

Charter Township of Emmett  
Regular Board Meeting  
February 13, 2014

Supervisor Hill called the meeting to order at 5:30 p.m. on Thursday February 13, 2014. The meeting was held at the Township Hall: 621 Cliff St, Battle Creek, MI 49014. The Pledge of Allegiance followed the opening.

**BOARD MEMBER ATTENDANCE**

Talbot, Dougherty, Gunning, Buller, Jacox, Myers, and Hill

**QUORUM PRESENT**

**APPROVAL OF AGENDA**

Motion 14-02-01 by Gunning/ Dougherty to approve the Agenda as printed by Teresa Myers with additions. 1) Steve Buller, fulltime or part time. 2) Hardware discussion under unfinished business.

Roll Call Vote: Dougherty, Jacox, Gunning, Myers, Talbot, & Hill

**SIX YES  
MOTION CARRIED**

Buller, Qualified NO does not want to add the subject of himself until he can prepare more.

**Discussion on adding Steve Buller's status as either a part time employee, as he currently is, or switching him to a salaried full time employee with full benefits.**

There was much discussion on adding this to the agenda with all Board Members after much discussion it was decided to wait until next month's meeting until all Board Members could be more informed.

Motion 14-02-02 by Jacox/ Buller to wait until next month's meeting until all Board Members were more informed.

Roll Call Vote: Buller, Jacox, Gunning, Myers, Dougherty, Talbot, & Hill  
Talbot, No

**SIX YES  
MOTION CARRIED**

Hill introduced Cub Scout Troop 335 that was in attendance at the Board meeting to earn their Citizenship Badge.

**APPROVAL OF CONSENT AGENDA**

Motion 14- 02-03 by Talbot/ Gunning to approve Consent Agenda

Roll Call Vote: Gunning, Jacox, Myers, Buller Talbot, Dougherty, & Hill

**ALL YES  
MOTION CARRIED**

**Treasurer's Report:**

Receive and file the Monthly Treasurer's Report with balances on hand as of: January 31, 2014,

General Fund	\$ 436,914.56
SW Emmett Sewer/Water	\$ 1,339,967.48
Sanitation Fund	\$ 262,631.24
Project V Sewer Fund	\$ 91,069.99
Drug Forfeiture Fund	\$ 36,084.43
Public Safety Fund	\$ -47,549.90
Public Safety Extra	\$ 80,651.74

*The Monthly Departmental Report:*

Planning Commission and Zoning Board of Appeals Minutes as printed.

None

**COMMUNICATIONS & SIMPLE MOTIONS**

**Announcements:**

- Township Planning Commission – Meeting March 5, 2014 at 5:00p.m.
- Z.B.A. Meeting – to be announced
- Next Township Board Meeting – March 13, 2014 at 5:30 p.m.

**MONTHLY CHECK REGISTER**

Motion 14-02-04 by Talbot/Jacox to accept the Check Register as printed.

Roll Call Vote: Jacox, Myers, Gunning, Talbot, Dougherty, Buller, & Hill

**ALL YES  
MOTION CARRIED**

**DEPARTMENT VERBAL REPORTS**

**Supervisor**

Hill stated that he is still working on a few things with the Casino over the water and sewer lines. The Casino is moving a little slow, but he is hopeful that they will give the Township some money towards the Water and Sewer Project. Also stated that the Township is just waiting for some snow to melt to start some other projects. Hill wanted to thank the Chief, Richie, Tony, Trish, Teresa and Diane for working on the new Personnel Policy.

## **Clerk**

Myers stated she was working on some election business and that her Deputy and Herself would be taking a couple election classes in the near future. Also stated that she had been helping in the Treasurer's Department with Taxes.

## **Treasurer**

Talbot stated that the last day to pay taxes would be on February 14, 2014 with no penalties however after the 14<sup>th</sup> of February there would be a 3% penalty added to all unpaid bills until the 28th of February. March 1, 2014 all unpaid Taxes will go to the County for collection and Talbot is not sure what additional fees the County adds. Talbot also stated that there was a drop box out front for people to leave there taxes and if they were left there before she arrived to work on February 18, 2014 she would except them for the 14<sup>th</sup> and will also except post marks that are on the 14<sup>th</sup> of February.

## **Planning and Zoning Business**

Brandi Case stated that the Planning Commission is seeking approval of a Conditional Use Permit for a storage system for holding pvc and metal piping and a outdoor display area for Michigan Valley Irrigation located at 14265 Beadle Lake Road.

Motion 14-02-05 by Jacox/ Gunning to approve the Conditional Use for Michigan Valley Irrigation.

Roll Call Vote: Talbot, Dougherty, Gunning, Buller, Jacox, Myers, & Hill

**ALL YES  
MOTION CARRIED**

Case also asked the Board to look at fees for the Planning Commission in regards to a raise. There was much discussion on this issue and it was decided to wait until the Planning Board is renewed to look at the compensation issue.

## **Assessing**

Leslie stated that the Assessing Department was wrapping up year-end numbers, and also getting ready to mail out the 2014 Assessment Notices.

