# CHARTER TOWNSHIP OF EMMETT
## Regular Board Meeting
## April 12th, 2018
## 5:30pm

I. Call to Order
II. Pledge of Allegiance
III. Board Member Attendance---*Action Item*
IV. Approval of Agenda---*Action Item*
V. Consent Agenda- Action Item

**Motion to Approve Without discussion**

Approve minutes from the regular board meeting March 8,2018 Board Meeting and Budget Adoption and Special Meeting minutes from March 22, 2018 as printed by Tracy Myers-Malone, Clerk.

Receive and file the monthly Treasurer's report with balances on hand:

| | |
|---|---|
| General fund | $1,861,748.91 |
| SW Emmett Sewer/Water | $ 924,395.05 |
| Sanitation fund | $ 795,843.86 |
| Project V Sewer fund | ($ 115,098.27) |
| Drug forfeiture Fund | $ 29,601.13 |
| Public Safety fund | $ 110,561.17 |
| Public Safety Extra | $ 558,549.11 |
| Beadle Lake weed | $ 22,738.78 |
| Econ Dev. Corp. | $ 4,594.96 |

The Monthly departmental reports, planning commission, and zoning board of appeals minutes, as printed. Attached in back if there are any:
**Simple Motions**

VI. Monthly check Register---*Action Item*

VII. Departmental Verbal Reports
a. Supervisor-Road committee recommendation.
b. Clerk- May 8 Election is quickly approaching. Voter Registration ended April 9th. Training for inspectors coming up on April 27th from 2-5pm. & April 28th from 8-11am.
c. Treasurer-If you haven't paid your summer or winter 2017 Taxes they are to be paid at the County.

VIII. Planning/Zoning/Water/Sewer Business-

1) CEI Presentation/Flies & Vanderbrink Sewer rate presentation with recommendation.

2) Motion on Sewer rate recommendation.

IX. Assessing-

X. Public Safety-

March 2018 Monthly Activity Synopsis

The following is the activity for the Emmett Township Department of Public Safety:

| | | **Previous Month:** |
|---|---|---|
| **Complaints/Calls for Service:** | **698** | **711** |
| **Arrests:** | **17** | **16** |
| **Citations Issued:** | **65** | **64** |
| **Accidents** | **21** | **28** |
| **Medicals:** | **95** | **69** |
| **Fires:** | **8** | **2** |
| **All other Fire Calls:** | **18** | **20** |

We continue to stay busy with school threats. We had two more incidents and both were investigated by our School Resource Officer. One of the incidents was turned over to the Prosecutor and charges have been authorized. The school Resource Officer has paid huge dividends because he is known and respected by the students and staff.

We are now fully involved with Victory Life Church and provide them with an officer for their church services. We will be working with other area churches as requested to enhance their safety during their services as well.

We had an extraordinarily busy month. Of the 8 fires, three of them were structure fires and two were brush fires. We had a very large brush fire along I-94 and we utilized 6 different departments, primarily relying on their smaller all-terrain vehicles because the traditional "grass rigs" could not reach some of the areas. It was a great joint effort that was marred by an accidental discharge of a weapon where an Athens Township Fire Fighter was injured. I am happy to report that he will fully recover.

XI. New Business---*Action Item*

1) Wage Committee building official presentation.

2) Building Official;

2a) Comments from Attorney/CPA/MTA/IRS (Read by Supervisor).

3) Knights of Columbus Tootsie Roll Drive- Waive Fee for Peddlers Permit
4) Purchase Request 18-5240 for $1,916 for Election Materials

XII. Resolutions and Proclamations—*Action Item*
1) Resolution to support a ballot initiative in November for 911 to be placed on the cell.

XIII. Old business---*Action Item*

XIV. Public Comments---(3 min)

XV. Board Member Comments (All)

XVI. Adjournment-*Action Item*

Timothy Hill, Supervisor
Emmett Charter Township

Tracy Myers-Malone, clerk
Emmett Charter Township

# Charter Township of Emmett

## Budget Public Hearing & Special Meeting
## March 22, 2018

Budget Public Hearing & Special Meeting was called to order by Supervisor Hill at 5:00 p.m. followed by the pledge of allegiance.

