

**CHARTER TOWNSHIP OF EMMETT**  
**Regular Board Meeting**  
**February 8, 2018**

- I. Call to Order @ 5:30pm
- II. Pledge of Allegiance
- III. Board Member Attendance---*Action Item*
- IV. Approval of Agenda---*Action Item*
- V. Consent agenda---*Action Item*

Motion to Approve Without discussion

Approve minutes from the regular board meeting 1/11/18 Board Meeting as printed by Tracy Myers-Malone, Clerk.

Receive and file the monthly Treasurer's report with balances on hand:

General fund	\$1,264,439.55
SW Emmett Sewer/Water	\$921,850.15
Sanitation fund	\$685,394.36
Project V Sewer fund	(\$113,993.15)
Drug forfeiture Fund	\$10,103.63
Public Safety fund	(\$633,822.70)
Public Safety Extra	\$281,806.52
Beadle Lake weed	\$8,067.20
Econ Dev. Corp.	\$4,594.96

The Monthly departmental reports, planning commission, and zoning board of appeals minutes, as printed. Attached in back if there are any:

**Simple Motions**

- VI. Monthly check Register---*Action Item*
- VII. Departmental Verbal Reports
  - a. Supervisor-
  - b. Clerk-
  - c. Treasurer-
- VIII. Planning and Zoning Business
- IX. Assessing Business

X. Public Safety

January 2018 Monthly Activity Synopsis

The following is the activity for the Emmett Township Department of Public Safety:

		<u>Previous Month:</u>
<b>Complaints/Calls for Service:</b>	<b>879</b>	<b>794</b>
<b>Arrests:</b>	<b>22</b>	<b>16</b>
<b>Citations Issued:</b>	<b>67</b>	<b>88</b>
<b>Accidents</b>	<b>50</b>	<b>46</b>
<b>Medicals:</b>	<b>36</b>	<b>92</b>
<b>Fires:</b>	<b>2</b>	<b>5</b>
<b>All other Fire Calls:</b>	<b>22</b>	<b>45</b>

We continue to spend a significant number of hours working with area agencies on the Armed Robberies and everything is moving forward as expected, but certainly slower than we would like. Officers are also working on several Criminal Sexual Conduct complaints and we are getting more and more information regarding drug activity in the township.

I hope I don't jinx myself for saying this, but our calls for service dropped significantly during the month of January. It was really ideal because annual maintenance was scheduled for our fire apparatus. All of the equipment was serviced and DOT inspected. The Rescue is nearly 10 years old and it required more than the other units due to the rear handles becoming inoperable and a hole in the exhaust. The Tower ladder will be inspected and serviced in the Spring when it is warmer and it can be fully extended.

The Lieutenants and I will be at the Chief's Conference during the meeting so we will not be in attendance for the Board Meeting. I hope you have a good meeting.

XI. Old Business---*Action Item*

1. Carpet for approval for Admin side ---*Action Item.*

XII. Resolutions and Proclamations---*Action Item*

XIII. New business---*Action Item's*

1. Cemetery Sign Quotes  
-Recommendation to go with Sign World Concepts for rule signs for Newbre & Ceresco, Name Sign for Newbre (on B Dr. N.), and Sign for Sandstone. Total cost is \$2885, Purchase Req. #18-5117 ---*Action Item*
2. Cemetery Maintenance Agreement Renewal with John Brunner ---*Action Item*
3. Budget overview, set date for Budget Workshop ---*Action Item*
4. Supervisor Deputy ---*Discussion*
5. County Road Commission ---*Discussion*

XIV. Public Comments---(3 min)

XV. Board Member Comments:

Brown:

Dougherty:

Buller:

Gunning:

XVI. Adjournment ---*Action Item*

**Timothy Hill, Supervisor  
Emmett Charter Township**

**Tracy Myers-Malone, clerk  
Emmett Charter Township**

**Charter Township of Emmett**  
**Regular Board Meeting**  
**January 11, 2018**

Supervisor Tim Hill called the meeting to order at 5:30 p.m. on Thursday January 11<sup>th</sup>, 2018. The Meeting was held at the Township Hall located at 621 Cliff Street, Battle Creek, MI 49014. The pledge of allegiance followed the opening.

**BOARD MEETING ATTENDANCE-**

Dougherty, Brown, Gunning, Myers- Malone, Myers, and Hill

**QUORUM PRESENT**

**APPROVAL OF AGENDA-**

Motion 18-01-05 by Brown/ Gunning to approve consent Agenda as printed by Tracy Myers- Malone.

Add under New Business: Carpet for Admin Side, LRSB Rep., and Meeting of the Whole (Dougherty)

Voice Vote: Myers, Dougherty, Brown, Gunning, Myers- Malone, and Hill

**ALL YES**

**MOTION CARRIED**

**APPROVAL OF CONSENT AGENDA-**

Motion 18-01-06 by Gunning/ Buller to approve the Consent Agenda.

Voice Vote: Dougherty, Brown, Gunning, Myers- Malone, Myers, and Hill.

