

Charter Township of Emmett
Regular Board Meeting
December 12, 2013

Supervisor Hill called the meeting to order at 5:30 p.m. on Thursday December 12, 2013. The meeting was held at the Township Hall: 621 Cliff St, Battle Creek, MI 49014. The Pledge of Allegiance followed the opening.

BOARD MEMBER ATTENDANCE

Talbot, Gunning, Buller, Jacox, Myers, and Hill
Dougherty – Excused

QUORUM PRESENT

APPROVAL OF AGENDA

Motion 13-12-08 by Gunning/ Jacox to approve the Agenda as printed by Teresa Myers

Roll Call Vote: Jacox, Buller, Gunning, Myers, Talbot and Hill
Dougherty - Excused

**ALL YES
MOTION CARRIED**

APPROVAL OF CONSENT AGENDA

Motion 13-12-09 by Talbot/ Gunning to approve Consent Agenda

Roll Call Vote: Buller, Jacox, Gunning, Myers, Talbot, and Hill
Dougherty - Excused

**ALL YES
MOTION CARRIED**

Treasurer's Report:

Receive and file the Monthly Treasurer's Report with balances on hand as of: November 30, 2013,

General Fund	\$ 643,870.42
SW Emmett Sewer/Water	\$ 1,339,967.48
Sanitation Fund	\$ 266,371.43
Project V Sewer Fund	\$ 91,071.99
Drug Forfeiture Fund	\$ 51,622.57
Public Safety Fund	\$ 77,188.88
Public Safety Extra	\$ 121,261.56

The Monthly Departmental Report:

Planning Commission and Zoning Board of Appeals Minutes as printed.

None

COMMUNICATIONS & SIMPLE MOTIONS

Announcements:

- Township Planning Commission – Meeting scheduled for January 8, 2014 at 5:00p.m.
- Z.B.A. Meeting – to be announced
- Next Township Board Meeting – January 9, 2014 at 5:30 p.m.

MONTHLY CHECK REGISTER

Motion 13-12-10 by Talbot/Jacox to accept the Check Register as printed.

Roll Call Vote: Gunning Jacox, Myers, Buller, Talbot, and Hill
Dougherty - Excused

**ALL YES
MOTION CARRIED**

DEPARTMENT VERBAL REPORTS

Supervisor

Hill stated that we are still working on negotiations with Fire Keepers and our Attorney's on moving forward with fixing the Sewer lines; everything is going very well.

Clerk

Myers stated that she had been working with Emmett and Newton Township's Residents on Division Drive along with the County on the repaving of Division Drive. Myers also stated that to move forward with this project the Board would have to approve the Resolution sent to the Township by the County. Myers and Stone attended the Clerks Christmas Party today, and received information on dates for 2014 Elections. As of right now, there are not any, until maybe in May, however there will be an election in August and November.

Motion 13-12-11 by Buller/ Gunning to except the Resolution as submitted by the County.

Roll Call Vote: Jacox, Gunning, Talbot, Buller and Hill
Dougherty - Excused

**ALL YES
MOTION CARRIED**

Treasurer

Talbot stated that she is collecting taxes. If you did not receive your tax bill call the office and they will get another statement to you.

Planning and Zoning Business

Hill gave an update on Planning and Zoning and commented to the fact that there is a lot going on in the Township right now. Hill also commented on Assessor Mike Leslie saving the Township a lot of money.

Assessing

Leslie explained the Appraisal Study and had the County relook at some properties and that is how we saved some money.

Public Safety

Chief Olson went over the Monthly Activity Synopsis for the Month of November 2013. Olson stated that everything pretty much stayed the same except for fire calls which spiked a little as they do this time of year. Olson stated that Residents should have their furnaces serviced and use care when heating with alternative resources. The department investigated 33 retail frauds complaints, 22 assaults, 15 family trouble or domestic violence complaints, 10 violations of controlled substances, 3 narcotics equipment violations, 15 obstructing justice complaints, 37 other person trouble complaints, 7 personal injury accidents and 32 property damage accidents. Also investigated or provided another 18 citizen assists for our residents.

