



AGENDA

Regular Board Meeting Meeting

5:30 PM - Thursday, January 9, 2020
Board Room

	Page
1. CALL TO ORDER	
2. PLEDGE OF ALLEGIANCE	
3. BOARD MEMBER ATTENDANCE---ACTION ITEM	
4. APPROVAL OF AGENDA---ACTION ITEM	
5. CONSENT AGENDA---ACTION ITEM	
5.1. Approve the minutes from December 12, 2019 as printed by Clerk Myers-Malone and the Treasurers report dated December 31, 2019: December 12 DRAFT December 2019 Treasurer Report	3 - 12
6. MONTHLY CHECK REGISTER---ACTION ITEM	
6.1. DECEMBER CHECK REGISTER	13 - 17
7. DEPARTMENTAL VERBAL REPORTS	
7.1. Supervisor-	
7.2. Clerk-	
7.2.1. Clerks Department Report- January	18
7.2.2. Marihuana Committee Report by Trustee Dougherty	
7.3. Treasurer	
7.3.1. Treasurer Department Report January 9th-2019	19
8. PLANNING AND ZONING:	
8.1. SSG Michael A. DickinsonII Post 257 of the American Legion Site Plan & Conditional Use for B Drive North.	
8.2. Seneca River LLC Conditional Use & Site Plan Review at 1193 E. Michigan.	
8.3. Adrian Elite Extraction, LLC Conditional Use for 2000 E. Columbia Avenue.	
9. ASSESSING:	
10. PUBLIC SAFETY:	
10.1. Board Packet 19 - 12.Dec PO Policy Meeting 2011.09	20 - 30

11. OLD BUSINESS---ACTION ITEM

12. RESOLUTIONS AND PROCLAMATIONS---ACTION ITEM

12.1. Resolution for Rising Stars Horse Club to host a Raffle for Saddle
[local governing body resolution for charitable gaming licenses](#)

31

13. NEW BUSINESS---ACTION ITEM

14. PUBLIC COMMENTS---(3 MIN)

Comments not questions, are to be directed to the Township Board. Persons who wish to make comments must be recognized by the meeting chairperson and are asked to speak from the podium. Comments are limited to what business is on the agenda and limited to three (3) minutes total. The meeting chairperson can further limit time if the comments become redundant & or abusive in nature. Comments cannot be personal, abusive, political or otherwise not related to the agenda of the business meeting. If violations shall occur, you will be asked to refrain from disrupting the Business meeting, if it shall continue then you will be removed from the meeting itself and or charged with a misdemeanor for the violation

15. BOARD COMMENTS

Comments are to be strictly about the business at hand and not of political, personal or otherwise nonbusiness unrelated to the agenda. If violations shall occur, you will be asked to refrain for disrupting the business meeting, if it shall continue, then you will be removed from the business meeting and or charged with a misdemeanor.

16. ADJOURNMENT---ACTION ITEM

CHARTER TOWNSHIP OF EMMETT
Public Hearing for Dangerous Buildings
December 12, 2019

Supervisor Tim Hill called the Public Hearing to order at 5:00 p.m. on Thursday December 12, 2019. The Meeting was held at the Township Hall located at 621 Cliff Street, Battle Creek, MI 49014. The pledge of allegiance followed the opening.

BOARD MEETING ATTENDANCE-

Brown, Buller, Gunning, Myers, Myers-Malone, Dougherty, & Hill

QUORUM PRESENT

The Zoning Administrator, DeShon spoke about the following parcels and gave quotes for tasks;

1) 1414 East Michigan Avenue: \$19,200 or \$22,000 for demolition.

-Representative of the property asked for building to be removed from the dangerous buildings because of all the work put into the building in the last few months, looking for a buyer that fits the property.

2) 15286 Ackerson Drive: \$9,500 or \$11,950 for demolition.

-DeShon reported that no representative of the property has made contact with the Building Inspector or Zoning Administrator, no contact from owner at all about this property. Back taxes are owed for 2018. Some Permits were pulled including Mechanical, Electrical, and Plumbing, but no Building Permits pulled.

3) 424 Wildwood Avenue: \$2500 or \$2600 to fill in hole.

-Owner of the property asked for an extension as he has the fill dirt. Resident stated he would help him fill in the hole.

4) 924 North Raymond Road: \$18,750 or \$17,250 to demolition.

--Deshon reported that no representative of the property has made contact with the Building Inspector or Zoning Administrator, no contact from owner at all about this property. Back taxes are owed for 2018.

Board Comments:

Gunning- We are supposed to be helping the Residents.

Buller- Raymond Road sold on land contract, the buyer was not informed that the building was in the dangerous buildings process.

Myers- Ackerson Drive; I see the logic of giving back to the County & Public Safety issues, this is a timely process. Raymond Road property; This is an eyesore that has sat for plenty of time.

Dougherty- Appreciates work on the old bank on the corner of wattles, giving them 6-month extension is great as it's a valuable property.

Brown- Property on Ackerson drive what do we do?

Motion 19-12-01 by Brown/Myers to close the Public Hearing at 5:30pm.

Voice Vote.

ALL YES
MOTION CARRIED

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QUORUM PRESENT

APPROVAL OF AGENDA-

Add: Discussion on Assessor working from Florida for two consecutive months on his vacation. & Medical Marihuana Ordinance Amendment.

Remove: Wage Committee & Hazel Foundation Property.

Motion 19-12-02 by Brown/Gunning to approve the Agenda with Additions/Subtractions.

Roll Call Vote: Buller, Gunning, Myers, Myers-Malone, Dougherty, Hill, & Brown **ALL YES**

MOTION CARRIED

Motion 19-12-03 by Buller/Gunning to approve the Consent Agenda.

Roll Call Vote: Gunning, Myers, Myers-Malone, Dougherty, Hill, Brown, and Buller **ALL YES**

MOTION CARRIED

Motion 19-12-04 by Gunning/Buller to approve the monthly check register.

Roll Call Vote: Myers, Myers-Malone, Dougherty, Hill, Brown, Buller, and Gunning **ALL YES**

MOTION CARRIED

PRESENTATIONS-

DEPARTMENTAL VERBAL REPORTS-

Supervisor, Tim Hill-

The Supervisor Presented; John Midgley from the Calhoun County Road Department spoke on the local road project. He stated that the attorneys from both the County and the Township are working on the Roads contract then the Roads contract will come back for Township Board approval once the contract is finished. Lakeland won the bid for 16% under the engineers estimate. They will start work pending the contract approval. Midgley answered questions about the D drive Bridge that they are hoping to have it open by Christmas, many delays made this a hard project, will not be 100% completed until Spring 2020. Midgley also stated that the County could have quarterly meetings with Townships (one on one).

Clerk, Tracy Myers- Malone-

Elections- We are in need of inspectors for the March 10th Presidential Primary (2020). Election Inspector Training on February 25th at Battle Creek City Hall at 2pm. If anyone is interested in becoming involved in your community this is a great way to meet new people and make some extra money. The 2 Year certification Training will be Wednesday June 24, 2020 at the Kellogg arena at 10am-noon. If you haven't signed up to be on our permanent absent voter list please consider it, come into the office to sign up or visit the website, www.emmett.org and follow the tabs; Township Government →Clerks Office →Elections Information

→Permanent Absent Voter List. The Clerks Department is gearing up for the Presidential Primary March 10, 2020. This is a different election where voters will have to choose a ballot style, republican or democrat, more information will be relayed to inform the registered voters of Emmett Township.

