

Charter Township of Emmett
Regular Board Meeting
December 8th, 2016

Supervisor Tim Hill called the meeting to order at 5:30 p.m. on Thursday December 8th, 2016. The Meeting was held at the Township Hall located at 621 Cliff Street, Battle Creek, MI 49014. The pledge of allegiance followed the opening.

BOARD MEETING ATTENDANCE-

Dougherty, Brown, Gunning, Myers- Malone, Talbot, and Hill

QUORUM PRESENT

APPROVAL OF AGENDA-

Motion 16-12-01 by Brown/ Gunning to approve consent Agenda as printed by Tracy Myers- Malone

Roll Call Vote: Talbot, Dougherty, Brown, Gunning, Myers- Malone, and Hill

ALL YES

MOTION CARRIED

APPROVAL OF CONSENT AGENDA-

Motion 16-12-02 by Brown/ Gunning to approve the Consent Agenda.

Roll Call Vote: Dougherty, Brown, Gunning, Myers- Malone, Talbot, and Hill.

ALL YES

MOTION CARRIED

Treasurer's Report:

receive and file the monthly treasurer's report with balances on hand as of: November 30th, 2016.

General Fund	\$1,002,541.23
SW Emmett Sewer/ Water	\$206,259.47
Sanitation Fund	\$306,082.29
Project V Sewer Fund	\$(118,497.89)
Drug Forfeiture Fund	\$30,119.23
Public Safety Fund	\$17,220.20
Public Safety Extra	\$344,035.91
Beadle Lake Weed	\$12,308.82

Planning Commission and Zoning Board of Appeals Minutes as printed if any.

Announcement's:

- Next Township Meeting- January 12th, 2017 @ 5:30 p.m.
- Next Budget Workshop- December 21st, 2016 @ 9:00 a.m.

RESOLUTIONS AND PROCLAMATIONS-

Resolution T16-29 that approves the contract with Battle Creek City for the Water & Sewer as well as have the rates remain the same and all extra moneys be put into the Sewer Fund at Emmett Township.

Motion 16-12-03 by Buller/ Gunning to approve the Resolution T 16-29 Approve the contract with Battle Creek City for the Water & Sewer as well as have the rates remain the same and all extra moneys be put into the Sewer Fund at Emmett Township.

Roll Call Vote: Buller, Talbot, Dougherty, Brown, Gunning, Myers- Malone, and Hill **ALL YES**
MOTION CARRIED

Public Works Director, Chris stated that going forward billing will be different as they are using a new program. The New GIS software keeps track of work/ maintenance done in different municipalities on stations/ lines running through each. Will be billed accordingly to show costs for each Township.

MONTHLY CHECK REGISTER-

Motion 16-12-04 by Gunning/ Buller to except the Check Register as printed.

Roll Call Vote: Talbot, Dougherty, Brown, Gunning, Myers- Malone, Buller, and Hill **ALL YES**
MOTION CARRIED

DEPARTMENTAL VERBAL REPORTS-

Supervisor, Tim Hill- Welcomed Dick Brown (Trustee) and Tracy Myers- Malone (Clerk) to the meetings.

Clerk, Tracy Myers- Malone- Glad to be here! Looking forward to finishing our Personnel Policy that was drafted last June as well as reviewing our Townships Purchasing Policy.

Treasurer, Diane Talbot- Tax bills were mailed last week and the credit card machine went live. There is a 3.5% fee that is charged and it goes directly to the credit card machines company.

Planning and Zoning Business-

DeShon- stated she had several different issues:

1.) DeShon asked the Board to approve a bid for a demo and add fill for 307 Aberdeen

Motion 16-12-05 by Dougherty/ Gunning to approve a bid for a demo and add fill for 307 Aberdeen and to move the remaining \$8,000 (approximate value) into next year's budget for the Dangerous Buildings Fund.

Roll Call Vote: Dougherty, Brown, Gunning, Myers- Malone, Buller, Talbot, and Hill **ALL YES**
MOTION CARRIED

2.) DeShon asked for a conditional use/ site plan review for 233 Creek Side Drive.

Motion 16-12-06 by Brown/ Dougherty to approve a conditional use/ site plan review for 233 Creek Side Drive.

Roll Call Vote: Brown, Gunning, Myers- Malone, Buller, Talbot, Dougherty, and Hill **ALL YES**
MOTION CARRIED

Assessing-

Leslie- commented that the next Board of Review meeting will be Tuesday December 13th 2016. The department has been very busy doing building inspections for assessing purposes.

