

Charter Township of Emmett  
Regular Board Meeting  
February 14, 2013

Supervisor Hill called the meeting to order at 7:00 p.m. on Thursday February 14, 2013. The meeting was held at the Township Hall: 621 Cliff St, Battle Creek, MI 49014. The Pledge of Allegiance followed the opening.

**BOARD MEMBER ATTENDANCE**

Gunning, Myers, Buller, Talbot, Dougherty, and Hill

**QUORUM PRESENT**

**APPROVAL OF AGENDA**

Motion 13-2-1 by Gunning / Buller to approve the Agenda as printed by Teresa Myers, subject to any corrections.

Roll Call Vote: Buller, Myers, Gunning, Talbot, Dougherty, and Hill **ALL YES**

**MOTION CARRIED**

**APPROVAL OF CONSENT AGENDA**

Motion 13-2-2 by Talbot / Dougherty to approve Consent Agenda without discussion

Roll Call Vote: Myers, Gunning, Talbot, Buller, Dougherty, and Hill **ALL YES**

**MOTION CARRIED**

***Treasurer's Report:***

The Monthly Treasurer's Report with balances on hand as of January 31, 2013

General Fund	\$ 101,947.64
SW Emmett Sewer/Water	\$ 1,446,004.46
Sanitation Fund	\$ 243,673.12
Project V Sewer Fund	\$ 193,486.83
Drug Forfeiture Fund	\$ 62,939.40
Public Safety Fund	\$ 170,348.28
Public Safety Extra	\$ 52,537.75

**The Monthly Departmental Report:**

Planning Commission and Zoning Board of Appeals Minutes as printed.

***Communications:***

***Announcements:***

Township Planning Commission – February 20, 2013

Z.B.A. Meeting – February 26, 2013

Next Township Board Meeting – March 14, 2013

## **MONTHLY CHECK REGISTER**

Motion 13-2-3 by Talbot/Buller to accept the Check Register as printed.

Roll Call Vote: Gunning, Talbot, Myers, Buller, Dougherty, and Hill

**ALL YES  
MOTION CARRIED**

## **DEPARTMENT VERBAL REPORTS**

### **Supervisor**

Nothing at this time

### **Clerk**

There will be an upcoming election in May for Battle Creek Schools; we are looking for workers for this election.

### **Treasurer**

February 14, 2013 was the last day that we collected taxes, but if you have them in the drop box before 8:00 A.M. on the 15<sup>th</sup> they will be accepted for the 14<sup>th</sup> with no interest. Anything received after 7:59 a.m. on February 15, will have a 3% charge.

### **Planning and Zoning Business**

Buckley nothing at this time except for the notice of the upcoming meetings.

### **Assessing**

Leslie on the reappointment of the Board of Review members for a 2 year term.

Motion 13-2-4 by Buller/ Gunning to reappoint Chris Craft, Carl Okon, & Bob Buckner to the Board of Review committee.

Roll Call Vote: Gunning, Talbot, Myers, Buller, Dougherty, & Hill

**ALL YES  
MOTION CARRIED**

### **Public Safety**

Chief Olson went over the monthly activity synopsis for January 2013 that he provided to Board Members.

## **RESOLUTIONS AND PROCLAMATIONS:**

Motion 13-2-5 by Gunning / Buller to pass Resolution T13-01

Resolution request of Battle Creek Hotels, LLC for a class B Hotel Liquor License at the new Courtyard by Marriott. Emmett Township Resolution T13-01 (Attachment in back)

Roll Call Vote: Gunning, Buller, Dougherty, Talbot, Myers & Hill

**ALL YES  
MOTION CARRIED**



## **P.O.'s That Need Approval**

There were several P.O.'s from Civil Engineers, Inc. that needed board approval Buckley explained The scope of work was actually approved at a previous meeting but not the bills themselves.

Board approved all Civil Engineers Inc. purchase orders.

## **Public Comments**

Autumn Smith introduced herself and thanked everyone for considering her application for Trustee she explained that she likes to do what's fair for everyone. Smith also commented that she was very interested in politics. Thanked everyone again for their time.