Cemetery- Please be respectful of others decorations at grave sites.

General- Myers-Malone is now the Vice President of the Calhoun County Clerks Association. The Marihuana Committee will be meeting on Tuesday January 7, 2020 at 6pm in the Township Board Room. The Council of Election Officials (CEO Committee) and Legislative Committee are a great new venture that I'm excited to be a part of the democratic process. Candidate packets are now available, please come see me in the office to pick up your packet. All 7 seats are up and will be elected by the people. Petitions are due back to the Clerk's Office by April 21, 2020 at 4pm. Candidates are welcome to FOIA lists of voters for canvassing which can also be found on the County's webpage.

Marihuana Advisory Committee Report, Trustee Dougherty- Myself, the Clerk, & the Supervisor were appointed to this advisory committee. We have had (2) two meetings so far, both were very informative. We would like more input from people; feedback of what they want in Emmett Township. Valuable discussion for both the pros and cons of Recreational Adult Use Marihuana. The Public voted this in, but we need to make a decision. Recommendations have been heard from none to (8) eight recreational marihuana. The City has already allowed recreational use. We will have to make a recommendation to the Board soon, but we want to do what is right for the community and the future of Emmett Township. We are leaving a legacy; let your voice be heard. The next meeting is January 7, 2020 at 6pm in the Board Room.

Committee member gave opinion on recreational, strongly opposed, doesn't want to overwhelm our task force and not be prepared.

Treasurer, Rachelle Myers-

TAXES:

-Winter Bills have been mailed out and Township is currently accepting Both Summer and Winter payments. Please call ahead for Summer Balance owing since it is subject to penalty fees.

-When using the Drop Box please use the envelopes provided, remember to place only checks, no cash

-Recycling Cards are still available; please stop by the office to pick yours up

-Dog License are available online, visit Calhoun County's Web site. A list of available Vet Office is listed on the Emmett Twp Facebook website.

-Township Office hours are Monday-Thursday 7 am thru 4:30 pm, office is open during lunch hours.

-Township Office will be closed December 24th, December 25th, December 31st and January 1st

SEWER:

-American Public Works Award RECIPIENT for 2019

PLANNING & ZONING-

Motion 19-12-05 by Myers/Gunning to appoint Steve Buller to the Zoning Board of Appeals (ZBA).

Roll Call Vote: Gunning, Myers, Myers-Malone, Dougherty, Hill, Brown, and Buller **ALL YES**

MOTION CARRIED

Motion 19-12-06 by Gunning/Dougherty to approve Conditional Use for Medical Marihuana Cultivation at 1130 North Raymond Road. (parcels #13-10-180-023-00 & 13-10-180-029-00).

Roll Call Vote: Myers, Dougherty, Brown, Gunning, Myers-Malone, Buller, & Hill **ALL YES**

Qualified:

Dougherty (YES)- Not discussing what we want or don't want, it is here and we are legally bound. This has to be decided and it meets the qualifications.

MOTION CARRIED

Motion 19-12-07 by Myers/Buller to approve a Conditional Use & Site Plan Review for a carwash, parcel #13-10-030-011-18 with conditions that if there is a traffic impediment or problem that the license be revoked.

Roll Call Vote: Dougherty, Brown, Myers-Malone, Buller, Hill, & Myers
Gunning

SIX YES
ONE NO

Qualified:

Dougherty (YES)- This was a parking lot, someone is liable. Supports the business going in.

Buller (YES)- Clear that Meijer's is responsible; they own the outlot and maintain the parking lot. Businesses access through parking lots everywhere and everybody uses parking lots for access to other businesses for example Starbucks. How fast can you wash a car? The carwash business will not cause the problems it would be the existing businesses that use the parking lot as a drive (KCFCU and Sherwin Williams). The carwash is not in jeopardy. No proof of who caused the road problems.

Hill (YES)- Agrees with the business. Private roads, Meijer is responsible. Not worried about revoking license.

MOTION CARRIED

Motion 19-12-08 by Dougherty/Brown to approve Conditional Use & Site Plan Review for a Provisioning Center at 1770 East Columbia Avenue.

Roll Call Vote: Myers, Dougherty, Brown, Gunning, & Hill
Myers-Malone & Buller

FIVE YES
TWO NOS

Qualified:

Buller (NO)- Feels like were stepping on toes of the committee, wish we would have tabled this. These places employ a lot of people, but believes that we have reached our saturation point.

MOTION CARRIED

Motion 19-12-09 by Myers-Malone/Buller to approve waiver of Conditional Use Fee for a Community Building for the American Legion Post 257.

Roll Call Vote: Myers, Dougherty, Brown, Gunning, Myers-Malone, Buller, and Hill

ALL YES

Qualified:

Hill (YES)- Having military on that corner is a great cause. Supports whatever they need.

Dougherty (YES)- As an American legion member, veteran, and recipient of the purple heart he totally supports this cause! This is a wonderful thing, would love to help.

MOTION CARRIED

Motion 19-12-10 by Buller/Dougherty to extend (6) six-month request from the Dangerous Buildings as long as it stays on the market for 1414 East Michigan Avenue.

Roll Call Vote: Buller, Hill, Myers, Dougherty, Brown, Gunning, and Myers-Malone

ALL YES
MOTION CARRIED

Motion 19-12-11 by Brown/Dougherty to Demolish 15286 Ackerson Drive after verification that no one is living inside.

Motion 19-12-12 by Myers/Dougherty to withdrawal previous motion.

Roll Call Vote: Gunning, Myers-Malone, Buller, Hill, Myers, Dougherty, and Brown **ALL YES**
MOTION CARRIED

Motion 19-12-13 by Brown/Gunning to table 15286 Ackerson Drive until January Board Meeting to give time for Interim Chief to make contact with the Owners of the property.

Roll Call Vote: Brown, Gunning, Myers-Malone, Buller, Hill, Myers, and Dougherty **ALL YES**
MOTION CARRIED

Motion 19-12-14 by Buller/Brown to table 424 Wildwood Avenue from the Dangerous Buildings; to report next month to make sure the hole is filled in. Resident offered to help fill in the hole.

Roll Call Vote: Dougherty, Brown, Gunning, Myer-Malone, Buller, Hill, and Myers **ALL YES**
MOTION CARRIED

Motion 19-12-15 by Gunning/Dougherty to let the County take 924 North Raymond Road off the Dangerous Buildings list of properties.

Roll Call Vote: Myers, Dougherty, Brown, Gunning, Myers-Malone, Buller, and Hill **ALL YES**

Qualified:

Buller (YES)- What if they pay the taxes, then what?

MOTION CARRIED

ASSESSING- Discussion of Assessor working form Florida for two consecutive months while on vacation.