PUBLIC SAFETY-

Chief Olson- Started by saying it has been another busy month. All of our officers have been trained through the Medical First Responder training to administer Nalaxone (Narcan) to suspected overdose victims. Since the training, we have had occasion to successfully administer the Narcan on several occasions. What we are afraid of is that the heroine is now being laced with carfentanyl which is very potent and lethal. There are two critical issues that must be considered when we deal with these overdoses. The first is obvious exposure to our first responders, which can be fatal if not handled properly and the second is that the overdose victim usually wakes up very combative. We will be starting our "Adopt a Door" program with the Harper Creek Schools beginning in January. Several of our officers attended the funeral for Officer Collin Rose, who was from the Gull Lake area. It has been a very difficult year for law enforcement due to the assaults and ambushes on police officers. Fire continues to be busy with medicals and our on-going training. I cannot thank our part-paid fire fighters enough for their dedication to our township. They perform a very difficult job under very adverse conditions and receive little compensation for their life-threatening efforts. As you can see, we had 5 fires during the month and used Tower 7 on one of them as it was purely a defensive effort to extinguish the fire.

Chief stated that our 1995 Tanker is OUT OF SERVICE. The Tanker didn't pass the DOT inspection. He stated repairs were going to cost \$39,000 after going to the frame shop to determine corrosion. In 2009, the Public Safety Department spent \$14,500 on repairs alone. Buller called other departments to see the ages of other trucks in the area and was surprised that the tanker life is only about 10 years. Commercial cab vs. Traditional Cab options were discussed. Dougherty asked the value of our current tanker, which the Chief stated was approximately \$8-\$10 thousand dollars. Dougherty feels maybe were spending money we don't have. Brown asked Chief where would the money be coming from? are we asking for too much money from the public? Chief stated the money would come out of the 206 fund. Could we look for assistance from surrounding municipalities? We could. Public comment about why did we wait until we had an overwhelming number of repairs until we wanted to do something with the tanker? Question was not answered.

Motion 16-12-07 by Dougherty/ Buller to buy a new (DEMO worth \$285,000) tanker truck for Public Safety
Roll Call Vote: Buller, Talbot- lives in area with no hydrants, Dougherty, and Brown **FOUR YES**
Gunning- No **MOTION CARRIED**
Myers-Malone- No, too close to fiscal year ending, we should have waited and used other municipalities help
Hill- No, spending money we don't have

OLD BUSINESS- NONE

RESOLUTIONS AND PROCLAMATIONS-

Resolution T16-30 to set a Deadline for The Agenda

Motion 16-12-08 by Gunning/ Buller to set a Deadline for The Agenda as the Monday preceding our Board meeting.

Roll Call Vote: Gunning, Myers- Malone, Buller, Talbot, Dougherty, Brown, and Hill **ALL YES**
MOTION CARRIED

NEW BUSINESS-

Michigan Association of Township Clerk's- Honorary membership for Teresa Myers.

Motion 16-12-09 by Dougherty/ Gunning to accept honorary membership for Teresa Myers.

Roll Call Vote: Myers-Malone, Buller, Talbot, Dougherty, Brown, Gunning, and Hill **ALL YES**
MOTION CARRIED

PUBLIC COMMENTS-

Resident asked Chief if he could bring in a piece of bottle and get it tested for fingerprints, bottle was thrown and broke business sign. Chief said, sure, we can try. Resident stated he just wanted to be on TV ☺

BOARD COMMENTS-

Brown- No comments, just learning.

Dougherty- Thanked Teresa Myers for her service as Clerk and congratulated her on staying with us. Talked about the Economic Development Corporation, asked about interest from community.

Buller- Michigan Township Association banquet last night with a small turnout. Re-elect Jeff Allbal (Marshall) for another 2-year term as well as the same staff. Thanked Diane for the credit card machine, and let everyone know he will be serving on the Calhoun County Land Bank.

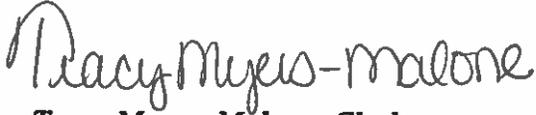
Gunning- Congratulated the new elects for the Planning Commission which was the night before.

ADJOURNMENT

Motion 16-12-10 by Gunning/ Buller at 6:50 p.m.
Voice Vote

ALL YES
MOTION CARRIED


Timothy Hill, Supervisor
Emmett Charter Township


Tracy Myers- Malone, Clerk
Emmett Charter Township

*Charter township of Emmett
Budget Workshop
December 6th, 2016*

Budget workshop was called to order by Supervisor Hill at 12:07 p.m. pizza was provided ☺

Board Member Attendance

Present:

Buller, Brown, Dougherty, Myers-Malone, Talbot, and Hill

QUORUM PRESENT

Absent:

Gunning

Budget Workshop

This meeting commenced with a conference call with Larry Fleis, engineer for Fleis and Vanderbrink, about the water/ sewer contract. Battle Creek City wants surrounding townships to be responsible for their own maintenance on the sewer lines and stations as of January 1st, 2017, to assist in this transition, they offered lower rate, but added a “basic service” fee. Fleis stated that by the City giving us their projected service charges that we would potentially to build up enough capital to be able to properly maintain the lines and stations. Jeff Wingard was also there to help show numbers on the overhead projector. Pennfield Townships Supervisor Dave Morgan asked questions about receipts from repairs done in the last two years, by the city sub-categorized by municipalities; Flies stated it was too late to get those figures before signing the contract. Hill and Buller stated we had asked for those same receipts years ago, and have never been shown any valid information. Morgan also asked about possibly negotiating terms about the City still being liable for 25% of the maintenance bill if something drastic was to happen; Flies said it was too late for negotiations. Discussion about what the Townships will do if something happens to the lines/stations before enough capital is built up.

Moving on we talked about Dougherty placing the \$10,000 sewer committee salaries to the general fund and make permanent, but we will need to have a resolution.

Pay raises will be looked at by the wage committee.

Buller asked about charging a fee for marijuana users. Chief Olson stated he would have to look at the new statutes of the law to see what we can/can't do.

DeShon asked about a possible drop box fee, we will re-visit in January so we can compare to other municipalities.

Handed a copy of the 2017-2018 Proposed Budget out to everyone to be reviewed and discussed at our next Budget Meeting. Buller wanted Stone to e-mail him copies of the last few years' budgets to compare.

**Charter Township of Emmett
Regular Board Meeting
November 10, 2016**

Supervisor Hill called the meeting to order at 5:00 p.m. on Thursday November 10, 2016. The Meeting was held at the Township Hall located at 621 Cliff Street Battle Creek, MI 49014. The Pledge of Allegiance followed the opening.

BOARD MEMBER ATTENDANCE

Dougherty, Jacox, Gunning, Myers, Buller, Talbot, and Hill

QUORUM PRESENT

APPROVAL OF AGENDA

Motion 16-11-01 by Buller / Jacox to approve the October 13, 2016 Agenda as printed by Teresa Myers

Roll Call Vote: Jacox, Gunning, Myers, Buller, Talbot, Dougherty, and Hill

ALL YES

MOTION CARRIED

APPROVAL OF CONSENT AGENDA

Motion 16-11-02 by Jacox / Buller to approve the Consent Agenda.

Roll Call Vote: Gunning, Myers, Buller, Talbot, Dougherty, Jacox, and Hill

ALL YES

MOTION CARRIED

Treasurer's Report:

Receive and file the Monthly Treasurer's Report with balances on hand as of: October 31, 2016

General Fund	\$	1,017,421.67
SW Emmett Sewer/Water	\$	206,241.47
Sanitation Fund	\$	303,341.45
Project V Sewer Fund	\$	(118,497.89)
Drug Forfeiture Fund	\$	30,119.23
Public Safety Fund	\$	90,183.05
Public Safety Extra	\$	421,389.49
Beadle Lake Weed Fund	\$	13,108.82

Planning Commission and Zoning Board of Appeals Minutes as printed if any.

Announcements:

- Township Planning Commission – To be announced meeting times are @ 5:30 p.m.
- Z.B.A. Meeting – To be Announced
- Next Township Board Meeting –December 8, 2016 @ 5:30p.m.

MONTHLY CHECK REGISTER

Motion 16-11-03 by Jacox/ Gunning to except the Check Register as printed.

Roll Call Vote: Myers, Buller, Talbot, Dougherty, Jacox, Gunning, and Hill

ALL YES
MOTION CARRIED

Planning and Zoning Business

Deshon – Stated that she had several different issues:

- 1) Deshon asked the Board to approve the Master Plan

Motion 16-11-04 by Gunning / Jacox to approve the Master Plan for the Township.

Roll Call Vote: Buller, Talbot, Dougherty, Jacox, Gunning, Myers, and Hill

ALL YES
MOTION CARRIED

- 2) Bids to demolish and remove all debris from 15 Maxwell

Deshon explained all the bids she received for the demolishing of 15 Maxwell and the cost of those bids with one being 16,600 the next being 4,480 and also one for 4,840 and the last one for 7,400 after much discussion the Board decided to go with the bid for 4,840 which would be to remove everything.

Motion 16-11-05 by Jacox /Buller to go with the bid of 4,840 to remove everything from property.

Roll Call Vote: Talbot, Dougherty, Jacox, Gunning, Myers, Buller, and Hill

ALL YES
MOTION CARRIED

- 3) Deshon then brought another property to the board being 307 Aberdeen in which the Board decided to bring back to the December Board Meeting.
- 4) Deshon also brought 1414 East Michigan, and also 14684 Pedal Lane to the Board which is still owned by the owners and hasn't gone to the County for back taxes. The Board advised her to go to court with these two properties 1414 East Michigan, and 14684 Pedal Lane.

