

Charter Township of Emmett
Special Meeting- Budget Workshop
May 31st, 2017

Budget Workshop was called to order by Supervisor Hill at 8:04 a.m. followed by the pledge of allegiance.

Board Member Attendance

Present:

Buller, Brown, Myers-Malone, Talbot, Gunning, Dougherty, and Hill **QUORUM PRESENT**

Budget Workshop

Motion 17-05-17 to approve the Agenda by Brown/ Gunning

Voice Vote.

ALL YES
MOTION CARRIED

Discussion was made about keeping Teresa Myers full time or having her do another 6-month trial period. Tracy Myers-Malone read a letter from Diane Talbot asking the board to keep her as well as another letter from the Zoning Administrator read by Hill stating all of the duties that she has under her. Gunning spoke of all her skills and how valuable of an employee she is for the Township.

Motion 17-05-18 by Talbot/ Gunning to keep Teresa Myers as a full-time employee with NO more trial periods.

Roll Call Vote.

Brown, Gunning, Myers-Malone, Buller, Talbot, Dougherty, and Hill **ALL YES**
MOTION CARRIED

Discussion was made by several board members and department heads on pay raises for hourly workers. Olson stated that it's hard to give dollar amount raises when you know your employee's worth, but also know your budget. Olson also stated that since they haven't had a raise in quite some time that we want to keep our employees that have been here for the brunt of everything happy and show them that we do care. Stone also commented on public safety part timers and that if we were to increase wages to \$18 (still \$10 less than full time cops) that we could stay more in-line with a budget instead of using full time cops to cover shifts were people call-in we could be using part-time cops and still be saving money.

Motion 17-05-19 by Brown/Talbot to do \$2/ hour pay raises for public safety NON- UNION to start the first full pay period of July 2017. New pay rates are as follows below:

PSO III Part Time- \$16.00/ hour

PSO I and II Part Time- \$15.00/ hour

Platoon Command- \$16.50/ hour

Assistant Platoon Command- \$15.50/ hour

Roll Call Vote.

Myers-Malone, Buller, Talbot, Dougherty, Brown, Gunning, and Hill **ALL YES**
MOTION CARRIED

Charter Township of Emmett
Special Meeting- Budget Workshop
May 31st, 2017

Motion 17-05-20 by Talbot/ Brown to give hourly pay raises for the administration side to the following individuals to start the first full pay period in July. New pay rates are as follows below:

Accountant/ Deputy Clerk- \$21.54/ hour

Public Safety Administrative Secretary- \$15.00/ hour

Deputy Treasurer- \$18.00/ hour

Public Safety Secretary- \$18.00/ hour

Elections Aide- \$15.33/ hour

Roll Call Vote,

Buller, Talbot, Dougherty, Brown, Gunning, Myers-Malone, and Hill **ALL YES**

MOTION CARRIED

QUALIFIED:

Dougherty- All of this information about pay raises needs to be brought to the public's attention to create better transparency for the residents.

Hill- Happy that our office people got the raises that they deserve, he was very concerned about people being passed over. He wants our employees to know that we care about them. Hoping that we will get some more part time cops.

Discussion was made about transferring the \$10,000 from sewer and water for all three elected officials (supervisor, treasurer, and clerk) to having the money come from the general fund. Dougherty and Buller were opposed to this calling it a raise. Gunning wants to make sure we cross our T's and dot our I's. Buller suggested that we have a wage committee set up at the next board meeting and let that committee give us a recommendation. Resolutions T17-07, T17-08, T17-09 were all tabled.

Discussion on the property at G Drive North with Mike Leslie. Andy Frantz found the prospective buyers (neighboring property) and they will give us an easement to the 8 acres left along the highway. Move 8 acres into Emmett Township Economic Development Corporation. (ETEDC)

Motion 17-05-21 by Gunning/ Myers-Malone to sell the property at G Drive North for \$6,000 to the prospective buyers (with the buyers granting us an easement to the remaining land).

Roll Call Vote.

Dougherty, Brown, Gunning, Myers-Malone, Buller, Talbot, and Hill **ALL YES**

MOTION CARRIED

Discussion on the budget adjustments for the audit coming up. Stone went through the budget and showed everyone if there was an increase or if there was a decrease to the income and expenses for each department and how it balanced. The water/ sewer account 592 also had much

Charter Township of Emmett
Special Meeting- Budget Workshop
May 31st, 2017

discussion and how we could balance and increase revenues for that account because it is at a deficit.

Motion 17-05-22 by Talbot/ Buller to allow Trish to make the budget adjustments to get ready for the audit in June.

Roll Call Vote.

Brown, Gunning, Myers-Malone, Buller, Talbot, and Hill

ALL YES
MOTION CARRIED

Dougherty- EXCUSED.

Motion 17-05-23 by Talbot/ Brown to Adjourn at 9:32 a.m.

Voice Vote.

ALL YES
MOTION CARRIED

Timothy Hill, Supervisor
Emmett Charter Township

Tracy Myers-Malone, Clerk
Emmett Charter Township