PUBLIC SAFETY-

Calls for Service for November 2019	11/19	10/19
Complaints/ Calls for Service	738	773
Criminal Complaints	189	175
Total	927	948
Citations	65	74
Motor Carrier	24	43
Traffic Crashes	59	39
Arrests	34	42
Felony	6	6
Misdemeanor	28	36
Fire Calls	132	118

November continued keeping everyone busy doing investigations with almost 1000 calls for service. Fire response was more than October's, and due to the weather, we had many more traffic crashes that require a lot of manpower and man hours.

Traffic crashes take up a lot of time and manpower. Please remember with the cold weather and snow, to slow down and give yourself a little extra time and distance while traveling. We had quite a few comments this last

month about our response to calls for service on I-94. Remember that I94 runs right through Emmett Township, so enforcement and any incidents out on the highway between M-66 and Mile Marker 105, are still ultimately the Departments responsibility, so you will see officers out there.

November's fire training was skipped due to the Thanksgiving holiday. We are also skipping December due to Christmas.

I just want to remind everyone that this year's Shop with a Cop event will be on Saturday, 12/14. We will be holding it at the Woodland Church on Helmer Road. Officers from the 9 different Calhoun County Police departments will be taking 75 children out to Harper Village that morning to do some shopping and have some fun.

I hope everyone has a good month, and has a safe and Merry Christmas and a Happy New Year.

RESOLUTIONS & PROCLAMATIONS-

UNFINISHED BUSINESS-

Motion 19-12-16 by Myers-Malone/Myers to open bids for "Clerk of the Works" once criteria has been set.

Roll Call Vote: Brown, Gunning, Myers-Malone, Buller, Hill, Myers, & Dougherty **ALL YES**
MOTION CARRIED

NEW BUSINESS-

Motion 19-12-17 by Myers/Dougherty to advertise the Public Safety Director Position in the MACP for a budget of \$200.

Roll Call Vote: Myers, Dougherty, Brown, Gunning, Myers-Malone, Buller, and Hill **ALL YES**
MOTION CARRIED

Motion 19-12-18 by Myers-Malone/Myers to approve Ordinance #3 of 2019; Medical Marihuana Amendment.

Roll Call Vote: Hill, Myers, Dougherty, Brown, Gunning, Myers-Malone, and Buller **ALL YES**

Qualified:

Myers (YES)- This change should have been made months ago, hopefully we can get that number down where the Board voted it.

MOTION CARRIED

PUBLIC COMMENTS-

Resident thanked the Assessor for the job he does.

Resident works for the federal government for the IRS, the federal government is working on making Marihuana a lower-class drug that could be taxed so understand why Board members are worried about losing that tax money from recreational like they did with the Medical Marihuana. Three things that are bothersome; violence, drug driving, and minors.

Resident unaware of all the different types of uses of Marihuana.

Resident asked about Supervisors interview with WWMT, paying off the Road project with marihuana money? Is that legal?

Resident asked about the Advisory Committee for Marihuana and what the goal was during the moratorium. Business owner has two applications in process for cultivation of Marihuana, has 1 million dollars already invested in this property.

Resident that owns property next to the Marihuana business owner stated that the 1 million dollars for the purchase of the property was his investment and the Board doesn't have to allow this.

BOARD COMMENTS-

Brown- None.

Dougherty- Elections are coming up. Recommendations for a newsletter were brought to his attention. Del-Rays old property removal needs to come back to the Board if they aren't going to remove the building from the property.

Myers-Malone- Happy that the Board passed the amendment to the Medical Marihuana Ordinance. Merry Christmas & Happy New Year.

Hill- We don't stay in Roberts Rules of Order, apologized to Deb Belles for confusion on Road Manager "Clerk of the Works". Merry Christmas & Happy New Year.

Myers- Happy that the numbers are in the Medical Marihuana Ordinance now. Happy to be on the Road Committee and get the Clerk of the Works criteria set. Happy Holidays.

Buller- Marihuana Processing Seminar was good but scary, hope we don't get any. Thanked the Board for the time he has been on the Consolidated Dispatch Authority, AMSA Board, resigned. Happy Holidays.

Gunning- Road Committee Chair stated that very few Board Members came to the Committee Meetings, but wanted to make clear that he wanted to leave the decision up to the public, then vote on what the residents want done with the roads. Merry Christmas.

ADJOURNMENT

Motion 19-12-19 by Dougherty/Buller to adjourn at 8:41p.m.

Voice Vote

**ALL YES
MOTION CARRIED**

*Timothy Hill, Supervisor
Emmett Charter Township*

*Tracy Myers-Malone, Clerk
Emmett Charter Township*

IN THE CURRENT PROCESS OF ADJUSTING TO ACTUAL
 SWITCHING OVER TO COMPUTERIZED REPORT INSTEAD OF MANUALLY RECORDED REPORT
 USING AUDITED TRIAL BALANCE AS OF 3/31/2018 AS BASE
 *****Subject to Completion of Bank Reconciliations*****

Treasurers Report	Dec-19
GENERAL FUND	
Open Bal.	2,179,025.89
Operational Receipts	\$288,065.64
Trans. In From _____ PS & SAN	
Interest	\$519.40
Total Receipts/Transfer In	\$288,585.04
Operational Expenses	\$ 160,979.69
Transfer Out to _____ P.S.	0.00
Total Expense/Transfer Out	\$ 160,979.69
Month End Bal.	\$2,306,631.24
running total	\$2,306,631.24
(should be 0 by month end)	\$0.00
 SW EMMETT SEWER & WATER	
OPEN BAL.	\$144,726.06
CD BAL	\$ 578,748.71
Operational Receipts	\$ -
Account Interest	12.09
CD Interest *7884/*7868	8.74
Total Receipts	\$ 578,769.54
Operational Expenses	\$ -
Transfer Out To _____ CD"S	
Total Expense/Transfer Out	\$ -
Month End Bal.	\$723,495.60
CD and Interest total	\$ 578,757.45
running total	\$ 144,738.15
(should equal to CD/CD interest Balance by month end)	\$578,757.45
 SANITATION FUND	
Open Bal.	1,909,415.38
Operational Receipts	44974.69
Transfers In From _____ SAW GRANT	0
Total Receipts	\$ 44,974.69
Operational Expenses	\$ 9,567.91
Transfer To _____ Proj V	
Total Expenses/Transfer Out	\$ 9,567.91
Month End Bal.	\$ 1,944,822.16
running total	\$ 1,944,822.16
(should be 0 by month end)	\$ -

PROJECT V SEWER

Open Bal.			-225,605.23
Operational Receipts			0.00
Transfer In From _____	GF		
Total Receipts			0
Operational Expenses			0.00
Transfer Out To _____			
Total Expenses/Transfer Out			0.00
Month End Bal.			\$ (225,605.23)
running total			\$ (225,605.23)
(should be 0 by month end)			\$ -

DRUG/FORFEITURE FUND

Open Bal.			35,982.79
Operational Receipts			0.00
Operational Expenses			0
Month End Bal.			\$ 35,982.79
running total			\$ 35,982.79
(should be 0 by month end)			\$ -