Assessing

Leslie – Commented that the Assessing Department has been very busy doing Building Inspections for assessing purposes and helping Talbot with the winter tax bills.

Next Leslie commented on the passing of Chris Craft and how much he would be missed by all. He, talked to the Board about filling one of his positions with Andy Sims for the Board of Review.

Motion 16-11-06 by Jacox / Buller to appoint Andy Sims to the Board of Review.

Roll Call Vote: Jacox, Gunning, Myers, Buller, Talbot, and Hill

Dougherty – NO

SIX YES
MOTION CARRIED

PUBLIC SAFETY

Chief Olson –Started by saying that it had been another busy month then continued to go over his Public Safety Report. Next Olson talked about the Shop with a Cop event that would take place next month. Then he talked about the State Police approaching him on putting an Academy on in Marshall and that there were about 15 students in the class. Olson also explained that they were working with the schools on preparing them for an active shooter, and also explained

about a locking device called the night lock for the school's doors and that the cost for the locks would be \$ 49.00 bucks a door.

OLD BUSINESS

Drop Boxes – Gunning asked about the Drop box Ordinance and where we were with it. Brandi explained that she was going to write letters to all owners explaining that the drop boxes need to be associated with the business.

RESOLUTIONS AND PROCLAMATIONS

Resolution T16-27 & T 16- 28 to authorize Consumers Energy to make changes in lighting services.

Motion 16-11-07 by Jacox / Gunning to approve the Resolutions T 16-27- T 16-28 to authorize Consumers Energy to make changes in lighting services.

Roll Call Vote: Jacox, Gunning, Myers, Buller, Talbot, Dougherty, and Hill

**ALL YES
MOTION CARRIED**

PO's -

None

NEW BUSINESS

Appointments to Planning and Zoning Boards

Hill talked about the passing of Chris Craft and how he would be missed then asked the Board to appoint Jesse Jacox to the Planning and Zoning Boards and Andy Sims to the Planning Board.

Motion 16-11-08 by Jacox/ Buller to follow the Supervisors recommendation for the Planning and Zoning Board Appointments.

Roll Call Vote: Gunning, Myers, Buller, Talbot, Jacox, and Hill
Dougherty – NO

**SIX YES
MOTION CARRIED**

PUBLIC COMMENTS

Resident upset about 210 Cherokee where a house had burnt down and says that it's a very dangerous issue and would like it taken care of. Same resident talked about the arsenic in the water and that she's been drinking it for fifty years and doesn't intend to stop now. Same resident on a dangerous house on 324 Electric Avenue that needs to be torn down.

Resident glad to see most back on the Board. He then explained that Bushwhackers Gun Shop would be having a CPL class for Emmett Township Employees and Family members at a cost of \$70.00 plus ammo on Saturday November 19, 2016 8a.m – 4.00 p.m.

Resident on roads was wondering if the Board was going to do anything else.

Hill commented that he would be going after the State now and that there would be no more votes for the Public.

Resident commented on designating money to the roads and the roads only and talked about changing the language.

TRUSTEE COMMENTS

Gunning – Thanked all that got out and voted.

Buller - Thanked Jesse Jacox and is glad that he's still going to be around. Buller also commented that the owner of Delray's still wants the building torn down. Buller then went over a list of properties that come to the County and go through a Tax sale and eventually end up back at the Township unless the Township rescinds them. He believes that we should look into keeping some of these and try getting them to sell to help benefit the Township.

Myers – Thanked all that help for the November 8, 2016 Election and commented on how smooth she thought it all went and that about 60% of our voters turned out. She also thanked Public Safety for marking and putting up signs and taking them down.

Hill – Thanked All including Jesse and Teresa for all they have done for the Board then commented Happy Birthday Marine Core and Josh.

Talbot – Commented that she got out of Jury Duty and is working on getting Winter Taxes ready to go out on December 1, 2016. She also commented that she would miss Teresa and Jesse but that she would be helping getting Tracy broke in right.

Dougherty – all Veterans then talked about Budget Workshops and stated that all are welcome to come that they are open meetings. He also stated that we got a clear message on the roads from the voters. Dougherty also talked about Chris Craft and that he will really be missed in the community. Also he stated that the Board would not always agree all the time and that they have a difficult time ahead of them then he thanked Teresa and Jesse for a good job done.

Jacox – Thanked all on the Board and the Community and stated that the opportunity had presented itself to him and he took it and was glad he had. He then wished Hill good luck and told the Chief that it was a pleasure working with him.

ADJOURNMENT

Motion 16-11-9 by Hill at 6:45 p.m.

Voice Vote:

ALL YES
MOTION CARRIED

Teresa Myers

Teresa Myers, Clerk

Emmett Charter Township

Timothy Hill, Supervisor
Emmett Charter Township