Board Member Attendance
Present:
Buller, Brown, Dougherty, Myers-Malone, Gunning, Myers and Hill **QUORUM PRESENT**

Budget Workshop
***Motion 18-03-09*** by Buller/ Gunning to go into Public Hearing for the Budget Adoption.
Roll Call Vote:
Myers, Brown, Gunning, Myers-Malone, Buller, Dougherty, and Hill **ALL YES**
**MOTION CARRIED**

There were public comments and discussion on the budget.

***Motion 18-03-10*** by Buller/Gunning to go out of Public Hearing for the Budget Adoption at 5:30 p.m.
Roll Call Vote:
Brown, Myers-Malone, Gunning, Buller, Myers, Dougherty, and Hill **ALL YES**
**MOTION CARRIED**

## *Special Board Meeting 5:30 p.m.*

***Motion 18-03-11*** by Gunning/ Buller to approve the Agenda.
Roll Call Vote:
Gunning, Myers-Malone, Buller, Myers, Dougherty, and Hill **ALL YES**
**MOTION CARRIED**

***Motion 18-03-12*** by Dougherty/ Gunning to approve the recommendation of the Calhoun County Planning Commission for the Medical Marihuana Zoning Ordinance.
Roll Call Vote:
Gunning, Buller, Dougherty, Brown, and Hill **5 YESES**
Myers, Myers-Malone **2 NOS**
**MOTION CARRIED**

**QUALIFIED:**
Myers: Wishes that we would have had more discussion on footage from place to place.
Myers-Malone: Wishes that we would have discussed the 500' from schools and churches as I don't believe that is enough space from those places of business.

# Charter Township of Emmett

## Budget Public Hearing & Special Meeting
## March 22, 2018

***Motion 18-03-13*** by Gunning/ Brown to approve Resolution T 18-03, Adoption of the 2018-2019 Fiscal year Budget as presented to the Board.
Roll Call Vote:
Myers-Malone, Buller, Myers, Dougherty, Brown, Gunning, and Hill **ALL YES**
**MOTION CARRIED**

**QUALIFIED:**
Dougherty: Stated that he is not comfortable with the general fund.

***Motion 18-03-14*** by Buller/ Gunning to approve Resolution T 18-04, Grant Funding for Flex n' Gate.
Roll Call Vote:
Buller, Myers, Dougherty, Brown, Gunning, Myers-Malone, and Hill **ALL YES**
**MOTION CARRIED**

***Motion 18-03-15*** by Gunning/ Myers to Adjourn at 5:54 p.m.

DRAFT

Timothy Hill, Supervisor
Emmett Charter Township

Tracy Myers-Malone, Clerk
Emmett Charter Township

*Charter Township of Emmett*
***Regular Board Meeting***
***March 8, 2018***

Supervisor Tim Hill called the meeting to order at 5:30 p.m. on Thursday March 8, 2018. The Meeting was held at the Township Hall located at 621 Cliff Street, Battle Creek, MI 49014. The pledge of allegiance followed the opening.

**BOARD MEETING ATTENDANCE-**

Dougherty, Brown, Buller, Gunning, Myers, and Hill **QUORUM PRESENT**
Excused: Myers-Malone

**APPROVAL OF AGENDA-**

Motion 18-03-01 by Buller/Gunning to approve consent Agenda as printed by Tracy Myers- Malone.
Roll Call Vote: Myers, Dougherty, Brown, Gunning, Buller, Hill **ALL YES**
Excused: Myers-Malone **MOTION CARRIED**

**APPROVAL OF CONSENT AGENDA-**
Motion 18-03-02 by Gunning/ Buller to approve the Consent Agenda; subject to a couple correction presented by Buller on the date of Barnes Park and the with verse without penalty on taxes collected on the 2/8 & 2/22 prior month's meeting minutes with Myers-Malone to correct.
Roll Call Vote: Dougherty, Brown, Gunning, Buller, Myers and Hill. **ALL YES**
Excused: Myers-Malone **MOTION CARRIED**

**Accept & file the Treasurer's Report for balances as of February 28, 2018.**

| | |
|---|---|
| General Fund | $1,218,623.47 |
| SW Emmett Sewer/Water | $923,740.28 |
| Sanitation Fund | $732,999.10 |
| Project V Sewer Fund | ($113,993.15) |
| Drug Forfeiture Fund | $10,108.63 |
| Public Safety Fund | ($725,578.12) |
| Public Safety Extra | $267,264.27 |
| Beadle Lake Weed | $8,067.20 |
| Econ Dev. Corp. | $4,594.96 |