PUBLIC SAFETY FUND

Open Bal.			-246,831.40
Operational Receipts			\$ 6,179.88
Transfer In From _____			
Total Receipts/Transfers In			\$ 6,179.88
Operational Expenses			\$ 225,948.93
Transfers Out To _____			
Total Disbursements/Transfer Out			\$ 225,948.93
Month End Bal.			\$ (466,600.45)
running total			\$ (466,600.45)
(should be 0 by month end)			\$ -

PUBLIC SAFETY EXTRA

Open Bal.			485,015.06
Operational Receipts			\$ 257.54
Transfer In From _____			\$ -
Total Receipts/Transfer In		Load	\$ 257.54
Operational Expenses			\$ 4,227.13
Transfer Out To _____	PS		
Total Expenses/Transfers Out			\$ 4,227.13
Month End Bal.			\$ 481,045.47
running total			\$ 481,045.47
(should be 0 by month end)			\$ -

BEADLE LAKE WEED

Open Bal.		2,780.78
Operational Receipts	\$	-
Transfers In From _____		
Total Receipts/Transfers In	\$	-
Operational Expenses	\$	-
Transfer Out To _____		
Total Expenses/Transfer Out	\$	-
Month End Bal.	\$	2,780.78
running total	\$	2,780.78
(should be 0 by month end)	\$	-

ECON DEV. COPR

Open Bal	\$	1,759.29
Rec.	\$	-
Trans from GF		
Total Rec/Trans In	\$	-
Expenses	\$	295.80
Trans Out		
Total Exp/Trans Out	\$	295.80
Month End Bal	\$	1,463.49
running total	\$	1,463.49
(should be 0 by month end)	\$	-

Public Safety Explosive-Bomb K9

Open Bal	\$	21,674.47
Rec.	\$	100.00
Trans from GF		
Total Rec/Trans In	\$	100.00
Account Interest	\$	28.06
Expenses	\$	-
Trans Out		
Total Exp/Trans Out	\$	-
Month End Bal	\$	21,802.53
running total	\$	21,802.53
(should be 0 by month end)	\$	-

DECEMBER 2019 CHECK REGISTER

CHECK REGISTER FOR CHARTER TOWNSHIP OF EMMETT
 CHECK DATE FROM 12/01/2019 - 12/31/2019
 BOARD ACTION ITEM

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank GFP GF POOL CHK - CHEMICAL					
12/04/2019	GFP	40820	BESCO WATER TREATMENT, INC.	ACCOUNT 0077751	15.75
				ACCOUNT 0077751	6.00
					<u>21.75</u>
12/04/2019	GFP	40821	CALHOUN COUNTY TREASURER	2019 AUCTION CHARGEBACKS 2016-18 TAX YEA	678.27
12/04/2019	GFP	40822	CTS TELECOM INC	ACCOUNT 00034112-6	1,083.99
12/04/2019	GFP	40823	EMMETT TOWNSHIP TREASURER	2019 WINTER TAXES	295.80
12/04/2019	GFP	40824	HYDROCORP	JOB NUMBER 7644-00	377.00
12/04/2019	GFP	40825	MATT FULLER	CANCELED BUILDING PERMIT	535.00
12/04/2019	GFP	40826	RACHELLE MYERS, DC	MILEAGE	22.43
12/04/2019	GFP	40827	VERIZON WIRELESS	ACCOUNT 942229913-00001	1,140.02
12/04/2019	GFP	40828	WEX BANK	ACCOUNT 0462-00-394943-5	3,091.51
				Total For 12/04/2019:	<u>7,245.77</u>
12/13/2019	GFP	40830	ALLEGRA PRINT & IMAGING	STUFF SEAL, BOTTOM FLAP ENVELOPE; TAX BI	650.92
12/13/2019	GFP	40831	CEREAL CITY AUTO PARTS, INC.	OIL DRY & ICE MELT	159.80
12/13/2019	GFP	40832	CONSUMERS ENERGY	ACCOUNT 1000 5878 0436	1,168.90
				ACCOUNT 1000 0018 0602	2,528.13
				ACCOUNT 1030 2389 3086	6,667.58
				ACCOUNT 1000 5401 8195	346.60
					<u>10,711.21</u>
12/13/2019	GFP	40833	CONTINENTAL LINEN SERVICE	ACCOUNT 429480-00000	115.39
				INV 2580220-00 ACCOUNT 429633-00000	100.68
					<u>216.07</u>
12/13/2019	GFP	40834	CTI MECHANICAL	PARTS AND LABOR FOR 8" BUTTERFLY DAMPER	169.00
12/13/2019	GFP	40835	DAVID CUNNINGHAM	ELEC/PLAN	797.04
12/13/2019	GFP	40836	EMMETT TOWNSHIP P.S.O. ASSN.	CHECK 26509 R# 40331 - WRONG ENTITY RECE	50.00
12/13/2019	GFP	40837	FIRST BANKCARD	PREP WORK FOR TRUCK TREATMENT	15.00
				OFFICE SUPPLIES; STICKY NOTES, PAPER TOW	72.06
					<u>87.06</u>
12/13/2019	GFP	40838	M.M.R.M.A.	R0001175	15,000.00
				POLICY M0001175	22,024.00
					<u>37,024.00</u>
12/13/2019	GFP	40839	MENARDS - BATTLE CREEK	ACCOUNT 31510301	22.86
				ACCOUNT 31510301	21.02
				ACCOUNT 31510301	15.36
					<u>59.24</u>
12/13/2019	GFP	40840	MI OFFICE SOLUTIONS	ACCOUNT EC04 / CONTRACT CN19449-01	121.72
12/13/2019	GFP	40841	MICHIGAN ASSESSORS ASSN.	MIKE AND JACOB MAA DUES	200.00
12/13/2019	GFP	40842	MID MICH ASSOC ASSESS OFFICERS	M.M.A.A.O. DUES MIKE & JACOB	40.00
12/13/2019	GFP	40843	NASRO	2019 NASRO 40 HOUR COURSE- PIERCE/MACKEY	990.00
12/13/2019	GFP	40844	PCM	PRINTER CARTRIDGES	330.06
12/13/2019	GFP	40845	PERSONNEL CONCEPTS	2020 WORKPLACE POSTERS	15.85
12/13/2019	GFP	40846	PNC BANK, N.A.	OBLIGATION 606349494 / OBLIGOR 34845543	2,823.55

