

# Charter Township of Emmett

## Regular Board Meeting

February 14, 2019

Supervisor Agenda Approval/Date:

*Timothy Allen*  
2-7-19

- I. Call to Order
- II. Pledge of Allegiance
- III. Board Member Attendance---*Action Item*
- IV. Approval of Agenda---*Action Item*
- V. Consent agenda---*Action Item*

### Motion to Approve Without discussion

Approve minutes from the Budget Workshop 1-9-2019 & Regular Board meeting 1/10/2019 as printed by Tracy Myers-Malone, Clerk

Receive and file the monthly Treasurer's report with balances on hand as of: January 31, 2019.

General fund	\$2,187,952.08
SW Emmett Sewer/Water	\$850,511.37
Sanitation fund	\$1,225,549.15
Project V Sewer fund	\$(226,045.23)
Drug forfeiture Fund	\$18,454.52
Public Safety fund	\$(552,396.02)
Public Safety Extra	\$447,337.56
Beadle Lake weed	\$(2,739.17)
Economic Dev. Corp	\$4,594.96

The Monthly departmental reports, planning commission, and zoning board of appeals minutes, as printed. Attached in back if there are any:

### Simple Motions

- VI. Monthly check Register---*Action Item*

**VII. Departmental Verbal Reports**

- a. Supervisor-
- b. Clerk-
- c. Treasurer-

**VIII. Planning and Zoning:**

**Medical Marijuana Provisioning Center for 6006-6008 B Drive North Site Plan Review and Conditional Use.**

**Dangerous Building: at 170 Rook St. Results Yes or No Motion #  
1414 E. Michigan Ave. Yes or No Motion #**

**IX. Assessing:**

**X. Public Safety:**

**January 2019 Monthly Activity Synopsis**

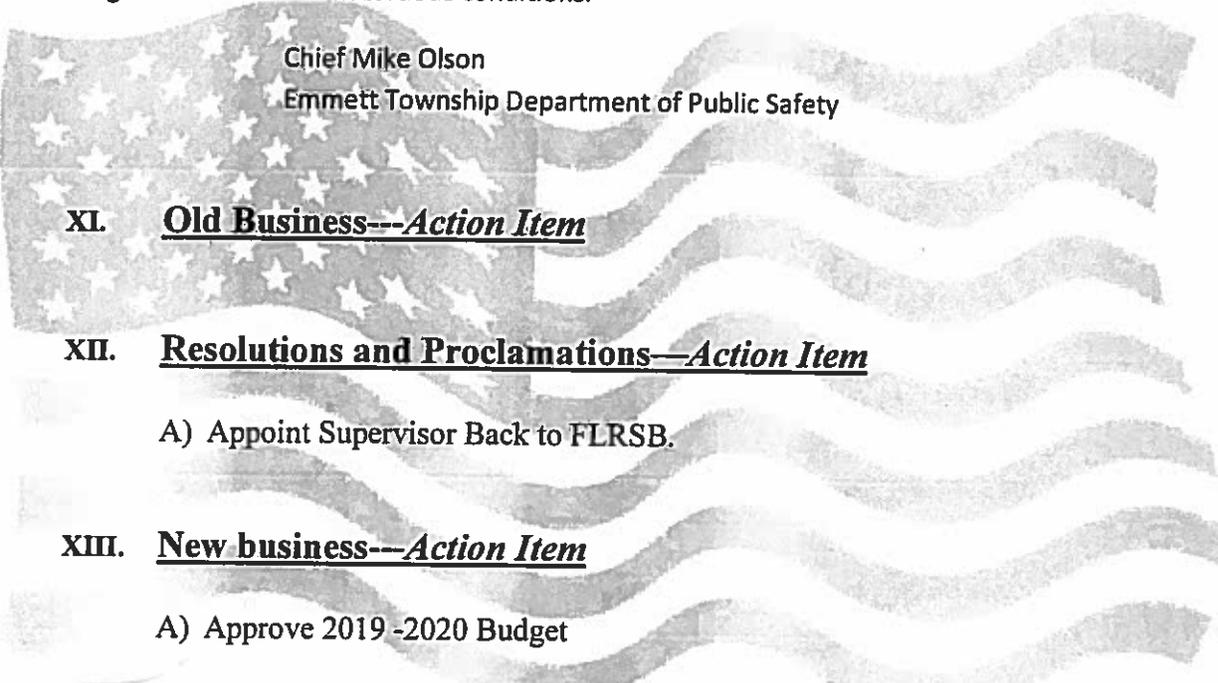
The following is the activity for the Emmett Township Department of Public Safety:

	<u>Current Month:</u>	<u>Previous Month:</u>
<b>Complaints/Calls for Service:</b>	<b>775</b>	<b>781</b>
<b>Arrests:</b>	<b>23</b>	<b>31</b>
<b>Citations Issued:</b>	<b>103</b>	<b>90</b>
<b>Accidents</b>	<b>37</b>	<b>38</b>
<b>Medicals:</b>	<b>80</b>	<b>100</b>
<b>Fires:</b>	<b>7</b>	<b>4</b>
<b>All other Fire Calls:</b>	<b>35</b>	<b>24</b>

I mentioned last month that we ended 2018 on a quieter note and I won't make that mistake again. We are investigating break ins at businesses in the township and it looks like they may be tied into others in our county and neighboring counties. We continue working with area law enforcement agencies to arrest the individual(s) involved. We are investigating a three car double fatal traffic crash that occurred on Columbia Ave. near Nelson. Two young females died in this very tragic crash and three people in the other vehicles were injured. The Calhoun County Sheriff's Department

assisted with their Total Station by taking the required measurements and our thanks goes out to them for the assistance. The accident occurred on the coldest day of the week and it was brutal. PSO Kellie Follett resigned from the department leaving us with only one part-paid officer and her future is uncertain due to family obligations.

We had 7 fires during the month including another fatal crash on I-94 near 11 Mile Road. The crash involved two semi tractors and trailers. The contents in one of the semi-trailers burst into flames upon impact requiring our Public Safety Officers to extinguish the fire. The hazardous material was exploding and it clearly placed our officers in harm's way, but their training and experience allowed them to extinguish the flames with no additional injuries. We also had structure fires in the township and we assisted Pennfield Township and the City of Battle Creek Fire Department. It has been extremely busy and extremely cold and I commend our officers for their hard work and diligence under these hazardous conditions.



Chief Mike Olson  
Emmett Township Department of Public Safety

**XI. Old Business--Action Item**

**XII. Resolutions and Proclamations—Action Item**

A) Appoint Supervisor Back to FLRSB.

**XIII. New business--Action Item**

A) Approve 2019 -2020 Budget

B) Appointment of Election Commission—This position consists of the Township Clerk and 2 Trustees that are appointed by the Board

*Comments not questions, are to be directed to the Township Board. Persons who wish to make comments must be recognized by the meeting chairperson and are asked to speak from the podium. Comments are not limited to a single subject but are limited to three (3) minutes total. The meeting chairperson can further limit time if the comments become redundant & or abusive in nature.*