**MONTHLY CHECK REGISTER-**

Motion 18-03-03 by Gunning/Brown to except the Check Register as printed.
Roll Call Vote: Brown, Gunning, Buller, Myers, Dougherty, and Hill **ALL YES**
Excused: Myers-Malone **MOTION CARRIED**

**DEPARTMENTAL VERBAL REPORTS-**

**Supervisor, Tim Hill-** Gave an update on the meeting a couple weeks ago in which talks were made about authorizing the attorney to look into litigation towards the Calhoun County Road Department compelling them to adhere to Public Act 51. This process is in motion. Also made mention about previous Board Meeting on February 22, 2018 in which he feels there was disrespect from one Board Member towards another. He would like to apologize to Buller for said disrespect. Hill stated that he is currently working on a Code of Conduct for all Board Members and he hopes that this will alleviate any future disrespect.

**Clerk, Tracy Myers- Malone-** None

**Treasurer, Rachelle Myers-** The Collection of 2017 Summer and Winter Real Property Tax is now complete. The last day to pay Real Property taxes at the Township was February 28, 2018. At this point, any outstanding Real Property Tax balance can be paid at the Calhoun County Treasurer's Office, which is located at 315 Green Street, Marshall on the lower floor. Dog Licenses have also been turned over to the County. If you should need a dog license you'll also need to go to the County Treasurer's Office to make that purchase. Myers recommends parking on Green Street, since there is still construction on the south side of the County Building, unless you'd need a handicap accessible entry, which is located on that south side entrance. Myers concluded by stating that any outstanding Business Personal Taxes can still be paid at the Township Office – hours being Monday through Thursday 7:00 am to 4:30 pm.

**Planning and Zoning Business-** Deshon stated that the Township Planning Commission voted to rezone parcel number 13-10-004-008.00 located at 1015 East Emmett Street from prior zoning classification of Light Industrial to Local Commercial. Calhoun County Planning Commission also recommends approval. Trustee Gunning made comment that the County approved unanimously. There were questions from Trustee Brown on the source of water for parcel, Deshon stated the property's water would come from Pennfield Township. The owner of property spoke and presented a map of parcel and verified/answered questions on street frontage and water source.

Motion 18-03-04 by Gunning/Buller to rezone parcel number 13-10-004-008.00 located at 1015 East Emmett Street from Light Industrial to Local Commercial.

| | |
|---|---|
| Roll Call Vote: Gunning, Buller, Myers, Dougherty and Hill | **5 YES** |
| Brown - No | **1 NO** |
| Excused: Myers-Malone | **MOTION CARRIED** |

**Assessing-** Leslie stated that the March Board of Review is Monday March 12, 2018 from 9:00 am to 12:00 pm and from 1:00pm to 4:00 pm and Tuesday March 13, 2018 from 2:00 pm to 5:00 pm and from 6:00 pm to 9:00 pm location is the Township Meeting Room located at 621 Cliff Street Battle Creek, MI 49014.

Leslie also address the resolution T 18-02 to add a Street Light to existing Street Light District with new additional street light near 28 Crosby Drive with notification number 1038512943.

Motion 18-03-05 by Brown/Gunning to add street light near 28 Crosby Drive to existing Street Light District with notification number 1038512943.

| | |
|---|---|
| Roll Call Vote: Buller, Myers, Dougherty, Brown, Gunning and Hill | **ALL YES** |
| Excused: Myers-Malone | **MOTION CARRIED** |

There was some discussion with Leslie and Board Members about LED Street Lights.

**PUBLIC SAFETY-**

February 2018 Monthly Activity Synopsis

The following is the activity for the Emmett Township Department of Public Safety:

| Month: | | Previous |
|---|---|---|
| **Complaints/Calls for Service:** | **711** | **879** |
| **Arrests:** | **16** | **22** |
| **Citations Issued:** | **64** | **67** |
| **Accidents** | **28** | **50** |
| **Medicals:** | **69** | **36** |
| **Fires:** | **6** | **2** |
| **All other Fire Calls:** | **20** | **22** |

We have policed several serious traffic crashes during the month requiring both law enforcement and fire services. Extrication was required in two of the incidents and we policed one fatal car/pedestrian accident. The fatal accident remains under investigation and early indication is the driver of the vehicle was not at fault.