CHECK REGISTER FOR CHARTER TOWNSHIP OF EMMETT
 CHECK DATE FROM 12/01/2019 - 12/31/2019
 BOARD ACTION ITEM

Check Date	Bank	Check	Vendor Name	Description	Amount
12/13/2019	GFP	40847	R. E. BUSHEE	PLUMB/PLAN/PINV	906.08
12/13/2019	GFP	40848	REPUBLIC SERVICES #249	ACCOUNT # 3-0249-1022984	333.75
12/13/2019	GFP	40849	SIEGFRIED CRANDALL PC	CLIENT ID 3168	1,500.00
12/13/2019	GFP	40850	SIMS HEATING & COOLING SERVICE	STATION # 2 FURNACE DUCTS CLEANING	193.00
12/13/2019	GFP	40851	STEVEN RAY BULLER	MECH/BUILD/PLAN/PINV	4,333.70
12/13/2019	GFP	40852	TRANSUNION	PERSONAL INFORMATION SEARCH NOV 2019	50.00
12/13/2019	GFP	40853	WILLS AUTO SERVICE	BLOWER MOTOR - UNIT 153	245.47
Total For 12/13/2019:					62,007.52
12/18/2019	GFP	40854	ACCIDENT FUND COMPANY	POLICY # WCV 6029568 12 03 9009152	4,647.30
12/18/2019	GFP	40855	BATTLE CREEK CITY TREASURER	ACCOUNT 80565-001	172.31
12/18/2019	GFP	40856	BATTLE CREEK SHOPPER NEWS	SHOPPER - AD E CITIES	615.60
12/18/2019	GFP	40857	BESCO WATER TREATMENT, INC.	ACCOUNT 0077751	25.25
				ACCOUNT 0077751	20.50
					45.75
12/18/2019	GFP	40858	BOLLE CONTRACTING, LLC	170 ROOK DEMO BOARD APPROVED 2/14/19	8,100.00
12/18/2019	GFP	40859	BRANDI DESHON	NOVEMBER AND DECEMBER 2019	11.76
				CERTIFIED MAIL DB	59.50
					71.26
12/18/2019	GFP	40860	CITY OF BATTLE CREEK	ANNUAL WATERSHED MGMT ASSO. PARTNER ASSE	600.00
12/18/2019	GFP	40861	CITY OF BATTLE CREEK	CONSUMERS ENERGY WORK FOR NEW LIFT STATI	2,657.55
12/18/2019	GFP	40862	CONTINENTAL LINEN SERVICE	EQUIPMENT DELIVERY/SERVICE	35.00
12/18/2019	GFP	40863	FREIGHTLINER OF KALAMAZOO	REPLACE DRIVE SHAFT- TANKER 7	55.50
12/18/2019	GFP	40864	GALLS, LLC.	ACCOUNT 5421151	210.23
12/18/2019	GFP	40865	HERITAGE CLEANERS	NOV 2019 DRY CLEANING	84.00
12/18/2019	GFP	40866	INTERNATIONAL CODE COUNCIL INC	APPLY CODES TO CANNABIS FACILITIES	83.85
12/18/2019	GFP	40867	JOHN R. BRUNNER	CEMETERY MAINTENANCE	2,266.67
12/18/2019	GFP	40868	MEDMUTUAL LIFE	GROUP NUMBER 343270-100	124.49
12/18/2019	GFP	40869	MENARDS - BATTLE CREEK	INV 50382	114.79
				PURCHASED IN STORE- 12/06/19	147.39
				PURCHASED IN STORE- 11/25/19	20.83
					283.01
12/18/2019	GFP	40870	MICHAEL R. KLUCK & ASSOCIATES	BULLER CASE	5,847.26
12/18/2019	GFP	40871	MICHIGAN STATE POLICE-CASHIERS OFF	SOR FEES NOV 2019	30.00
				TOKEN FEES 10/1/2019 - 12/31/2019	66.00
					96.00
12/18/2019	GFP	40872	PITNEY BOWES GLOBAL FINANCIAL SERV	ACCOUNT 0011645360	520.77
12/18/2019	GFP	40873	REMINGTON'S CAR WASH	NOV 2019 CAR WASHES	45.50
12/18/2019	GFP	40874	SEMCO ENERGY GAS COMPANY	ACCOUNT 0288869.501	99.08
				ACCOUNT 0288696.506	597.54
				ACCOUNT 0288700.505	130.65
					827.27
12/18/2019	GFP	40875	STAPLES CREDIT PLAN	ACCOUNT 6011 1000 7096 753	92.00
				ACCOUNT 6011 1000 7096 753	124.85
				BINDER CLIPS STAPLES LEGAL PAPER	78.63
				INV 2390575131 AND INV 2391186981 ACCOUN	198.34
				INV 2391649921 ACCOUNT 6011 1000 7096 75	254.69

CHECK REGISTER FOR CHARTER TOWNSHIP OF EMMETT
 CHECK DATE FROM 12/01/2019 - 12/31/2019
 BOARD ACTION ITEM

Check Date	Bank	Check	Vendor Name	Description	Amount
					748.51
12/18/2019	GFP	40876	USA TODAY NETWORK	ACCOUNT 159323	608.64
12/18/2019	GFP	40877	WILLS AUTO SERVICE	16K SERVICE NEW 2019 SQUAD 7	793.21
				1 USED TIRE- UNIT 161	88.00
				12K SERVICE- UNIT 192	84.51
				NEW BATTERY UNIT # 171	248.30
				56K SERVICE - 1 NEW TIRE- UNIT 161	332.47
				NEW BATTERY- UNIT 172	203.80
					<u>1,750.29</u>
				Total For 12/18/2019:	30,496.76
12/27/2019	GFP	40883	BATTLE CREEK CITY TREASURER	ACCOUNT 42601-002	120.57
12/27/2019	GFP	40884	BLUE CROSS BLUE SHIELD OF MICH	GROUP 007015151 DIVISION 0000	4,410.54
				GROUP 007015151 DIVISION 0001	12,439.32
				GROUP 007015151 DIVISION 0002	19,320.71
					<u>36,170.57</u>
12/27/2019	GFP	40885	CALHOUN COUNTY CONS DISPATCH ATH	1ST QUARTER CALLS FOR SERVICE	39,330.24
12/27/2019	GFP	40886	COMCAST	ACCOUNT 8529 11 368 0033137	74.90
12/27/2019	GFP	40887	DAVID CUNNINGHAM	ELECTRICAL/PLAN	1,424.34
12/27/2019	GFP	40888	GRIFFIN PEST SOLUTIONS, INC.	WORK LOCATION 200408	78.00
12/27/2019	GFP	40889	MI OFFICE SOLUTIONS	ACCOUNT EC04	190.35
12/27/2019	GFP	40890	MUMFORD, SCHUBEL, NORLANDER,	ACCOUNT 25935-00M	8,534.00
12/27/2019	GFP	40891	R. E. BUSHEE	PLUMBING/PLAN	299.68
12/27/2019	GFP	40892	STEVEN RAY BULLER	MECH/BUILD/PLAN/PINV	4,157.27
					<u>4,157.27</u>
				Total For 12/27/2019:	90,379.92
GFP TOTALS:					
Total of 67 Checks:					190,129.97
Less 0 Void Checks:					0.00
Total of 67 Disbursements:					<u>190,129.97</u>