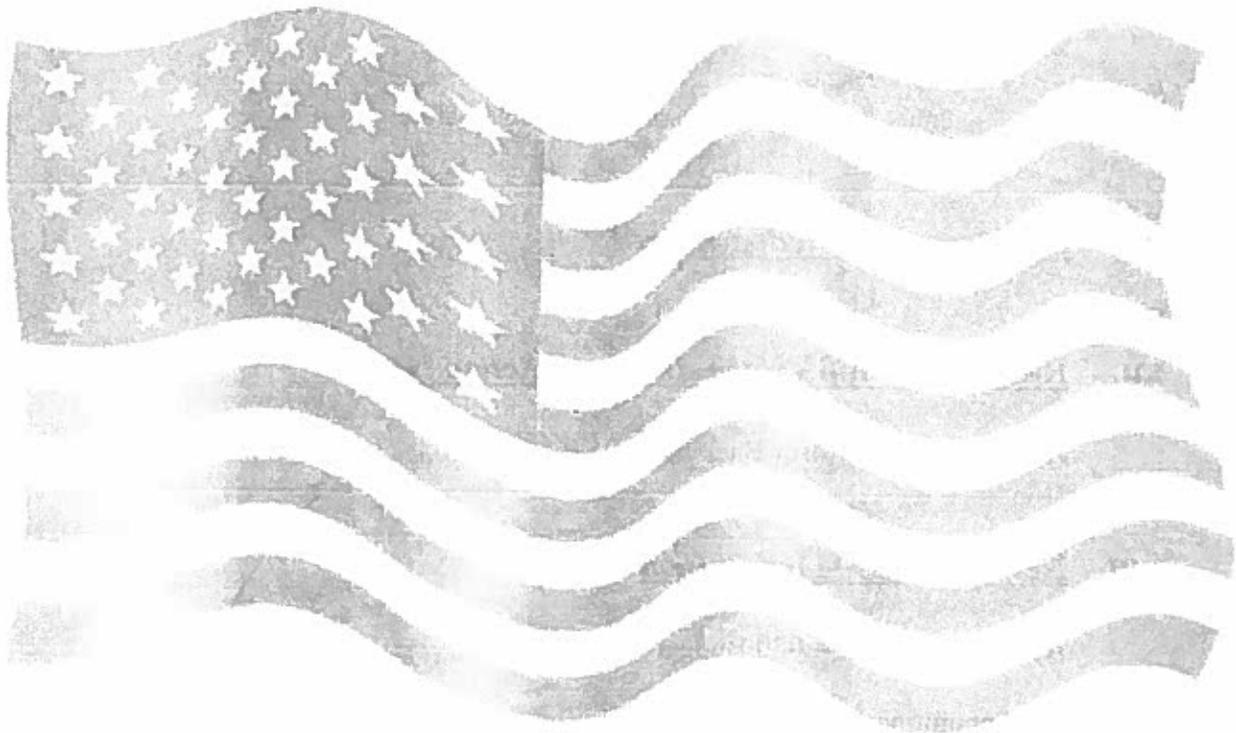
**XIV. Public Comments---(3 min)**

XV. **Board Comments**

XVI. ***Adjournment-Action Item***

***Timothy Hill, Supervisor  
Emmett Charter Township***

***Tracy Myers-Malone, Clerk  
Emmett Charter Township***



# **Charter Township of Emmett**

## ***Budget Workshop***

***January 9, 2019***

Meeting was held in the Board Room at 621 Cliff Street.

No Pledge was observed.

Discussion started at 9:05am by the Supervisor, Hill stating there was no agenda in Dougherty's questioning receipt of agenda.

No roll call was taken, but all members were present; Buller, Myers, Dougherty, Brown, Gunning, Myers-Malone, and Hill.

Deputy Stone passed out budget reports for all members and the members quickly looked over the 2019-2020 budget requests for select few departments that were entered and available such as: Assessing, Elections, Clerk, Treasurer, Data Processing/ Computer Dept., Building Authority, Reimbursed Elections, Cemetery, Insurance/Pension/Misc., & Transfers. Not much changing from current budget was stated by Supervisor Hill.

Discussion about attorney bills and how the Board wants them to be dealt with for departments. Stone to have a list of normal reoccurring bills for the Board by February.

Discussion on part time election secretary.

Discussion in Sewer/Water. Stone stated that the 592 fund currently contains both sewer and water, and if the Board would like them split into separate funds it would require Board direction on percent's and breakdowns of how they need it split up. Hill stated no keep them together for now.

Much Discussion on millages.

Supervisor ended the meeting at 10:27 am.

***Timothy Hill, Supervisor***

***Tracy Myers-Malone, Clerk***

**Charter Township of Emmett**  
**Regular Board Meeting**  
**January 10, 2019**

Supervisor Tim Hill called the Board Meeting to order at 5:30 p.m. on Thursday January 10, 2019. The Meeting was held at the Township Hall located at 621 Cliff Street, Battle Creek, MI 49014.

The pledge of allegiance followed the opening.