Olson also commented on Lonnie McGlothen retirement party that was held on November 21, 2013 being a nice party and that we were able to give him an appropriate send-off. Olson also thanked the Board Members that attended.

Olson commented on the Shop with a Cop Program that would be coming up on November 14, 2013 and the fact that Emmett Township would be hosting the event this year. Olson also commented on having three young men from the Doris Clausen Center at the Township Tuesday 12-10-2013 for Community Service. They washed some patrol cars and had a great time doing so.

Olson commented on a meeting that was held on Wednesday November 11, 2013 with a group of five kids and parents looking at starting a Public Safety Explore Program for kids that would like to go into police work as a carrier. Olson stated that they will be having a meeting for this sometime next month.

Jacox with a question to Olson on break-ins; if there were more than normal and preceded to let everyone know that he had been broke into this last week and cleaned out. He would like to remind people to look for suspicious vehicles. Olson stated that they had not seen an increase more than what we normally have been having.

UNFINISHED BUSINESS

Signage for the Building

There was some more discussion on the sign issue and it was decided that we need to move ahead. The price that Geigle had got from Praise Sign Company for \$ 3,475.00 was a good price and this project had been put off for too long.

Motion 13-12-12 by Gunning/ Jacox on moving ahead with signage for the Township Building.

Roll Call Vote: Talbot, Gunning, Buller, Jacox, Myers, and Hill
Dougherty - Excused

**ALL YES
MOTION CARRIED**

Purchase Orders That Need Approval

P.O. # 13-1781 Interstate Office Interiors for a chair for the Chief for \$615.00 with a warranty. This would be coming from 206-000-939.00.

Motion 13-12-13 by Gunning/ Jacox to approve office chair with warranty.

Roll Call Vote: Jacox, Buller, Gunning, Myers, Talbot, and Hill
Dougherty - Excused

**ALL YES
MOTION CARRIED**

RESOLUTIONS AND PROCLAMATIONS

NEW BUSINESS

Gunning on Hardware Store with the fact that he believes there should be a limitation on how long we will wait before it comes down.

Buller stated that the Dangerous Building Hearing for Springfield is December 26th, 2013 and we would know more after that. So it was decided by all to wait until next Board Meeting to hear what Buller found out.

Discussion on setting up a Capital Improvements Program and all the steps that had to be followed to do that. Was noted that the Board voted to approve Hill to create a Capital Improvement Committee at the Board Meeting Held December 2, 2013 with motion 13-12-5.

Jacox excused at 6:05p.m.

Public Comments

Question from a Resident on working on an Ordinance for Adult Entertainment Building. Buller explained about the Red Room and that we do have an Ordinance already.

Same resident with a question; do Businesses in Emmett Township have to come before the Board before they start up. Hill stated that he would like to have them come in just so that the Township would know that we were getting a new business and that there would be no charge for this.

Same resident again wanting to know the progress of Doctor Latours Office. Buller commented that they were well under way.

Hill commented on starting a monthly newsletter and also discussed the Wattles Park Grocery with talk about the Property Taxes if the Township continues to hold ownership for a while longer and lease property, Mr. Zaharion could be tax free to start out and put more into the building.

Buller talked about the tree removal at the Wattles Park Grocery and that the Township needs a letter so that the trees can start being taken down.

Talk on the Tire Shack in Wattles Park and it was the understanding that the Zoning Department was taking care of that issue on the Tire Shack.

Trustee Comments

Gunning – None

Buller – Commented on a meeting with the County, State and few more with putting sidewalks in on East Michigan Avenue and the fact that Buller thought it was a very positive meeting.

Adjournment

Motion 13-12-14 by Myers/Talbot to adjourn 6:15 p.m.

Voice Vote:

**ALL YES
MOTION CARRIED**

Timothy Hill, Supervisor
Emmett Charter Township

Teresa Myers, Clerk
Emmett Charter Township