Shortly after the Florida school shooting, we had an incident at the high school and it was placed on immediate lockdown. Officers scrambled to the school and subsequently to the middle school to assist with the investigation and secure each location. Quick work by our School Resource Officer and the Harper Creek School Administration identified the threat as a hoax. The student at the school is presently suspended and the school will be handling any further action. PSO Mackey has done a great job handling a number of issues at the school and I think it has been beneficial in controlling the environment.

We are also in discussion with Victory Life Church to provide an officer for their church services. They have elected to contract with the Department of Public Safety for an officer to provide security and control at the Sunday Services for an extended period of time. We will utilize off-duty officers to fulfill the contract/agreement. We will be working with other area churches to enhance their safety during their services as well.

Chief Mike Olson
Emmett Township Department of Public Safety

Lt Cunningham provided the Board the above Public Safety Report on Chief Olson's behalf while Olson was away in training. Cunningham also gave update on the K9 fundraiser/donation in collaboration with Honor Bank for The Township's future K9 Officer, Copper. He showed the Board the T-Shirt for the K9 fundraiser for Copper with the drawing on shirt made by Second Grader Brianna Hepler the winner of the contest. Cunningham thanked Brianna for her artwork and let everyone know the shirts are on sale at the Public Safety Department and Honor Bank with all proceeds going to the purchase of Copper, the future K9 Officer. There was discussion on a future meet and great with the Board and Future K9 Copper.

**OLD BUSINESS-**

Hill address the slight tweak to 2018/19 Budget on 101-191-707.00 to be changed to $23,178.00. Teresa Myers and Hill discussed the change.

Motion 18-03-06 by Gunning/Dougherty to approve the 2018/19 Budget with change to 101-191-707.00 with the budgeted amount now being $23,178.00
Roll Call Vote: Buller, Myers, Dougherty, Brown, Gunning and Hill **ALL YES**
Excused: Myers-Malone **MOTION CARRIED**

Hill gave a brief discussion on the Code of Conduct he is working on for all Board Members, stated he would have this presented at a future Board Meeting.

**RESOLUTIONS AND PROCLAMATIONS-**

This was covered in the Assessing Reports

**NEW BUSINESS-**
Teresa Myers addressed the Board about the Election Commission and explained the requirements for having one.

Motion 18-03-07 by Dougherty/Buller to appoint Myers-Malone, Myers and Brown as Emmett Township's Election Commission Members for the year 2018.
Roll Call Vote: Myers, Dougherty, Brown, Gunning, Buller and Hill **ALL YES**
Excused: Myers-Malone **MOTION CARRIED**

Buller made comment that the Budget for 2018/19 was in the black.

Hill then set the Public Hearing for the 2018/19 Budget for 5:00 pm Thursday March 22, 2018 with a Special Board Meeting to adopt and any other business to come before the Board directly afterwards at 5:30 pm location 621 Cliff Street, Battle Creek, MI 49014.

**PUBLIC COMMENTS**

The Superintendent of Harper Creek School System gave a synapsis of the renewal millage on the May 2018 ballot. He then answered questions from the Board and Public

Resident comment that he already thought the Board followed Roberts Rule of Order for the Board Meetings.

Resident Dan Buscher made introductions to the Board and let it be known that he was running for the open seat once Judge Norlander retires.

Calhoun County Prosecutor Gilbert address the Board and provided the Board and Residents with an update. He then addressed the Board and Public with any questions or concerns they had.

Resident stated his views on the Medical Marijuana Zoning Ordinance and asked the Board to keep an open mind in regards to permissible zoning classifications.

Resident address the Board in response to the February 22, 2018 Special Budget Meeting. Board responded.

**BOARD COMMENTS-**

Brown- stated that he was tired of all the bickering between the Board and hopes that it can be resolved. He also asked Hill when he was in the Office because he has been coming in at various times to see him and he hasn't been there. Hill responded: he has meetings.

Dougherty- Address the resident in response to the February 22, 2018 Special Budget Meeting. Dougherty apologized to Buller. Dougherty stated that he cares deeply for the Township.

Gunning- Wished all a Happy St. Patrick's Day

Buller- None

**ADJOURNMENT**

Motion 18-03-08 to Adjourn at 6:45 p.m.
Voice Vote

**ALL YES**
**MOTION CARRIED**

***Timothy Hill, Supervisor***
***Emmett Charter Township***

***Trish Stone, Deputy Clerk***
***Emmett Charter Township***

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