**BOARD MEETING ATTENDANCE-**

Brown, Buller, Gunning, Myers, Myers-Malone, Dougherty, & Hill

**QUORUM PRESENT**

**APPROVAL OF AGENDA-**

*Add Road Committee Recommendation under Supervisor Report.*

Motion 19-01-01 by Gunning/Brown to approve Agenda.

Roll Call Vote: Myers, Myers-Malone, Dougherty, Brown, Gunning, Buller, Hill

**ALL YES**

**MOTION CARRIED**

**APPROVAL OF CONSENT AGENDA-**

Motion 19-01-02 by Myers-Malone/Gunning to approve the Consent Agenda with corrections to the December 13 Regular Board Minutes drafted by temporary acting Clerk, Buller.

Roll Call Vote: Dougherty, Brown, Gunning, Buller, Myers, Myers-Malone and Hill.

**ALL YES**

**MOTION CARRIED**

Receive and file the monthly Treasurer's report with balances on hand:

General fund	\$ 2,281,704.67
SW Emmett Sewer/Water	\$ 82,224.42
Sanitation fund	\$ 1,170,487.71
Project V Sewer fund	(\$ 227,411.43)
Drug forfeiture Fund	\$ 18,454.52
Public Safety fund	(\$ 506,278.36)
Public Safety Extra	\$ 452,164.86
Beadle Lake weed	(\$ 2,739.17)
Econ Dev. Corp.	\$ 4,594.96

**MONTHLY CHECK REGISTER-**

Motion 19-01-03 by Buller/Gunning to accept the Check Register as printed.

Roll Call Vote: Brown, Gunning, Buller, Myers, Myers-Malone, Dougherty, and Hill

**ALL YES**

**MOTION CARRIED**

**DEPARTMENTAL VERBAL REPORTS-**

**Supervisor, Tim Hill- Road Committee Recommendation (See Attachment)** Belles thanked the Board for hiring Behnke. Meetings were held at four different locations. Outcome from meetings were that a Special Assessment district (SAD) was NOT feasible and there is currently a SAD that is being challenged in Ross

Township. There was much discussion and questions from the Board and the Residents at the meeting towards the Road Committee. Hill Thanked the Road Committee for all of their hard work.

Motion 19-01-04 by Gunning/ Dougherty to move forward with the Road Committee recommendation and get the ballot language approved before the February 12<sup>th</sup> deadline.

Roll Call Vote: Gunning, Myers-Malone, Buller, Myers, Dougherty, Brown, and Hill **ALL YES**  
**MOTION CARRIED**

**Clerk, Tracy Myers- Malone-** Glad to be back! ☺ I had a healthy baby boy weighing 9lbs 13 oz and 22” long.

**Treasurer, Rachele Myers-** Summer/Winter 2018 Taxes are still being accepted. Winter taxes are due by February 14<sup>th</sup>. The drop box is available, but please call up to the office for your balance before mailing taxes. Dog Licenses are now only available at the County or Vet Office.

**Planning and Zoning Business-**

February 14<sup>th</sup> there will be a Dangerous Building hearing half hour before the Regular Board Meeting. Dangerous Building Hearing will start at 5:00pm.

**Assessing-**

**PUBLIC SAFETY-**

**December 2018 Monthly Activity Synopsis**

The following is the activity for the Emmett Township Department of Public Safety:

	<u>Current Month:</u>	<u>Previous Month:</u>
<b>Complaints/Calls for Service:</b>	<b>781</b>	<b>1017</b>
<b>Arrests:</b>	<b>31</b>	<b>33</b>
<b>Citations Issued:</b>	<b>90</b>	<b>120</b>
<b>Accidents</b>	<b>38</b>	<b>44</b>
<b>Medicals:</b>	<b>100</b>	<b>60</b>
<b>Fires:</b>	<b>4</b>	<b>0</b>
<b>All other Fire Calls:</b>	<b>24</b>	<b>20</b>

We ended 2018 on a bit of a quieter note as far as calls for service, but the remainder of our activity remained relatively constant. Shop with a Cop, which we hosted again, was another huge success and I know we brought a lot of joy to several of the less fortunate kids and families in our county. Our fire calls increased over the previous two months with 3 structure fires and a vehicle fire. Not surprisingly, the department and our equipment performed very well. Please be aware of commercial break-ins, If you see something please call 911.

