

CHARTER TOWNSHIP OF EMMETT  
SPECIAL BOARD MEETING & BUDGET WORKSHOP  
OCTOBER 30, 2013

The Special Board Meeting & Budget Workshop was called to order by Supervisor Hill at 10:00 a.m. The Pledge followed the opening of the meeting.

**Board Member Attendance**

Present: Dougherty, Gunning, Buller, Myers, and Hill                      QUORUM PRESENT  
Jacox- Excused, Talbot - Partially Excused

**Budget Workshop**

Motion 13-10-24 by Gunning/ Buller to go into Budget Workshop

Voice Vote:

**ALL YES  
MOTION CARRIED**

Jacox- Excused, Talbot – Partially Excused

There was discussion on Public Safety's budget by Lt. Cunningham with the Board. Public Safety is aware of all the adjustments that they are going to need to make but need to wait until closer to January to do them when more tax revenues have been collected.

There was discussion on the 29 hours max per week that station staff need to stay under to comply under the new Health Care laws as Cunningham and Olson said that they were both aware of.

Also Lt. Cunningham brought up that we have not yet received a cost recovery reimbursement from Cereal City Recycling; however it has been confirmed that Cereal City Recycling has received their insurance check already from the fire that they had last spring. Lt. Cunningham said he found this out after talking with the Insurance Company personally.

Motion 13-10-25 by Buller/ Gunning to come out of Special Budget Workshop

Roll Call Vote: Dougherty, Buller, Gunning, Myers, and Hill

Voice Vote:

**ALL YES  
MOTION CARRIED**

Jacox- Excused, Talbot – Partially Excused

**Restructure Planning and Zoning**

Kim Tuck went over the handout on Planning and Zoning changes with the Board and answered questions on the changes that would need to be made with.

**Refinancing of Building**

Diane Talbot received a conference call at home from Myers so that she could explain the refinancing of the building along with the cost difference of the refinance. Currently we have a 8% interest rate on our

LDC with an amortization schedule of 15 years. The refinance rate would be 2 1/2 % with an amortization schedule of 5 years. There was much discussion on this with the Board Members and it was decided to move ahead with the refinancing.

Motion 13-10-26 by Talbot/ Buller to move ahead with the refinancing of the building.

Roll Call Vote: Dougherty, Buller, Gunning, Myers, and Hill  
Jacox- Excused, Talbot – Partially Excused

**ALL YES  
MOTION CARRIED**

### **Bidergy. com concerning Wattles Park Grocery**

Discussion on Bidergy.com coming into Wattles Park Grocery and auctioning the walk- in coolers and pop coolers for the Township.

Motion 13-10-27 by Myers/ Gunning to recommend that Bidergy.com move ahead with the sale of the coolers and reserving a couple for the Township.

Roll Call Vote: Buller, Gunning, Myers, Dougherty, and Hill  
Jacox- Excused, Talbot – Partially Excused

**ALL YES  
MOTION CARRIED**

### **Eleven Mile Road Petition for Drains**

Hill explained the Eleven Mile Road drain issue to the best of his knowledge and explained that he did not have enough information on the drain issue yet and that he (Hill) would have to look into it some more.

### **Capital Improvements Line Item**

There was much discussion on this as Stone explained that this couldn't be a line item but actually required its own fund sort of like our 206 Fund. The Board would have to adopt restrictive uses for the fund. Stone said that you can't just add a line item; this would require more.

### **Sewer Billing**

Buller explained and went over the handout, he provided everyone with, and explained the rates.

Motion 13-10-28 by Buller/ Gunning recommend that the sewer rate goes to .38 cents additional per 100 cubic ft. above Battle Creek City's rate of \$2.33 through June 2014 perpetually until the Board reevaluates the cost.

Roll Call Vote: Gunning, Myers, Buller, Dougherty, and Hill  
Jacox- Excused, Talbot – Partially Excused

**ALL YES  
MOTION CARRIED**

### **TV for Front Office for Administration**

There was much discussion on the needs for a television so that the Administration Side would be able to keep track of weather and other breaking news.

Motion 13-10-29 by Hill/ Gunning to approve a TV for the Administrative Office

Roll Call Vote: Gunning, Myers, Buller, Dougherty, and Hill  
Jacox- Excused, Talbot – Partially Excused

**ALL YES**  
**MOTION CARRIED**

### **Discuss taking down the Hardware Store**

There was much discussion on taking down the Hardware Store It was suggested that we entice more bids from local Contractors. There was the question of the liability of having an empty building.

Motion 13-10-30 by Hill/ Gunning to move ahead with the tearing down of the Hardware with the money coming from General Fund Equity Balance.

Roll Call Vote: Dougherty, Gunning, Buller, Myers, and Hill  
Jacox- Excused, Talbot – Partially Excused

**ALL YES**  
**MOTION CARRIED**

### **Sexual Harassment Policy**

Myers on moving ahead with the Sexual Harassment Policy so that we can move forward with the training.

Motion 13-10-31 by Myers/Buller to move ahead with the Sexual Harassment Policy

Roll Call Vote: Buller, Gunning, Myers, Dougherty, and Hill  
Jacox- Excused, Talbot – Partially Excused

**ALL YES**  
**MOTION CARRIED**

### **Kitchen for Administration**

There was much discussion on a kitchen for the administrative side with adding a sink and full size fridge and getting the break room finished.

Motion 13-10-32 by Dougherty/ Gunning to move ahead with a kitchen for the Administrative side.

Voice Vote:  
Jacox- Excused, Talbot – Partially Excused

**ALL YES**  
**MOTION CARRIED**

**Signs for the Township**

There was much discussion on signage for the Township and how much that it is needed for Building identification for Public Safety and the Administration side.

Motion 13-10-33 by Gunning/ Buller to move ahead with signs for the buildings and also check on canopy’s above the doors.

Roll Call Vote: Gunning, Myers, Buller, Dougherty, and Hill  
Jacox- Excused, Talbot – Excused

**ALL YES  
MOTION CARRIED**

**Comprehensive Fleet Maintenance Program**

There was discussion on Township’s vehicles going to the same place to be worked on and it was explained that they do all go to the same automotive shop.

Motion to Adjourn by Myers at 12:15 P.M.

Voice Vote:  
Jacox- Excused, Talbot – Excused

**ALL YES  
MOTION CARRIED**

Timothy Hill, Supervisor

Teresa M. Myers, Clerk

Emmett Charter Township

Emmett Charter Township