**ALL YES**

**MOTION CARRIED**

**Accept & File the Treasurer's report for Balances as of December 31.**

General fund	\$1,348,809.96
SW Emmett Sewer/Water	\$918,410.06
Sanitation fund	\$683,201.68
Project V Sewer fund	(\$113,693.15)
Drug forfeiture Fund	\$10,108.63
Public Safety fund	(\$444,898.27)
Public Safety Extra	\$351,143.43
Beadle Lake weed	\$8,067.20
Econ Dev. Corp.	\$4,594.96

**MONTHLY CHECK REGISTER-**

Motion 18-01-07 by Brown/Dougherty to except the Check Register as printed.

Voice Vote: Talbot, Dougherty, Brown, Gunning, Myers- Malone, and Hill

**ALL YES**

**MOTION CARRIED**

**DEPARTMENTAL VERBAL REPORTS-**

**Supervisor, Tim Hill-** Explained his excitement for the new carpet bid for the administration side. Explained that we are looking at going with a carpet tile which can be changed out if something was to happen.

Clerk, Tracy Myers- Malone- None.

Treasurer, Rachelle Myers- Collecting taxes. She's getting more and more organized. Nice to see the friendly faces coming into pay taxes and buy dog licenses. We are still accepting Summer 2017 taxes with a penalty until February 14, then those taxes will be turned over to the County. Winter 2017 taxes are due by February 14 or you will pay a late fee before they then will go to the county for payment.

Planning and Zoning Business- Next Planning Commission meeting is February 7 @ 5:30pm.

Assessing-None.

#### **PUBLIC SAFETY-**

#### December 2017 Monthly Activity Synopsis:

		<u>Previous Month:</u>
Complaints/Calls for Service:	794	708
Arrests:	16	26
Citations Issued:	88	76
Accidents	46	40
Medicals:	92	39
Fires:	5	3
All other Fire Calls:	45	15

Officers continue working a number of Criminal Sexual Conduct complaints and prosecution is pending. In addition, Officers have been working closely with area departments attempting to apprehend suspects involved in several armed robberies in and around Emmett Township. The holidays were enjoyable for most, but our Officers worked 24/7 and stayed quite busy.

Fire was extremely busy during the month of December with five fires and 92 medicals for the month. During the month we had one fatal and one serious injury accident where we had to use the new Jaws of Life. On behalf of the department, I want to thank the Board and the residents of Emmett Township for allowing us to purchase the equipment. They proved invaluable during those two accidents.

**Clark Lawson Retire Party February 25<sup>th</sup> in the Fire Bays from 3pm- 8pm- More information to come.**

#### **OLD BUSINESS-**

Motion 18-01-08 by Dougherty/Gunning to "Officially name" the property east of the Township Hall, "Barnes Park".

Roll Call Vote: Gunning, Myers-Malone, Buller, Myers, Dougherty, Brown, and Hill **ALL YES**  
**MOTION CARRIED**

#### **RESOLUTIONS AND PROCLAMATIONS-**

Motion 18-01-09 by Dougherty/Brown to appoint Mike Olson as the LRSB Rep and Tracy Myers-Malone as alternate.

Roll Call Vote: Gunning, Myers- Malone, Myers, Dougherty, Brown, and Hill **ALL YES**  
**MOTION CARRIED**

Motion 18-01-10 by Gunning/Buller to adopt Resolution T-1801: Street Lights

Roll Call Vote: Buller, Myers, Dougherty, Brown, Gunning, Myers-Malone, and Hill **ALL YES**  
**MOTION CARRIED**

**NEW BUSINESS-**

Carpet will be brought to the February meeting.

Meeting of the whole- Dougherty read directly from the “red book” about showing respect to the Board at meetings. No yelling, threatening, or demeaning comments those who continue to disrupt the meeting will be removed by the Chief Officer. Dougherty would like a “meeting of the whole” where the Board, ZBA, Planning, and all committees get together so we are all on the same page.

**PUBLIC COMMENTS-**

Resident is worried about the Federal Government and the medical marijuana.

Tom Lavine from the Cannabis Council talked about Marijuana laws/centers. That these facilities are only going to be for medical use. He asked the board to consider provisional to be aloud in commercial zoning for more of a “retail experience”.

More information will be available at the Planning Commission Meeting on February 7 at 5:30 pm.

Resident that owns established business is concerned about her business and the property next to her.

Resident wants board members to also be professional. Resident thinks that dogs at work is unprofessional.

Resident told the Board that they are looking at property in Emmett Township for their medical marijuana business.

Resident spoke about Willard Library and the R-rated videos that they rent out. Resident asked Board members to attend the next meeting to have the videos removed from the Library.

**BOARD COMMENTS-**

Brown- Asked how long Mike Leslie will be gone for? Time said he’s on vacation in Florida, but he is available during work hours. Brown also asked if Mike let the front office know? No response.

Dougherty- Commented on how disorganized Mike Leslie was before he left on vacation. Dougherty also spoke to the medical marijuana businesses asking them to consider local labor for new projects.

Gunning- None.

Buller- None.

**ADJOURNMENT**

Motion 18-01-11 by Gunning/ Brown to Adjourn at 6:05 p.m.

Voice Vote

**ALL YES  
MOTION CARRIED**

*Timothy Hill, Supervisor  
Emmett Charter Township*

*Tracy Myers- Malone, Clerk  
Emmett Charter Township*