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank TAX-C TAX - CHEMICAL BANK					
12/03/2019	TAX-C	7903	BATTLE CREEK PUBLIC SCHOOLS	DISBURSEMENT #9; 10/31/19-11/13/19	442.13
12/03/2019	TAX-C	7904	CALHOUN COUNTY TREASURER	DISBURSEMENT #9; 10/31/19-11/13/19	3,866.98
12/03/2019	TAX-C	7905	CALHOUN INTERMED. SCHOOL DIST.	DISBURSEMENT #9; 10/31/19-11/13/19	1,063.76
12/03/2019	TAX-C	7906	HARPER CREEK SCHOOLS	DISBURSEMENT #9; 10/31/19-11/13/19	4,540.26
12/03/2019	TAX-C	7907	KELLOGG COMMUNITY COLLEGE	DISBURSEMENT #9; 10/31/19-11/13/19	614.04
Total For 12/03/2019:					10,527.17
12/12/2019	TAX-C	7908	BATTLE CREEK PUBLIC SCHOOLS	DISBURSMENT #10; 11/13/19 THRU 11/26/19	153.82
12/12/2019	TAX-C	7909	CALHOUN COUNTY TREASURER	DISBURSEMENT #10; 11/13/19 THRU 11/26/19	7,505.84
12/12/2019	TAX-C	7910	CALHOUN INTERMED. SCHOOL DIST.	DISBURSEMENT #10; 11/13/19 THRU 11/26/19	2,064.73
12/12/2019	TAX-C	7911	HARPER CREEK SCHOOLS	DISBURSEMENT #10; 11/13/19 THRU 11/26/19	9,091.48
12/12/2019	TAX-C	7912	KELLOGG COMMUNITY COLLEGE	DISBURSEMENT #10; 11/13/19 THRU 11/26/19	1,191.91
Total For 12/12/2019:					20,007.78
12/17/2019	TAX-C	7913	DEVON TITLE AGENCY	2019 UTILITIES OWING; NEED TO BE PAID TO	950.56
Total For 12/17/2019:					950.56
TAX-C TOTALS:					
Total of 11 Checks:					31,485.51
Less 0 Void Checks:					0.00
Total of 11 Disbursements:					31,485.51
REPORT TOTALS:					
Total of 78 Checks:					221,615.48
Less 0 Void Checks:					0.00
Total of 78 Disbursements:					221,615.48

Clerks Department Report:
January 9, 2020

Elections-

We are in need of inspectors for the March 10th Presidential Primary (2020).

Election Inspector Training on February 25th at Battle Creek City Hall at 2pm. If anyone is interested in becoming involved in your community this is a great way to meet new people and make some extra money.

The 2 Year certification Training will be Wednesday June 24, 2020 at the Kellogg arena at 10am-noon.

If you haven't signed up to be on our permanent absent voter list please consider it, come into the office to sign up or visit the website, www.emmett.org and follow the tabs; Township Government → Clerks Office → Elections Information → Permanent Absent Voter List.

This department is gearing up for the Presidential Primary March 10, 2020. This is a different election where voters will have to choose a ballot style, republican or democrat.

Registered Voters that are on the Permanent Absent Voter Application list will be receiving a postcard in the month of January that will need to be returned to the office in order to receive your ballot.

Cemetery-

Please be respectful of others decorations.

General-

Candidate packets are now available, please come see me in the office to pick up your packet. All 7 seats are up and will be elected by the people. Petitions are due back to the Clerks Office by April 21, 2020 at 4pm. Candidates are welcome to FOIA lists of voters for canvassing which can also be found on the Counties webpage.

Treasurer Department Report: January 9th ,2020

TAXES:

- Winter Bills have been mailed out and Township is currently accepting Both Summer and Winter payments. Please call ahead for Summer Balance owing since it is subject to penalty fees.
- February 18th is the last day to pay Winter Tax 2019 without Penalties. Any payments made after February 18th will be subject to late fees/ Penalty. Last Day to pay Taxes at Township is March 2nd.
- When using the Drop Box please use the envelopes provided, remember to place only checks, no cash
- Recycling Cards are still available; please stop by the office to pick yours up
- Dog License are available online, visit Calhoun County's Web site. A list of available Vet Office is listed on the Emmett Twp FB site.
- Township Office hours are Monday-Thursday 7 am thru 4:30 pm, office is open during lunch hours.
- Township Administration Office will be closed January 21st in Observance of Martin Luther King Jr. Day

SEWER:

- Saving of ½ of Electrical Bill on Pump Station #39 (11 Mile Rd/Michigan Ave) since Cleaning done

Rachelle Myers, DC

Emmett Charter Township Treasurer



Calls for Service for December 2019

	<u>12/19</u>	<u>11/19</u>
Complaints/ Calls for Service	621	738
Criminal Complaints	<u>179</u>	<u>189</u>
Total	800	927
Citations	87	65
Motor Carrier	48	24
Traffic Crashes	45	59
Arrests	45	34
Felony	6	6
Misdemeanor	39	28
Fire Calls	116	132
Structure Fire	1	
Vehicle Fires	2	
Outdoor Fires	0	
Medicals	72	
Traffic Crashes	18	
Search/Extrication	2	
Water Rescue	0	
Miscellaneous	21	

December was steady month doing investigations with almost 800 calls for service. Fire response was a little less than normal.

Please remember with the colder weather and snow, to slow down and give yourself a little extra time and distance while traveling.

December's fire training was skipped due to the Christmas Holiday. We are completing the training schedule now for the upcoming year and it's not quite finalized.

*Purchase orders for public safety vehicle maintenance. At the last board meeting, Public Safety had two purchase orders that were questioned due to the amount of the purchase. I went back to see where I had faulted, and actually found that the original purchase policy from 2009 had a limit of \$600. This limit of \$600 was later increased at a regular board meeting in September of 2011. The motion (11-09-09) was to increase the purchase order limit on vehicle maintenance to \$1,500 before approval was required. The motion was voted on and carried. (See attached copy of minutes from 9/2011 meeting).

I hope everyone has a good safe Christmas and New Year's, and I look forward to the new year.

Respectfully,

Emmett Township Department of Public Safety

EMMETT CHARTER TOWNSHIP

PURCHASING POLICY

The Emmett Charter Township Board has adopted this administrative policy to formalize and clarify purchasing procedures utilized by the Township employees (contract and non-contract) and volunteers. Adequate planning and cooperation by all involved in Departments, Boards, Committees, or Commissions will ensure the acquisition of the best products or services available in the most efficient, fair and economical manner possible with the quality of standards required to perform their function.

GENERAL PROVISIONS

1. Under the provisions of this policy, the Township Supervisor is designated as the Purchasing Agent. In the Supervisor's absence, the Township Clerk or Treasurer, are authorized to act as the Purchasing Agent.
2. The individual or Department Head in need of materials, supplies, or services shall provide a written purchase order, provided that the funds are available pursuant to the approved Department budget, to the Purchasing Agent who will review the request for overall propriety and upon approval (**up to \$600**) proceed with the established purchasing procedure.
3. The approval or denial of a purchase order (up to \$600) shall be provided within 2 business days of submission.
4. For purchases over \$600, exempting any recurring monthly and/or quarterly expenses, the individual or Department Head in need of materials, supplies, or services shall provide a written purchase order, provided that the funds are available pursuant to the approved Department budget, to the Purchasing Agent who will review the request for overall propriety. If approved by the Purchasing agent, the written purchase order will be presented to the Township Board for final approval (requires a majority vote). If approved, the requestor may proceed with the established purchasing procedure.
5. In an emergency, when necessary to protect the life, health, welfare, safety and well being of the community, during normal business hours, the Purchasing Agent may make or authorize an expenditure **up to \$1,000**, provided that reasonable attempts to verify that the funds are available pursuant to the approved

Department budget and after reasonable attempts to obtain the consent of the Clerk or Treasurer and one Trustee (total of three board members), with documentation of the steps taken to obtain consent, and the results thereof, attached to the Purchase Order.