Public comment from a resident reminding Hill about his Friday February 15, 2013 Business Association Meeting at 6:00 P.M.

Questions from several board members on events at the Casino in regards to controlling traffic. Also asked if we have patrol units out there. Chief answered these questions and also explained that M-Dot had been notified and that the area was a problem.

Jesse Jacox introduced himself and explained a little bit about himself and commented that Jacox thought he would be a good asset to the Trustee position.

Jim Mead introduced himself as a candidate for Trustee and explained that he was a lifelong resident of Emmett and talked about being more business friendly.

A resident commented on the water and sewer system and the way it was put in. Hill commented that he and Buckley are working diligently on this problem.

## **UNFINISHED BUSINESS**

Motion 13-2-11 by Buller/ Dougherty to appoint Jesse Jacox as the new Trustee for Emmett.

Roll Call Vote: Gunning, Dougherty, Buller, Talbot (Qualified Yes) Myers, and Hill **ALL YES**  
Qualification is she feels all three would make a good candidate. Voted yes because she feels the board needs to be all headed in the same direction. **MOTION CARRIED**

Comment by Hill on what a hard decision this was for everyone and that all three were great candidates.

Comment from Dougherty on everyone that ran and what a great asset each one of them would have made and told them to keep moving forward and wished them well in the future.

Comment from Buller on Mead already holding a position on one of our boards so we are really not losing him.

**Trustee Comments**

Gunning – None

Buller – Glad to see the board is now complete.

Dougherty – Talked about our officers and what a great job that they do. But that there was a contractual obligation that ended. Dougherty also commented on what they had all gave up from the previous year on their contract and bonuses.

Jacox – Thanked the board for allowing him to serve on this board and was also sad about the way that it happened has known Maichele for years and considered him a friend. Certain circumstances put him in this position and he will do the very best to set a good example. Thanked everyone very much.

**Adjournment**

Motion 13-2-12 by Hill / Buller to adjourn 7:50p.m.

Voice Vote: **ALL YES** **MOTION CARRIED**

Timothy Hill, Supervisor  
Emmett Charter Township

Teresa Myers, Clerk  
Emmett Charter Township



**EMMETT TOWNSHIP RESOLUTION T13-01**

EMMETT CHARTER TOWNSHIP  
FIXED ASSET CAPITALIZATION POLICY

ADOPTED: 2-14 - 2013

The Charter Township of Emmett will regard fixed assets as capitalized when item 1 and, either 2 or 3, are met:

- (1) Assets purchased, built, donated or leased have useful lives of two years or more.
- (2) The cost of the asset (including installation) is \$5,000 or more (\$10,000 or more for infrastructure assets, such as sewer or water systems, roads, bridges, dams, street lighting, sidewalks). Multiple assets whose cost is less than \$5,000 but more than \$1,000, and having an aggregate investment of \$5,000 or more will also be capitalized.

Or

- (3) The cost of repairing or renovating the asset is \$5,000 or more (\$10,000 or more for infrastructure assets, such as sewer or water systems, roads, bridges, dams, street lighting, sidewalks) and either a) prolongs the life of the asset, or b) allows the asset to perform another function.

The Charter Township of Emmett will regard the purchase software programs as fixed assets subject to the above capitalization policy, and will amortize over an estimated useful life of 3 years. Costs associated with software maintenance and customer support are considered expenditures and will not be capitalized.

**Other Considerations:**

- (1) REPAIR is an expenditure that keeps the property in ordinary efficient operating condition. The cost of the repair does not add to the value or prolong the life of the asset. All repair expenditures are charged to the appropriate department and fund.
- (2) IMPROVEMENTS are expenditures for additions, alterations and renovations that appreciably prolong the life of the asset, materially increase its value or adapt it to a different use. Improvements of this nature are capitalized.



