

Charter Township of Emmett
Regular Board Meeting
November 14, 2013

Supervisor Hill called the meeting to order at 5:30 p.m. on Thursday November 14, 2013. The meeting was held at the Township Hall: 621 Cliff St, Battle Creek, MI 49014. The Pledge of Allegiance followed the opening.

BOARD MEMBER ATTENDANCE

Talbot, Dougherty, Gunning, Buller, Jacox, Myers, and Hill
Gunning – Excused

QUORUM PRESENT

Steven Bryer from Siegfried Crandall PC Accountants made his presentation of Emmett’s Audit that was performed by Siegfried Crandall. Mr. Bryer started by giving some background information on himself and of the Siegfried Crandall Accounting Company itself. Next Mr. Bryer went over the General Fund, Public Safety Funds 205 & 206. He stated that the General Fund was in excellent shape by holding fund equity at just about 98% as of 3-21-2013. There were several questions from Board Members that Mr. Bryer answered. All Board Members stated how much they appreciated all the help that we received on our 2012-13 audit. Mr. Bryer also thanked everyone in the office for their help and patience. Lastly all Board Members thanked Mr. Bryer for coming to our meeting.

APPROVAL OF AGENDA

Motion 13-11-01 by Buller/Talbot to approve the Agenda as printed by Teresa Myers with the following amendments:

- 1.) Address change in minutes on page 3 under Planning and Zoning from 706 to 7070 E Drive North.
- 2.) Street Light Resolution from Consumers Energy to change bulbs in a District added under Resolutions.
- 3.) Division Drive Repaving Project under Unfinished Business.

Roll Call Vote: Dougherty, Jacox, Buller, Myers, Talbot and Hill
Gunning - Excused

**ALL YES
MOTION CARRIED**

APPROVAL OF CONSENT AGENDA

Motion 13-11-02 by Talbot/Dougherty to approve Consent Agenda

Roll Call Vote: Buller, Jacox, Gunning, Myers, Dougherty, Talbot, and Hill
Gunning- Excused

**ALL YES
MOTION CARRIED**

Treasurer’s Report:

Receive and file the Monthly Treasurer’s Report with balances on hand as of: September 30, 2013,

General Fund	\$ 595,875.64
SW Emmett Sewer/Water	\$ 1,339,967.48

Sanitation Fund	\$ 242,140.87
Project V Sewer Fund	\$ 91,071.99
Drug Forfeiture Fund	\$ 51,778.10
Public Safety Fund	\$ 50,872.24
Public Safety Extra	\$ 3362,799.64

The Monthly Departmental Report:

Planning Commission and Zoning Board of Appeals Minutes as printed.

None

COMMUNICATIONS & SIMPLE MOTIONS

Motion to acknowledge the enforcement of Article III, Noxious Weeds, and to authorize the Township Treasurer to place a tax lien against the following to include an additional \$25.00 administrative fee:

PROPERTIES:

12 E. Alden	\$ 80.00 + 25.00 = \$105.00
20 E. Alden	\$ 50.00 + 25.00 = \$ 75.00
52 W. Alden	\$ 45.00 + 25.00 = \$ 70.00
120 Bowers Street	\$ 65.00 + 25.00 = \$90.00
150 Embury Drive	\$ 125.00 + 25.00 = \$ 150.00
115 Keathley Drive	\$ 70.00 + 25.00 = \$ 95.00
1396 E. Michigan Ave	\$ 65.00 + 25.00 = \$ 90.00
1396 E. Michigan Ave	\$ 65.00 + 25.00 = \$ 90.00
200 Nelson Street	\$ 65.00 + 25.00 = \$ 90.00
106 Winnifred 106.5 Tax ID 10-160-010-00	\$ 130.00+ 25.00 = \$ 155.00
15075 6 ½ Mile Road	\$ 75.00+ 25.00 = \$ 100.00
17701 9 ½ Mile Road	\$ 85.00 + 25.00 = \$110.00

Announcements:

- Township Planning Commission – December 18, 2013 7:00 p.m.
- Z.B.A. Meeting – to be announced
- Next Township Board Meeting – December 12, 2013 at 5:30 p.m.

MONTHLY CHECK REGISTER

Motion 13-11-3 by Talbot/Jacox to accept the Check Register as printed.