6. In an emergency, when necessary to protect the health, welfare, safety and well being of the community, after regular business hours, Department Heads are authorized to spend **up to \$600.00** without prior approval of the Purchasing Agent, provided that reasonable attempts to verify that the funds are available pursuant to the approved Department budget and after reasonable attempts to obtain the consent of at least two board members prior to any purchases. Documentation of the steps taken to obtain consent, and the results thereof, must be attached to the Purchase Order.
7. When an emergency purchase has been made in accordance with paragraph 5 or 6, above, a detailed written report of the emergency, including why the purchase was necessary to protect the health, welfare, safety and well being of the community, and all actions relative to the emergency purchase must be provided to the Board no later than the next business.
8. An individual or Department Head whose request is denied may seek recourse from the Supervisor or the Township Board for discussion and reconsideration.
9. Materials, services and supplies shall be purchased only when monies for their cost have been appropriated and included in the annual budget of Emmett Charter Township.
10. Department Heads and Committee or Commission Chairpersons should review proposed purchases with budget balances throughout the year. Periodic reports can be requested from the Clerk and provided to for review.
11. Responsibility for the inspection and acceptance of all materials, supplies and equipment shall rest with the Department which generated the request. Invoices should be initialed for payment by the Department Head or designated staff member, Committee or Commission chairperson.
12. The Township Federal ID number, used for tax exempt purchases, shall only be used for purchases paid for by a Township check or charge account in accordance with all applicable Federal and State laws.

13. Requests for reimbursement for purchases paid for by Township employees or volunteers, which have been paid with, cash, personal checks or charge cards, shall be submitted to the Purchasing Agent with receipts showing tax paid and should only be for minor (**less than \$100**) budgeted items and not for capital or equipment items. Reimbursement will only be made for expenses that are immediately necessary, legitimate, permissible, and actually incurred for authorized Township business. Expenses must be itemized, fully explained and properly approved. IF there is any doubt that the above parameters will not be met, it is recommended that prior approval, as outlined in paragraph 5 above, be obtained.
14. The Clerk will issue a tax exempt certificate to businesses as needed.
15. Every Department Head, Committee or Commission Chairpersons and employee must review and sign the attached Acknowledgment of Receipt and Understanding of this Policy with a copy to be placed in their personnel file, where applicable.

VIOLATIONS OF THIS POLICY

Any employee who violates any provision of this policy is subject to disciplinary action as outlined in the Employee Policy, up to and including discharge.

Any employee who violates any provision of this policy may risk that reimbursement of any unauthorized purchases or orders will not be approved.

I, Gloria Maichele, hereby certify that this Policy was approved at a regular meeting of the Emmett Charter Township Board on May 14, 2009.

Gloria Maichele, Clerk

Approved: May 14, 2009

**ACKNOWLEDGMENT OF RECEIPT AND UNDERSTANDING OF THE
EMMETT CHARTER TOWNSHIP PURCHASING POLICY,**

as approved May ___ 2009.

Employee Name and Date

Employee Signature

Supervisors Name and Date

Supervisors Signature

Trish Stone

From: Tim Hill
Sent: Thursday, March 1, 2018 10:27 AM
To: Trish Stone
Subject: Re: Purchase Order Clarification

Trish,

Yes, as far as I remember it is currently \$600. Thanks.

Tim Hill

Sent from my Verizon, Samsung Galaxy smartphone

----- Original message -----

From: Trish Stone <tstone@emmett.org>
Date: 3/1/18 7:36 AM (GMT-05:00)
To: Tim Hill <timhill@emmett.org>
Subject: Purchase Order Clarification

Tim,

Could you please clarify/affirm that the Emmett Township Purchase Order has been reverted back to the greater than \$600.00 threshold for purchases to be Board Approved for items that are not vehicle maintenance or normal reoccurring items.

Thanks
T

CHARTER TOWNSHIP OF EMMETT
REGULAR BOARD MEETING
SEPTEMBER 08TH 2011

The regular board meeting of the Charter Township of Emmett was called to order by Clerk Myers at 7:00 p.m. on September 08th 2011 at 621 Cliff Street, in the Absence of Pat Dougherty. The pledge followed the opening of the meeting. In the absence of Pat Dougherty the board appointed John O'Connor acting Chairman of the meeting. This was done by a Motion 11-09-1 by Talbot / Myers

Roll Call Vote: Henrich, King, Maichele, Myers, Talbot and O'Connor- all yes **MOTION CARRIED**

BOARD MEMBER ATTENDANCE

Present: O'Connor, Henrich, King, Maichele, Myers, and Talbot

Excused: Pat Dougherty

QUORUM PRESENT

APPROVAL OF AGENDA

O'Connor made a couple of changes to Agenda first was adding the topic of when bills are paid at the Township; Unfinished Business. Second was adding an offer of a contract to all non-contracted Administrative and Public Safety Employees; New Business.

Motion 11-09-2 by Henrich / Talbot to Approve Agenda as presented.

Roll Call Vote: King, Maichele, Myers, Talbot, Henrich and O'Connor- all yes **MOTION CARRIED**

CONSENT AGENDA

Motion 11-09-3 by Henrich / King to approve all items listed within the Consent Agenda, with no discussion and one roll call vote after last item:

MINUTES The Township Board meeting minutes from September 08th 2011 as printed and subject to any corrections.

TREASURER'S REPORT the monthly Treasurer's report as filed with balances on hand as of August 31st 2011:

General Fund	\$97,086.13
SW Emmett Sewer/Water	\$1,607,337.92
Sanitation Fund	\$155,538.77
Project V Sewer Fund	\$383,274.75
Drug Forfeiture Fund	\$67,528.24
Public Safety Fund	\$62,235.23
Public Safety Casino Fund	\$40,923.97
Public Safety Extra	\$225,241.32

PRINTED DEPARTMENTAL REPORTS

Receive and file the monthly Departmental written reports for Public Safety, Planning Commission and Zoning Board of Appeals, as printed

COMMUNICATIONS

Notice of Authorization Permittee: Gerald Little Seawall
Notice of Authorization Permittee: Paul E. Fronsmon Seawall

ANNOUNCEMENTS

Township Planning Commission – Wednesday, September 21st, 2011
Zoning Board of Appeals – Tuesday, September 27th, 2011
Budget Workshop – October 5th, 2011
Next Township Board – October – 13th, 2011

Roll Call Vote: Maichele, Myers, Talbot, Henrich, King and O'Connor- all yes **MOTION CARRIED**

MONTHLY CHECK REGISTER

Motion 11-09-4 by Talbot / Henrich to Approve the August 31st Check Register. Some discussion on furniture for Public Safety. Question from O'Connor about the 9,014.60 check to Marshall, all questions answered.

Roll Call Vote: Myers, Talbot, Henrich, King, Maichele and O'Connor –all yes **MOTION CARRIED**

PUBLIC COMMENTS

No Comments

DEPARTMENTAL VERBAL COMMENTS

Supervisor-absent

Clerk-none

Treasurer- Talbot gave an update on status of Triangle Mobile Home Park delinquent tax status. She also commented that taxes are due by the 14th 2011.