## **Public Safety**

Chief Olson welcomed the Webelos Boy Scout Troop 335 to the meeting. Chief Olson then went over the Monthly Activity Synopsis for the Month of January. Olson would also like to remind folks that if you live where there is a fire hydrant in front of your house please shovel it out in case of a fire. Olson also announced that retired Deputy Fire Chief from Pennfield had passed away and that his funeral would be

next Tuesday. Activity has been relatively constant, due in large part to the weather. Fire calls, medicals all other fire calls are showing a significant increase. Chief stated that there using a different process and more reliable process to record fire activity. Olson also asked that residents use care when using alternative resources and if a generator is being used, make sure there is proper ventilation. The department investigated 25 retail frauds complaints, 16 assaults, 15 family trouble or domestic violence complaints, 8 violations of controlled substances, 1 narcotics equipment violations, 11 obstructing justice complaints, 49 other person trouble complaints, 6 personal injury accidents and 65 property damage accidents. Also investigated or provided another 62 citizen assists for our residents.

### **Purchase Orders That Need Approval**

Dougherty with a question on drying racks purchase order for Public Safety. Chief Olson answered that the rack unit are pretty extensive, but there is currently no place to hang all the turnout gear or masks which need to be cleaned and hung up to dry. Olson also explained all the other purchase orders had to do with the wrecked car and would be covered under the Insurance.

Motion 14-02-06 by Gunning / Jacox to approve all seven of the purchase orders

1. PO 14-1937 & 14-1938 Douglas Safety Systems LLC not to exceed \$2,593.00 COMBINED
2. PO 14-1950 Signs & Designs not to exceed \$750.00
3. PO 14-1946 Radio Communications not to exceed \$4,514.00
4. PO 14-1945 PCS Mobil not to exceed \$2,818.00
5. PO 14-1951 L3 Communications not to exceed \$ 4,300.00
6. PO 14-1952 DH Wireless Solutions not to exceed \$ 687.00
7. PO 14-1967 Drying Rack not to exceed \$ 2,136.00

Roll Call Vote: Dougherty, Jacox, Buller, Gunning, Myers, Talbot, & Hill

**ALL YES  
MOTION CARRIED**

### **RESOLUTIONS AND PROCLAMATIONS**

NONE

### **UNFINISHED BUSINESS**

#### *Roads*

There was much discussion on this issue due to all the pot holes and the fact that the County was out filling pot holes Thursday (2-13-2014). Jacox commented on the County being short five trucks to take care of the roads properly and they are discussing buying a couple of one ton trucks to help out. Hill commented on not bashing the Road Department, but the roads being fixed are going to be a tough job. Jacox commented that there all new people and should be given an opportunity to prove themselves.

#### *Preferred Contractors*

Dougherty explained this issue and the fact that he would like to give local labor an opportunity to bid future work to be done within the Township. Dougherty had a letter drafted for Support of local Labor

and Contractors to be signed by all Board Members. There was much discussion on this issue with Board members.

Motion 14-02-07 by Hill/ Dougherty to support local Contractors an opportunity to bid future work to be done in the Township.

Roll Call Vote: Jacox, Gunning, Myers, Dougherty, Talbot, and Hill

**ALL YES  
MOTION CARRIED**

Buller Qualified YES as long as the Attorney's say that it's legal

#### *Review and discussion on Rental Ordinance*

Gunning commented on the Triangle Trailer Parks and the fact that we need to help those people; they are not being treated fairly. Buller commented on receiving 1 call a year on a residential home rentals and 2-3 a week at the Triangle Trailer Parks. Dougherty commented on the money that the Triangle Trailer Park owes the Township. Resident commented on the fact that this was an issue back when he was Code Enforcement Officer. Jacox commented that for the health and safety of the people that live in Triangle Trailer Park that we need to do something to help them. Gunning on the fact that people that live in Triangle Trailer Park need to come in and complain so then Public Safety can do something.

#### *Wattles Park Hardware*

There was much discussion on tearing down the Hardware with all Board members. It was decided to advertise for bids.

Motion 14-02-08 by Jacox/ Buller to advertise for bids on tearing down the Wattles Park Hardware.

Roll Call Vote: Gunning, Jacox, Myers, Buller, Talbot, Dougherty, & Hill

**ALL YES  
MOTION CARRIED**

### **NEW BUSINESS**

Merrill Lynch – Canceled

### **Public Comments**

Comment from a resident on getting Wattles Park Hardware raised and that the residents that live in that area want to see it gone.

Resident with a question on the fact that Public Safety's cash balance was a negative number. Talbot explained that was because she had been out of town at a conference and did not have time to do the transfer until February.

Resident commented on US Government.

**Trustee Comments**

Gunning– Talked about all the snow that we had received and how it filled all the pot holes for a couple days.

Buller – Talked about snowmobilers and the fact that some of them have been hitting a high pressure gas line that comes up out of the ground. If you hit one of those lines please report it. Also commented that a Budget Workshop needs to be set.

Dougherty– Commented Zaharion would be opening a parts store soon and residents will see more things happening in what used to be the Wattles Park Grocery. Dougherty also introduced our Electrical Inspector, Dave Cunningham to the Township.

Jacox – Thankful to be a part of this Board and proud to be here.

**Adjournment**

Motion 14-02-9 by Hill/ Dougherty to Adjourn 6:30 p.m.

Voice Vote:

**ALL YES  
MOTION CARRIED**

Timothy Hill, Supervisor  
Emmett Charter Township

Teresa Myers, Clerk  
Emmett Charter Township