Roll Call Vote: Jacox, Myers, Buller, Talbot, Dougherty, and Hill
Gunning- Excused

**ALL YES
MOTION CARRIED**

DEPARTMENT VERBAL REPORTS

Supervisor

Hill stated that we now have three bids for the razing of the Wattles Park Hardware located @ 1397 East Michigan Avenue Parcel # 13-10-380-003-00. He hopes to talk about tearing down the Wattles Park Hardware at next week's Special Meeting on November 20, 2013.

Buller stated that the owner of Delray's located at 1399 East Michigan Avenue; Parcel #10-000-008-36 discussed the possibility on a possible donation of the Delray's Building only, not to include the land it sits on or surrounding building.

Question from Jacox on Delray's property being zoned Residential or Commercial. Buller said that it was all commercial.

Buller stated that we might have the possibility of Delray's building being donated also.

Question from Jacox on this property being zoned residential or commercial. Buller said that it was all Commercial.

Hill also explained that he was working with a non-profit organization to lay sidewalks down the length of East Michigan.

Clerk

Myers stated that since it is starting to get dark earlier; if anyone has noticed any street light outages they could be reported to the Township. Or a couple of ways would be to:

1. Call 968-0241
2. E-mail Tmyers@emmett.org
3. Visit Emmett's Web Site www.emmettwp.org.
4. Directly to Consumers Energy

Treasurer

Talbot stated since the last Board Meeting she had Shoulder Surgery and now she is working like a mad woman to get taxes ready to go out. She plans to have them out by December 1,2013.

Planning and Zoning Business

Case stated that she would like Board approval for Conditional Use Permits for the Victory Life Church and the New Hope Church. The Planning Commission gave their approval on 11-13-2013 and Case would hope that the Board would do the same.

Motion 13-11-04 by Buller/ Jacox to approve the Conditional Use Permit for the addition to the Victory Life Church.

Roll Call Vote: Jacox, Myers, Talbot, Dougherty, Buller, and Hill
Gunning- Excused

**ALL YES
MOTION CARRIED**

Motion 13-11-05 by Jacox/ Buller to approve the Construction of the New Hope Church

Roll Call Vote: Talbot, Dougherty, Buller, Jacox, Myers, and Hill
Gunning- Excused

**ALL YES
MOTION CARRIED**

Assessing

Leslie commented on the Assessing Department still being very busy getting the tax rolls ready.

Public Safety

Chief Olson went over the Monthly Activity Synopsis for the Month of October 2013. Olson stated that the department investigated 32 retail frauds complaints, 14 assaults, 18 family trouble or domestic violence complaints, 8 violations of controlled substances, 5 narcotics equipment violations, 33 obstructing justice complaints, 32 other person trouble complaints, 3 personal injury accidents and 29 property damage accidents. Also investigated or provided another 27 citizen assists for our residents.

This month we say "Goodbye" to PSO Lonnie McGlothen who is retiring effective December 1, 2013 after 28 years with Emmett Township Public Safety. Lonnie has served the Township proudly in a number of capacities and he is going to be sorely missed after his retirement. He served as a Traffic Crash Reconstructionist, Advanced Traffic Crash Investigator he was our Fire Marshall, was a trained Arson Investigator and Certified Fire Inspector. On top of that he is just an outstanding person that is very dedicated to his family. We will miss him immensely!

Comment from a resident on the location of Lonnie McGlothen retirement party. Chief Olson explained that it would be at the Robin's Nest out on the corner of Ten Mile Road at 6:00 p.m.

Dougherty with a couple of questions for the Chief on two P.O.'s and what they were for. Chief Olson answered and explained both of the P.O.'s to the Board.

Purchase Orders That Need Approval

P.O. # 13-1719 Henkel Chrysler Jeep Dodge, Vehicle 112, in the Amount of \$1,429.34 to come out of line 206-000-861.00. This was a Warranty Issue with the Dealer.

P.O. # 13-1720 Critical Computer Solutions for Windows Professional and Installation of Windows 7 Professional on 10 MDT laptops with a total of \$2,510.00. \$2,000.00 would come out of line item 205-326-970.00 and the \$510.00 would come out of line item 205-326-805.00. This was an update for the cars computers.

Motion 13-11-06 by Jacox/ Dougherty to approve P.O. # 13-1719 and P.O. # 13-1720.

Roll Call Vote: Talbot, Dougherty, Buller, Jacox, Myers, and Hill
Gunning- Excused

**ALL YES
MOTION CARRIED**

RESOLUTIONS AND PROCLAMATIONS

Resolution T13-23 Resolution to exempt Emmett Charter Township from Public Act 152 of 2011 for the Year 2014.