Zoning Administrator – Update on the sewer smell on East Michigan Avenue. The City has contacted Mr. Buckley and Supervisor Dougherty they have a meeting this next Wednesday for some solutions.

Assessor-none

Public Safety Department- Chief Olson stated that August was another busy month with 740 complaints and 59 with fire. We had a lot of thefts and larceny. Significant event was the overturned semi: power was turned off to allow a huge crane to right the overturned semi, this took quite a while. The other was the fire at Battle Creek Shopper News, Olson commented on the help the department received from other municipalities.

PLANNING AND ZONING BUSINESS-none

SEWER AND WATER BUSINESS-none

ASSESSING BUSINESS-none

PUBLIC SAFETY BUSINESS- Discussion on hiring 2 part-time Firefighters & 2 part-time PSO's. Biggest discussion was on getting equipment. Chief stated that we have a great rapport with Newton Township and that would help with getting the needed equipment. Discussion on pay for these new positions and how overtime would also work.

Motion 11-09-5 by King / Maichele for Director to hire 2 part-time Firemen and 2 part-time Policemen

Roll Call Vote: Talbot, Henrich, King, Maichele, Myers and O'Connor- all yes **MOTION CARRIED**

RESOLUTIONS AND PROCLAMATIONS

Motion 11-09-6 by O'Connor / Talbot to adopt the standard resolution T11-02 setting the 2011 Street Light Millage at .8599 mills.

Roll Call Vote: Henrich, King, Maichele, Myers, Talbot and O'Connor- all yes **MOTION CARRIED**

Motion 11-09-7 by Myers / Henrich to adopt the standard resolution T11-03 setting the 2011 Township Millage Rates at:

Allocated	.8432
Public Safety (extra voted)	1.6990
Public Safety (extra voted)	<u>1.0000</u>
TOTAL	3.5422

Roll Call Vote: Henrich, King, Maichele, Myers, Talbot and O'Connor- all yes **MOTION CARRIED**

UNFINISHED BUSINESS

Sealcoating and repairs on parking lots. Supervisor Dougherty has received 4 bids on this. There was a lot of discussion on prices.

Motion 11-09-8 by Maichele / Myers to postpone the repairs and sealcoating until next month's meeting.

Roll Call Vote: King, Maichele, Myers, Talbot, Henrich and O'Connor- all yes **MOTION CARRIED**

Motion 11-09-9 by King / Henrich to increase purchase orders from \$600.00 to \$1,500.00 for Public Safety vehicle maintenance and repairs.

Roll Call Vote: Maichele, Myers, Talbot, Henrich, King and O'Connor- all yes **MOTION CARRIED**

Motion 11-09-10 by King / Maichele to go into closed session

All 6 in favor – all in favor

MOTION CARRIED

Motion 11-09-11 by Henrich/ King to come out of closed session

All 6 in favor – all in favor

MOTION CARRIED

Motion 11-09-12 by King / Maichele to except the letter of agreement for the Supervisory Unit as written and recommended by our council.

Roll Call Vote: Henrich, King, Maichele, Myers, Talbot and O'Connor- all yes

MOTION CARRIED

Tax bill for 620 Cliff Street. Lots of discussion on how the bill should be paid, if we should pay the whole amount or should it be prorated.

Motion 11-09-13 by King / Henrich to pay the prorated portion of the entire tax bill while we occupied the building.

Roll Call Vote: Henrich, King, Maichele, Myers, and O'Connor Yes
Talbot – No

MOTION CARRIED

Discussion on the frequency on how often we pay bills at the Township. O'Connor asked if we could we pay bills on a weekly basis instead of every two weeks? Talbot said now that we can transfer money on line we could pay the bills more often. Talbot stated we won't do checks every day but we can do more often.

NEW BUSINESS

Supervisory Contract- This is a contract to non-union non-contracted township employees in which the Township states that the employees are: At Will Employees of the Township and that the Township offers them insurance benefits. This will not cost the Township any money.

RESOLUTION FOR THE TOWNSHIP TO OFFER A CONTRACT TO FULLTIME NON-UNION CONTRACTED EMPLOYEES. On behalf of the board they authorize Supervisor Dougherty and or Clerk Myers to sign the contract. This contract will expire on March 31st 2013, until then everything will stay the same and employees will pay what they currently are paying for medical insurance.

Resolution T11-01

Roll Call Vote: King, Maichele, Myers, Talbot, Henrich and O'Connor- all yes

MOTION CARRIED

PUBLIC COMMENTS

O'Connor apologized for cutting of some people previously in the meeting. He stated that he feels the language needs to be rewritten. He then opened the meeting back up for public comments.

Resident commented on tall grass/weeds at the corner section of Columbia and Michigan that Enbridge is using.

Resident commented that the brush needs to be taken care of. Henrich commented on Dougherty's absence and that he was still looking into this brush issue.

Resident commented that he was upset on amending public comments. Resident stated that he was on the building committee and they had discussed the asphalt less than 2 inches and seal and cap.

TRUSTEE COMMENTS

King – Apologize to Andy France, and publicly thank Mr. Haylett. Hopes Mr. Haylett gets the whole story. My responsibility is to this township and we do appreciate what Mr. Haylett has done for us.

Maichele – no comment

Henrich – no Comment

O'Connor – Pass along condolences to Mrs. Talbot on the loss of a family member. And I'm glad we can pass this agreement along to our employees, this is a small gesture we can make.

Myers – no comment

Talbot – Don't forget September 14th, 2011 taxes are due.

O'Connor – Don't forget September 11th take time to remember with a moment of silence.

ADJOURNMENT

O'Connor adjourns at 9:10 p.m.



Patrick Dougherty, Supervisor
Emmett Charter Township



Teresa Myers, Clerk
Emmett Charter Township



Charitable Gaming Division
 Box 30023, Lansing, MI 48909
 OVERNIGHT DELIVERY:
 101 E. Hillsdale, Lansing MI 48933
 (517) 335-5780
 www.michigan.gov/cg

LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES
 (Required by MCL 432.103(K)(ii))

At a Regular meeting of the Emmett Township Board
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD

called to order by Timothy Hill on 1-9-2020
DATE

at 5:30 a.m./p.m. the following resolution was offered:
TIME

Moved by _____ and supported by _____

that the request from _____ of _____
NAME OF ORGANIZATION CITY

county of _____, asking that they be recognized as a
COUNTY NAME

nonprofit organization operating in the community for the purpose of obtaining charitable

gaming licenses, be considered for _____
APPROVAL/DISAPPROVAL

APPROVAL

DISAPPROVAL

Yeas: _____

Yeas: _____

Nays: _____

Nays: _____

Absent: _____

Absent: _____

I hereby certify that the foregoing is a true and complete copy of a resolution offered and

adopted by the _____ at a _____
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL

meeting held on _____
DATE

SIGNED: _____
TOWNSHIP, CITY, OR VILLAGE CLERK

PRINTED NAME AND TITLE

ADDRESS

COMPLETION: Required.
 PENALTY: Possible denial of application.
 BSL-CG-1153(R6/09)