**RESOLUTIONS AND PROCLAMATIONS-**

**OLD BUSINESS-**

**Board Members re-signed the “Principles of Governance”**

**NEW BUSINESS-**

Motion 19-01-05 by Dougherty/Brown to approve Purchase Order 18-5734 for Lift Stations, Total Cost \$18,371.37.

Roll Call Vote: Myers-Malone, Buller, Myers, Dougherty, Brown, Gunning, and Hill **ALL YES**  
**MOTION CARRIED**

Motion 19-01-06 by Gunning/Dougherty to approve Purchase Order 19-5810 for Emergency Reporting, Total Cost \$2,537.26.

Roll Call Vote: Myers, Dougherty, Brown, Gunning, Myers-Malone, Buller, and Hill **ALL YES**  
**MOTION CARRIED**

Motion 19-01-07 by Buller/Myers to approve Purchase Order 19-5804 for CEI, Total Cost \$2,092.50.

Roll Call Vote: Dougherty, Brown, Gunning, Myers-Malone, Buller, Myers, and Hill **ALL YES**  
**MOTION CARRIED**

Motion 19-01-08 by Buller/Gunning to approve Purchase Order 19-5803 for CEI, Total Cost \$6,088.75.

Roll Call Vote: Brown, Gunning, Myers-Malone, Buller, Myers, Dougherty, and Hill **ALL YES**  
**MOTION CARRIED**

**PUBLIC COMMENTS-**

Resident stated that they pick up garbage from Newbre cemetery and would like to have garbage receptacles and possibly a sign asking visitors to take care of their cemetery decorations and trash.

Resident stated that check register questions towards Buller were not answered as they are stated in the approved minutes drafted by Buller- where is our ethics?

Hill stated he's hoping to have invoices from Miller-Canfields for next meeting.

Resident stated that in the enquirer there were disputes for County worker as Trustee. Why do we still have a Trustee working for the Township? He believes that the Board has put themselves in a very precarious place. The Board Members need to take the Oath of Office seriously! Is this acceptable? There is a lack of transparency? Why don't we put an AD in the Shopper? The County Board Member resigned.

County Prosecutor Dave Gilbert- The Office has stayed busy with over 5600 cases for crime and 1500 felonies. We have brought in \$1.5 million in child support. Please if you have questions give me a call.

**BOARD COMMENTS-**

Brown- None.

Dougherty- Stated that Meetings aren't being ran correctly, there was no agenda, no pledge of allegiance, no roll call, no motions at the Budget Workshop. There's a clear violation by a Board Member on the Policy Handbook that no action has been taken. There's a conflict of interest with a Board Member that's on the Land Bank. We need to take a look at Mike Leslies contract and Office positions. Hill/Buller met with CPA's and no one knows what it was about.

Myers-Malone- None.

Hill- Supervisor is responsible to inform the Board on the budget and is in charge off all departments except for the Clerk and Treasurer. If people have a problem with my style of management, they need to send an e-mail or text. We just signed the agreement to be civil to each other, and then Board Members make up charges that are un-provable.

Myers- None.

Buller- Consolidated Dispatch Authority monies to decrease almost \$10k. Buller stated he is the AMSA Representative for the Township. Buller stated (in response to public comments) that what he is doing by holding the Title of Trustee and working as the Townships Building and Mechanical Inspector is Legal because of the size of the Township. The information that is being passed on incorrectly by the same people and he's okay with it because of all of his supporters. Congratulated Tracy on baby boy.

Gunning- People need to get out and go to the Road Meetings and ask questions. We want to do what the public wants.

#### **ADJOURNMENT**

Motion 19-01-09 by Gunning/Myers-Malone to Adjourn at 6:59 p.m.

Voice Vote

**ALL YES  
MOTION CARRIED**

*Timothy Hill, Supervisor  
Emmett Charter Township*

*Tracy Myers-Malone, Clerk  
Emmett Charter Township*