to the Board about a Fireworks Permit that was received by Stephen Titus for his Beach Party and asked the Board to approve.

Motion 16-06-08 by Myers/ Buller to approve the fireworks permit for Stephen Titus

Roll Call Vote: Talbot, Dougherty, Gunning, Myers, Buller, and Hill

Jacox- Excused

**ALL YES
MOTION CARRIED**

RESOLUTIONS AND PROCLAMATIONS

Myers went over all three Resolutions and asked that all three be approved on the same motion.

Resolution T16-11 Confirming Special Assessment Roll for Emmett Charter Township Water System Extension Special Assessment District No. 2016-01

Resolution T16-12 to Authorize the Use of Funds from the Combined Sewer and Water Southwest Emmett Fund for Purposes of the South Shore Drive Water Main Extension.

Resolution T16-13 to Authorize the Payment of the Connection Fee Associated with the South Shore Drive Water Main Extension Project in Installments.

Motion 16-06-09 by Gunning / Talbot to approve all three Resolutions T16-06-11, T16-06-12, and T 16-06-13 all for Special Assessment District No. 2016-01.

Roll Call Vote: Dougherty, Gunning, Myers, Buller, Talbot, and Hill

Jacox- Excused

**ALL YES
MOTION CARRIED**

PO's -

Myers – explained Po #16-3879 the issues with her computer and her Deputy's and the fact that they were 6-7 years old and that there wasn't much more that could be done for them. Also, that the money is in the Budget and ask to move forward with two computers with all the upgrades for the Clerks Department.

Motion 16-06-10 by Buller / Gunning to move forward with the purchase of two new computers for the Clerks department as stated in Po# 16-3879.

Roll Call Vote: Gunning, Myers, Buller, Talbot, Dougherty, and Hill

Jacox- Excused

**ALL YES
MOTION CARRIED**

Olson – explained Po # 16-3872 5 in Car Mic’s for Patrol Units \$2,144.00, 16-3873 3 camera’s indoor, color, high resolution camera with IRS for night vision, wide angle, fixed lens \$1,265.00. Mike Olson also asked for some new tools and a tool box not to exceed \$2,500. Also talked about starting our Computer/ IT updates that needs to be done and the total cost of the project is \$ 15,172.00 for a year and then the second and subsequent years would be \$2,370.00.

Motion 16-06-11 by Gunning / Dougherty to approve all PO’s Po # 16-3872 and Po # 16-3873. Also to approve tools and tool box not to exceed \$2,500.00 and also starting our Computer/ IT updates that needs to be done and the total cost of the project is \$15,172.00 for a year and then the second subsequent years would be \$2,370.00

Roll Call Vote: Gunning, Myers, Buller, Talbot, Dougherty, and Hill
Jacox- Excused

**ALL YES
MOTION CARRIED**

Next Chief Olson talked about a bid from Sims on new furnaces for the Administration side that he was asked to get. Buller commented that we need to look for money for this in an upcoming Budget Workshop.

Motion 16-06-14 by Buller / Gunning to table furnace until Budget Workshop

Roll Call Vote: Myers, Buller, Talbot, Dougherty, Gunning, and Hill
Jacox- Excused

**ALL YES
MOTION CARRIED**

UNFINISHED BUISNESS

NEW BUSINESS

Great Lakes Comnet

Application for communications line with the permit and a check to the Township. The Board decided to hold off until this could be checked out by the Attorney and also gave permission for the Supervisor to move forward after that.

Motion 16-06-15 by Talbot /Gunning to have the Great Lakes Comnet looked at by Attorney then give Supervisor the ok to move forward after.

Roll Call Vote: Buller, Talbot, Dougherty, Gunning, Myers, and Hill
Jacox- Excused

**ALL YES
MOTION CARRIED**

PUBLIC COMMENTS

Dick Brown introduced himself as running for Township Trustee in the upcoming election.

Resident thanked the Chief for Public Safety taking such good care of his father-in-law.

TRUSTEE COMMENTS

Dougherty- Stated that he has had a few residents ask about another hotel going in. Buller stated that the next hotel that would be going in would be next to the first hotel and behind Menards so you would be using the drive that Menards uses for lumber. Dougherty thanked Leslie for all his hard work.

Dougherty commented that we have someone running for Supervisor that would like to bring in a Superintendent, and that Dougherty was on the previous Board as Supervisor he had checked into a Superintendent and that the beginning cost was around \$80,000.00 just to start for the first year and that that's not including other things they might require like a car and other expenses. Also about the wages that were talked about in the paper; Dougherty said he never received any extra compensation but that the Sewer System has gotten to be a huge issue and supports the extra compensation and the three people that receive the extra compensation and also commented that he hopes that Tim Hill stays in this position.

Buller – Thank you to Isaac and Sons for coming in and doing some spot cleaning for the Township they did an awesome job. Lastly Buller commented about the Board Packets and all the paper that was being used and talked about maybe using tablets or projecting them on one of our walls.

Gunning– Stated that we need to look towards the future and encourages folks to ask questions and come to meetings.

ADJOURNMENT

Motion 16-06-16 by Hill at 6:35 p.m.

Voice Vote:

**ALL YES
MOTION CARRIED**

Timothy Hill, Supervisor
Emmett Charter Township

Teresa Myers, Clerk
Emmett Charter Township