EMMETT TOWNSHIP RESOLUTION T13-02

Request ID: 673828

At a regular meeting of the Emmett Charter Township, the Battle Creek Hotels, LLC  
For the following license Class B – Hotel for the following permits: Dance Permit, Entertainment Permit  
To be located at 12891 Harper Village Drive,

To be considered for approval ✓ disapproval \_\_\_\_\_

Number approved 6 Number disapproved \_\_\_\_\_

It is the consensus of this Board that it recommends not recommend this application be considered for approval by the Michigan Liquor Control Commission.

I hereby certify that the forgoing is true and is a complete copy of the resolution offered and adopted by the Emmett Charter Township Board at a regular meeting held on February 14, 2013.

Timothy Hill, Supervisor  
Emmett Charter Township  
Date: \_\_\_\_\_

Teresa Myers, Clerk  
Emmett Charter Township  
Date: 2-14-13



EMMETT TOWNSHIP RESOLUTION T13-03

The Charter Township of Emmett to reappoint Chuck Henrich to the LRSB Board, further, to appoint Timothy Hill as the alternate for Emmett Charter Township.

I hereby certify that the forgoing is true and is a complete copy of the resolution offered and adopted by the Emmett Charter Township Board at a regular meeting held on February 14, 2013.

  
Timothy Hill, Supervisor  
Emmett Charter Township  
Date: 2-14-13

  
Teresa Myers, Clerk  
Emmett Charter Township  
2-14-13



Emmett Township Resolution T13-04

At a recent meeting with Township Supervisors in Calhoun County, it was recommended that the Townships submit a Resolution to the Calhoun County Board of Commissioners requesting that funding for the 911 Calhoun County Central Dispatch be placed on the ballot again.

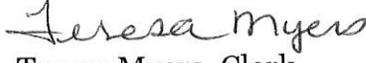
The Charter Township of Emmett, at the regular meeting held February 14, 2014, recommends support for a ballot proposal to fund Calhoun County Central Dispatch be placed on the ballot at the earliest possible opportunity.

To be considered for approval ✓ yes disapproval \_\_\_\_\_

Number approved 6 Number disapproved \_\_\_\_\_

It is the consensus of the Board that it recommends not recommends support to place the funding for Central Dispatch to the Calhoun County Board of Commissioners.

  
Timothy Hill, Supervisor  
Emmett Charter Township  
Date: 2-14-13

  
Teresa Myers, Clerk  
Emmett Charter Township  
Date: 2-14-13

**Examples of Repairs vs. Improvements**

**Repairs = Expenditures**

All items---life less than two years  
All items under \$5,000  
Property maintenance, wall repair  
Replacement of machine parts to keep machine in normal operating condition  
Property restoration (rebuilding) for normal operations  
Existing building repairs  
Replacement of small sections of wiring, Pipes or light fixtures  
Patching walls, minor repair of floors, painting, etc.  
Patching driveways  
Cleaning drapery, carpet, furniture

**Improvements = Capitalized Assets**

Life of more than one year  
All items \$5,000 or more  
Property rebuilding  
Replacement of motor and parts that prolong the useful life  
Property restoration for something different or better  
Building regulation conformity  
Major replacement of wiring, lighting, pipes or sewer  
Installation of floor, wall, roof, wall-covering, etc.  
New driveway or major repair  
New drapery, carpets, furniture

**Depreciation Method—straight Line over the following useful lives:**

<b>Buildings</b>	<b>40-60 years</b>
<b>Building Improvement</b>	<b>15-30 years</b>
<b>Water and Sewer Lines</b>	<b>50-75 years</b>
<b>Roads</b>	<b>10-30 years</b>
<b>Infrastructure</b>	<b>50-100 years</b>
<b>Vehicles</b>	<b>3-5 years</b>
<b>Office Equipment</b>	<b>3-5 years</b>
<b>Computer Equipment</b>	<b>3-5 years</b>

**DATE:** February 14, 2013

I do hereby certify this is a resolution made and passed during the regular meeting the Board, Charter Township of Emmett, for February 14, 2013.

Witness:

  
Timothy Hill, Supervisor  
Emmett Charter Township

  
Teresa Myers, Clerk  
Emmett Charter Township