Motion 13-11-07 by Talbot/Jacox to approve Resolution T13-23 for Emmett Townships Health Care to remain the same for the 2014 Calendar Year.

Roll Call Vote: Dougherty, Jacox, Buller, Myers, Talbot, and Hill
Gunning- Excused

**ALL YES
MOTION CARRIED**

Resolution T13-24 For the Holiday Season Impaired Driving Prevention December 13, 2013 to January 1, 2014.

Motion 13-11-08 by Talbot/ Buller to approve Holiday Resolution T13-24 2013 to January 1, 2014.

Roll Call Vote: Buller, Jacox, Myers, Dougherty, Talbot, and Hill
Gunning- Excused

**ALL YES
MOTION CARRIED**

Saw Grant Resolution

This Resolution was explained by Buller and the process that you had to go through to receive this Federal Grant.

Motion 13-11-09 by Buller/ Jacox to move ahead with the Saw Grant.

Roll Call Vote: Buller, Jacox, Myers, Dougherty, Talbot, and Hill
Gunning- Excused

**ALL YES
MOTION CARRIED**

Street Light Resolution

Street Light Resolution to change the standard lighting contract to save money for the Residents and the Township.

Motion 13-11-10 by Talbot/ Buller to move ahead with the Street Light Resolution.

Roll Call Vote: Dougherty, Jacox, Buller, Myers, Talbot, and Hill
Gunning- Excused

**ALL YES
MOTION CARRIED**

UNFINISHED BUSINESS

Division Drive Project

This has been a project that I, Teresa Myers, have been working on for the last five years, since when the County turned Division Drive back to dirt. Newton and Emmett Townships have been working together to get this project “The Division Drive Repavement Project” completed. The Residents of Division Drive Road would like to move ahead with this project.

Motion 13-11-11 by Myers to move ahead with the Repaving of the Division Drive Project.

Roll Call Vote: Dougherty, Jacox, Buller, Myers, Talbot, and Hill
Gunning- Excused

**ALL YES
MOTION CARRIED**

NEW BUSINESS

Appoint Mike Olson as Noxious Weed Commissioner.

Motion 13-11-12 by Dougherty/ Buller to appoint Mike Olson as Commissioner of Noxious Weeds.

Roll Call Vote: Dougherty, Jacox, Buller, Myers, Talbot, and Hill
Gunning- Excused

**ALL YES
MOTION CARRIED**

Public Comments

Question from a Resident on having the 2012-13 Audit on line as she missed the first part of the presentation. This was thought to be a good idea by several Board Members. Resident with a question on Mike Olson being the Weed Commissioner. This was answered by Buller and Olson; this is something that has always needed to be done.

Resident with a question on Residents being billed for not mowing and would like to know if the point on East Michigan was being billed. Olson responded by saying he would have to look into that issue.

Trustee Comments

Buller – John Zaharion has come forward for the purchase or use of the Wattles Park Grocery Store, which would be transformed into an Auto Parts Store and Quick Lube. Buller also asked about the Townships reimbursement from Cereal City Recycling; Chief Olson explained that they are still waiting on Cereal City to pay. Buller with a question on excepting donations for tearing down the Wattles Park Hardware at 1397 East Michigan Avenue, Parcel # 13-10-380-003-00. Talbot replied that we have had donations for other issues before and didn’t know why we couldn’t if someone would like to donate.

Motion 13-11-13 by Myers/ Buller for John Zaharion to work with Supervisor to move forward with the Auto Parts Store.

Roll Call Vote: Jacox, Myers, Talbot, Dougherty, Buller, and Hill
Gunning- Excused

**ALL YES
MOTION CARRIED**

Jacox – would like to know if there is any information from Hoffman’s on the work on the east side of the Township Building as to the clearing of the land. Jacox also commented on being a part of this Board with all the positives that have happened with this meeting tonight 11-14-2013 and since he has been a part of this Board.

Dougherty – Thanked Zaharion on helping the Township out in wanting to start another business in Emmett Township. Also commented on how bad the roads are up in the Post Addition and that being kind of a main artery to the Township. Dougherty also congratulated the new Weed Commissioner Mike Olson.

Adjournment

Motion 13-11-14 by Hill/Talbot to adjourn 7:40 p.m.

Voice Vote:

**ALL YES
MOTION CARRIED**

Timothy Hill, Supervisor
Emmett Charter Township

Teresa Myers, Clerk
Emmett Charter Township